

City of White Cloud
12 N. Charles Street
White Cloud, Michigan 49349

Regular Meeting Minutes for
June 19, 2017

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date at the White Cloud City Offices. Mayor Charles Chandler called the meeting to order at 6:00 P.M.

1. Roll Call

Council Members Present: Mayor Charles Chandler

Councilmembers: Herm Becker, Richard Dault, Matt Priest and Jeffrey Murchison

Members Absent: Cassie Stewart

Staff Present: City Manager/Clerk Lora Kalkofen, and Deputy Clerk/Treasurer Hilary Davis, Chief Dan Evans

Public in Attendance: Kay Scott, Jerry LeBlanc, Laura Priest, Ashley Zatalokin, Deanne Coon, Josh Frantz, Chuck Trapp, Mary Bleiler and Candice Dault

2. Approval of Agenda

Motion by Dault, **Seconded** by Murchison to approve the June 19, 2017 agenda with the addition of

1. General Liability Insurance Renewal under H. New Business.

Vote: Ayes- All Nays- None Motion Carried

3. Invocation and Pledge of Allegiance

Pastor Jeffery Murchison gave the invocation and Mayor Charles Chandler led in the Pledge of Allegiance.

B. Public Comment: - Received

C. Approval of Minutes

1. Approval of the Regular Council Meeting Minutes of June 5, 2017

Minutes of the City of White Cloud City Council meeting held on June 5, 2017 were presented to Council for consideration. Councilmember Becker stated that the motion for Approval of the May 15 and May 22 meeting minutes stated that they were approved “with corrections”. This was an error and there were no corrections to the minutes. The words “with corrections” have been removed from the motions.

Motion by Murchison **Seconded** by Dault to approve the Regular Meeting Minutes for the White Cloud City Council meeting held on June 5, 2017.

Vote: Ayes- All Nays- None Motion Carried

D. Authorization to Pay Bills & Payroll Wages

A listing of invoices and payroll was presented to Council for discussion and consideration.

Motion by Dault, **Seconded** by Murchison to approve the payment of invoices and payroll wages totaling \$46,675.25.

Roll Call Vote:	Ayes: Becker, Murchison, Chandler, Priest, and Dault
	Nays: None
	Absent: Stewart
	Abstained None

Motion Carried

E. Department Reports - None Presented

F. City Manager Report

The City Manager/Clerk Lora Kalkofen discussed the following items with Council:

- **Medical Marihuana** – The City had a good representation of Council and staff at the Medical Marihuana Update presented by Muskegon County Prosecuting Attorney D.J. Hilson and Ken Steckler from the Prosecuting Attorney’s Association. The presentation gave background on PA 281 and the newly appointed Licensing Board. They addressed the issues of implementation and the legal aspects of the new legislation. Discussion included statistics with relation to the other states that have implemented the legalization of marihuana, the health effects, and the challenges faced by law enforcement. Kalkofen is working with Mark Guzniczak from NCEDO, the City’s Planning Consultant Chris Grobbel, and Bob Hall to put together a Medical Marihuana Ordinance. Chris has been working with other communities that are interested in approving a Medical Marihuana Ordinance and he has offered to come to one of the City Council meetings and share his presentation.
- **MDOT Performance Audit Reports** – The Michigan Department of Transportation has not issued their interpretation of PA 298 of 2012 as of yet.
- **Millpond Bathhouse** – The interior LED lights in the restrooms are installed with motion activation for energy savings. The cupola of the bathhouse building has been repaired (\$1,627.40) and the lighting will be installed in the next few weeks. The City has chosen to place LED lights on the outside of the building as well. The bathhouse has two broken lavatory faucets, a bench with a missing board and the exterior of the building has mold and needs paint. Kalkofen received a quote for \$953.00 to do the repairs and she approved the project so that the restrooms would be operational for Summer Magic and the City’s Swim Program. The work will be completed June 23, 2017.
- **Downtown Development Authority Sidewalk Project** – A Request for Bids for the sidewalk project by Bentek is scheduled to run in this week’s issue of the Times Indicator.
- **Streets** – In working with Darren LaClair from Newaygo County Road Commission and Joel Fitzpatrick from WMSRDC, Kalkofen arranged for WMSRDC to do the PASER ration of the City’s Major and Local Streets at no cost. NCRC is willing to host the program for the City and work with the City to accomplish this requirement for MDOT and Act 51 funding. DPW Supervisor Barnhard arranged to have the fire hydrants repainted.
- **Airport Runway Project** – The City received one bid for the runway project and it exceeded the 10% limit of the engineer’s estimated costs due to bid prices for mobilization conditions, joint construction, and bituminous patching. The additional cost for this project is \$3,225.10 and will be funded through the DDA.

