

**CITY OF WHITE CLOUD DOWNTOWN DEVELOPMENT AUTHORITY**

12 N. Charles Street White Cloud, MI

**Meeting Minutes**

April 14, 2016

**1. Call Meeting to Order & Roll Call**

The Regular Meeting of the White Cloud Downtown Development Authority was held on the above date at the White Cloud City Offices. Chairperson Bob Scarlavai, called the meeting to order at 7:18 P.M.

**Present:** Vice-Chairperson Gary Anderson, Don Barnhard, Daniel Abid, Norm Ochs, Bill Hamilton and Ryan Maike

**Absent:** Jerri Hitts

**Also Present:** Lora Kalkofen

**Public Present:** Commissioner Charles Trapp, Woody Bowman and Charles Chandler

**2. Set/Amend Agenda**

**Moved** by Anderson and **Seconded** by Abid to approve the agenda of April 14, 2016 as presented.

**Ayes:** All      **Nays:** None      **Motion Carried**

**3. Invocation**

**4. Pledge of Allegiance**

**5. Public Comment – None Presented**

**6. Approval of Minutes**

**Moved** by Anderson and **Seconded** by Hamilton to approve the meeting minutes of February 11, 2016 as presented.

**Ayes:** All      **Nays:** None      **Motion Carried**

**7. Financials**

Kalkofen updated the members on the revenues and expenses through April 13, 2016. A financial update on the airport terminal project was presented and the expenditures of this project have exceeded the original budget of \$35,000 by \$246.

**Moved** by Ochs and **Seconded** by Hamilton to receive the financials as presented and approve the additional expenditure of \$246 for the project.

**Roll Call Vote:**

**Ayes:** All

**Nays:** None

**Motion Carried**

Kalkofen also presented a proposed FY 2016/17 Budget and asked for consideration of project expenditures for the upcoming budget.

**8. Unfinished Business – None Presented**

**9. New Business**

**a. Trail Town Celebration**

Trail Town Committee Representatives Charles Chandler and Woody Bowman came to share the news that the North Country Trail Association (NCTA) in conjunction with LIAA have joined to create a new program. The NCT Trail Town Program was created to “assist local communities along the NCT as they support trail users and leverage the trail as the focal point of a tourism-based strategy or economic development and revitalization”. The NCTA and the LIAA is proposing a project to help users access local resources along the trail system. By developing a Trail Town Plan and Program, LIAA plans on working with local communities to establish a steering committee, complete an assessment of physical attributes, and create marketing and promotional materials.

Chandler and Bowman inquired if the DDA would be willing to support the 2016 Trail Town Celebration as they had for the 2015 event. They also asked if the DDA would be interested in sponsoring the kayak event or purchasing the “A Trail for Every Season” banner flags for light poles.

**Moved** by Abid and **Seconded** by Anderson to approve funding of \$3,500 with the potential of additional upon approval for the 2016 Trail Town Celebration.

**Ayes:** All      **Nays:** None      **Motion Carried**

**10. Sidewalks & Streets**

The alleyway project is still planned for completion this summer.

**11. Airport**

**a. Airport Terminal Building Update**

The terminal building is scheduled for completion by April 30, 2016.

**b. Airport Terminal Open House**

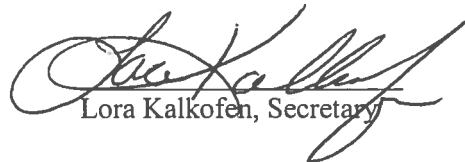
The Ribbon Cutting Ceremony/Open House will be held on Saturday May 7, 2016 at 1:00 P.M.

**12. Public Comment** – Commissioner Trapp discussed the condition of James St. and the need to work together with the County on the repair of the City’s roads.

**13. Correspondence** – None

**14. Adjournment**

There being no further business to come before the DDA, the Chairperson adjourned the meeting at 7:55 PM.

  
Lora Kalkofen, Secretary

Approved: 6/9/16