

**CITY OF WHITE CLOUD DOWNTOWN DEVELOPMENT AUTHORITY**

12 N. Charles Street White Cloud, MI

**Meeting Minutes**

June 9, 2016

**1. Call Meeting to Order & Roll Call**

The Regular Meeting of the White Cloud Downtown Development Authority was held on the above date at the White Cloud City Offices. Chairperson Bob Scarlavai, called the meeting to order at 7:01 P.M.

**Present:** Vice-Chairperson Gary Anderson, Don Barnhard, Daniel Abid, Norm Ochs, Ron Sanders, and Bill Hamilton

**Absent:** Jerri Hitts and Ryan Maike

**Also Present:** Lora Kalkofen

**Public Present:** None

**2. Set/Amend Agenda**

**Moved** by Abid and **Seconded** by Anderson to approve the agenda of June 9, 2016 with the addition of 9. New Business, b. Items for Grab Bags.

**Ayes:** All      **Nays:** None

**Motion Carried**

**3. Invocation**

**4. Pledge of Allegiance**

**5. Public Comment – None Presented**

**6. Approval of Minutes**

**Moved** by Abid and **Seconded** by Anderson to approve the meeting minutes of April 14, 2016 with the correction of the motion to approve funding of \$3,500 with the potential of additional upon approval for the 2016 Trail Town Event under 9. New Business, a. Trail Town Celebration.

**Ayes:** All      **Nays:** None

**Motion Carried**

**7. Financials**

Kalkofen updated the members on the revenues and expenses through May 2016. Kalkofen stated that the Downtown Development Authority has stay close to the budget this year.

**Moved** by Sanders and **Seconded** by Abid to receive the financials as presented.

**Roll Call Vote:**

**Ayes:** All

**Nays:** None

**Motion Carried**

Kalkofen presented the Downtown Development Authority members with Resolution 2016-1 amending the City of White Cloud DDA 2015/16 Budget.

**Moved** by Sanders and **Seconded** by Abid to approve Resolution 2016-1 amending the City of White Cloud DDA 2015/16 Budget as presented.

**Ayes:** All      **Nays:** None

**Motion Carried**

**8. Unfinished Business**

**a. Proposed Budget FY 2016/17**

Kalkofen presented the Downtown Development Authority FY 2016/17 Budget.

**Moved** by Abid and **Seconded** by Anderson to approve the City of White Cloud DDA 2016/17 Budget as presented.

**Ayes:** All      **Nays:** None

**Motion Carried**

**9. New Business**

**a. Material for Old Terminal Building Siding**

The DDA members were presented with a quote from A.C. Metal Sales to cover the wood siding currently on the Old Terminal Building site with steel siding. The quote is for \$692.50.

**Moved** by Hamilton and **Seconded** by Sanders to approve up to, but not to exceed \$800 for the steel siding for the Old Terminal Building.

**Roll Call Vote:**

**Ayes:** All

**Nays:** None

**Motion Carried**

**b. Grab Bag Items**

Last year the DDA purchased grab bag items for the Trail Town Celebration events participants. This year it was suggested that they do this again. The type of item for the bags have not been decided yet for the DDA contribution. Barnhard is going to look into this further.

**Moved** by Ochs and **Seconded** by Hamilton to approve purchasing grab bag items for the Trail Town Celebration Participants up to, but not exceeding \$450.

**Roll Call Vote:**

**Ayes:** All

**Nays:** None

**Motion Carried**

**10. Sidewalks & Streets**

Barnhard spoke with AtoZ Asphalt regarding the paving of the alley behind the laundry mat. They are going to coordinate a time on when this will be done. It is also planned that Benson St. will be done as well. DPW was on Lester St. filling potholes earlier in the week.

**11. Airport**

Barnhard stated that he has noticed that the airport has been busier with more recreational flying. The contractors have been working on a section of curb that was not draining so they were up at the terminal correcting the problem earlier this week.

**12. Public Comment – None**

**13. Correspondence – None**

**14. Adjournment**

There being no further business to come before the DDA, the Chairperson adjourned the meeting at 7:50 PM.

  
Lora Kalkofen, Secretary

Approved: August 11, 2016