

**CITY OF WHITE CLOUD DOWNTOWN DEVELOPMENT AUTHORITY**

12 N. Charles Street White Cloud, MI

MEETING MINUTES

January 14, 2016

**1. Call Meeting to Order & Roll Call**

The Regular Meeting of the White Cloud Downtown Development Authority was held on the above date at the White Cloud City Offices. Chairperson Bob Scarlavai called the meeting to order at 7:00 P.M.

**Present:** Don Barnhard, Daniel Abid, Bob Scarlavai, Norm Ochs, Gary Anderson and Ron Sanders

**Absent:** Kathy Reid, Jerri Hitts and Bill Hamilton

**Also Present:** Lora Kalkofen

**Public Present:** None

**2. Set/Amend Agenda**

**Moved** by Barnhard and **Seconded** by Abid to approve the agenda of January 14, 2016 as presented.

**Ayes:** All      **Nays:** None      **Motion Carried**

**3. Invocation**

**4. Pledge of Allegiance**

**5. Public Comment – None Presented**

**6. Approval of Minutes**

**Moved** by Abid and **Seconded** by Ochs to approve the meeting minutes of November 12, 2015 with spelling corrections.

**Ayes:** All      **Nays:** None      **Motion Carried**

**7. Financials**

Kalkofen updated the Board on the revenues and expenses through the end of December 31, 2015.

**Moved** by Barnhard and **Seconded** by Anderson to receive the Treasurer's Report as presented.

**Ayes:** All      **Nays:** None      **Motion Carried**

**8. Unfinished Business**

**a. Recycling for Newaygo County**

Mayor Barnhard and City Manager Kalkofen updated the Board on the meeting held with Linda from Recycling for Newaygo County. The City/DDA offered ideas for fundraising and got a better idea of the structure of Recycling for Newaygo County's program. The approved contribution of \$1,500 was given to Linda for Recycling for Newaygo County at this meeting. The Board discussed the future of the program and the DDA's future contribution levels that may be needed to keep the program running.

**9. New Business – None Presented**

**11. Airport**

**a. Airport Terminal Building Update**

The terminal building is on schedule for completion in February 2016. The drywall is about three-quarters completed and the building heating system will be running by next week.

**b. Sidewalks – Terminal**

The White Cloud Rotary Club has offered to help with planting vegetation at the new airport. Kalkofen will meet with the group to coordinate this project.

The DDA approved \$2,000 for the construction of a sidewalk in front of the new terminal building at their September 11, 2014 meeting. The funds are available for this project and it will be completed in the Spring of 2016.

**12. Public Comment – None Presented**

**13. Correspondence**

**a. Hi-Lites Advertising**

A copy of the flyer for discounted advertisement was distributed by Hi-Lites to our local business owners. The publication costs for five issues beginning 1/31/2016 will be shared by the DDA, Hi-Lites and business owners.

**14. Adjournment**

There being no further business to come before the DDA, the Chairperson adjourned the meeting at 7:35 PM.

  
Lora Kalkofen, Secretary

Approved: 2/11/16