- **Trail Town 2017** – Trail Town will be a one-day event, but on Friday night, (September 29, 2017) Boomerang has agreed to put on a community event. Details are still in the planning stage.
- **Woodridge Apartments** – The Woodridge Apartment complex did not sell at auction. It is not yet known what will happen to the building or the residents.
- **White Cloud Rotary** – Kalkofen and Chandler are working with the Rotary for a joint membership to the White Cloud Rotary for Chief Evans and Kalkofen to represent the City of White Cloud.
- **Swim Program** – The swim program starts on June 19 and there are two age-oriented classes in the morning from 10:30 a.m. to 12:30 p.m. This is a two-week program and there are 22 enrolled to date. This program is provided by the Bleiler Family Trust.
- **Request for Bids** – The City has posted a request for bids for asphalt repair in the alley behind the Laundromat. The request has been posted on the City’s website and Facebook page and will be published in next week’s issue of the Times Indicator.
- **Facebook Page** – The City now has a Facebook page. Laura Priest and Anna Burgess volunteered to set up the page for the City and one for the Police Department.
- **Little League Fields** – Kalkofen has been working with the Cruzan’s on the billing issues for the Little League Fields. Currently, the Little League is only being charged for sewer. The City has been paying for electricity and has not been charging for water since at least 2005. Councilmembers Murchison and Dault were in favor of the City doing whatever it can to help the Little League after looking into all areas of this scenario.
- **Additional Items**
 - Attended the WCSUA Board meeting
 - Attended Trail Town meeting
 - Attended DDA meeting
 - Attending the Brownfield Development meeting
 - Attended Tail Twisters Fun-Fly
 - Attended Father’s Day Fly-In

Motion by Murchison, **Seconded** by Dault to accept the Manager’s Report as presented.

Vote: **Ayes- All Nays- None Motion Carried**

G. Unfinished Business

1. City Projects

- a. City Owned Property, Solid Waste Recycling and Road Repairs – No action

2. Project Funding

- a. City Income Tax, Millage Proposal, Special Assessment - No action.

3. Open Council Position

a. Voting Process

Mike Kymes had requested to have his application pulled from consideration. With only one applicant there was no need to have a voting process.

b. Applicants

- 1. Mike Kymes – application was pulled by applicant
- 2. Katherine (Kay) Scott

Kay Scott submitted her application to fill the open council position with term ending December 31, 2017. Kay has been a resident of the City for 43 years and has attended numerous Council meetings. She frequently visits the City Hall staff for information regarding the City and to give concerns.

Motion by Dault, **Seconded** by Priest to appoint Katherine (Kay) Scott to the City Council with term ending December 31, 2017.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

4. Medical Marijuana

At the previous Council meeting held on June 5, 2017 the Council had a consensus to have the City Manager/Clerk move forward in the creation of the Medical Marijuana Ordinance. Kalkofen has arranged with Chris Grobbel, the City’s Planning Consultant, a presentation to be presented at one of the 6PM Council meetings. This presentation will help Council receive more information on the subject. Kalkofen has been working with Grobbel on the creation of the Medical Marijuana Ordinance for the City.

5. Police Department Policy & Procedures Manual

Council was presented with the Police Department Policy & Procedures Manual at the June 5, 2017 meeting for review. Council was presented with it again for consideration and approval.

Motion by Priest, **Seconded** by Dault to approve the Police Department Policy & Procedures manual as presented.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

H. New Business

1. General Liability Insurance Renewal

Council was presented with the Berends, Hendricks, and Stuit General Liability Insurance Policy Renewal. Staff completed an audit of the insurance policy and covered items before the renewal policy was presented. Kalkofen did do some price comparisons with other companies, but do to previous large claims to the insurance she did not receive any quotes from these other companies. There is about another two years before those claims drop from the history of our insurance and the City will be able to look closer into other companies.

Motion by Dault, **Seconded** by Priest to approve the General Liability Insurance Policy Renewal from Berends, Hendricks, and Stuit.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

I. Public Comment: - Received

J. Council Member Comments – Received

K. Committee, Board and Authority Minutes

1. Downtown Development Authority

L. Correspondence


1. Circles Newaygo County – Big View

M. Adjournment

Motion by Dault, **Seconded** by Murchison to adjourn the meeting at 7:13 P.M.

Vote: **Ayes- All** **Nays- None** **Motion Carried**


Charles Chandler, Mayor


Hilary Davis Deputy Clerk/Treasurer
Approved on July 3, 2017