

City of White Cloud

12 N. Charles Street
White Cloud, Michigan 49349

Regular Meeting Minutes for October 2, 2017

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date at the White Cloud City Offices. Mayor Charles Chandler called the meeting to order at 7:01 P.M.

1. Roll Call

Council Members Present: Mayor Charles Chandler, Mayor Pro-Tem Herm Becker

Councilmembers: Richard Dault, Cassie Rickert, Kay Scott and Jeffrey Murchison

Members Absent: Matt Priest

Staff Present: City Manager/Clerk Lora Kalkofen and Police Chief Dan Evans

Public in Attendance: Jerry LeBlanc, Pat Ebenstein, Candice Dault, Carl Sprout and Matt Rickert

2. Approval of Agenda

Motion by Becker, **Seconded** by Murchison to approve the October 2, 2017 meeting agenda with the addition under New Business, 4. Consent Agenda

Vote: **Ayes-** All **Nays-** None **Motion Carried**

3. Invocation and Pledge of Allegiance

Pastor Jeffery Murchison gave the invocation and Mayor Charles Chandler led in the Pledge of Allegiance.

Councilmember Scott asked for a moment of silence for the victims of the Las Vegas shootings.

B. Public Comment:

County Commissioner Jim Maike presented Council with a check for \$100.00 from the Tail Twisters to show their appreciation for the use of the airport for their event.

Chie Evans updated Council on injuries sustained by Officer Hicks and himself during an apprehension.

C. Approval of Minutes

1. Approval of the Regular Council Meeting Minutes of September 18, 2017

Minutes of the City of White Cloud City Council meeting held on September 18, 2017 were presented to Council for consideration.

Motion by Dault **Seconded** by Murchison to approve the Regular Meeting Minutes for the White Cloud City Council meeting held on September 18, 2017 as presented.

Vote: **Ayes-** All **Nays-** None **Motion Carried**

D. Authorization to Pay Bills & Payroll Wages

A listing of invoices and payroll was presented to Council for discussion and consideration.

Motion by Murchison, **Seconded** by Dault to approve the payment of invoices and payroll wages totaling \$52,128.46.

Roll Call Vote: **Ayes:** Becker, Murchison, Chandler, Stewart, Scott, and Dault

Nays: None

Absent: Priest

Abstained None

Motion Carried

E. Department Reports

1. Zoning Administrators Report

Zoning Administrator Robert Hall submitted a Zoning Report/Basic Violations Report for the month of September 2017.

Motion by Dault, **Seconded** by Becker to receive the Zoning Department reports as presented.

Vote: Ayes- All Nays- None

Motion Carried

2. DPW Supervisor's Report

DPW Supervisor Don Barnhard submitted a DPW Report for the month of September 2017.

Motion by Dault, **Seconded** by Murchison to receive the DPW Report as presented.

Vote: Ayes- All Nays- None **Motion Carried**

F. City Manager Report

The City Manager/Clerk Lora Kalkofen submitted the following informational items to Council:

• **Redevelopment Ready Community Application**

- The Best Practices Self-Evaluation and supporting documents were submitted to Michigan Economic Development Corporation (MEDC) for engagement in to the Redevelopment Ready Community (RRC) program. This program is for communities who wish to showcase their community to potential developers and seek funding from MEDC. This program was designed to help communities in planning for new investments, identifying assets and opportunities, engage public input and identifying their assets and opportunities.
- Engagement is only the first step in this certification process. There will be many additional components will need to be addressed to become fully certified.
- Attached is an information handout that outlines the program to help familiarize you with the steps we will need to take to accomplish this program.
- A special thank you to Chairperson Candice Dault for the many hours of work she has contributed to complete this first step in the certification process.

• **ReLeaf Michigan - DTE Energy**

- We have the opportunity to be part of this program again this year. ReLeaf has offered us 13 to 16 trees free of charge. One of the main requirements is that we have 8 to 12 volunteers that are part of the planting.

• **OMM Engineering – Water System Reliability Study/ACIP**

- DPW Supervisor Barnhard and I met with OMM staff to review the preliminary water system Reliability Study. This study is a record of past and future water system components and requirements and is a requirement of the DEQ. This report is due by 12/31/2017.

• **Airport**

- The White Cloud Airport is completed and the runway reopened on Friday September 22, 2017. Friction testing was completed and all resistance numbers are well within range.
- I attended the MDOT AERO MAP meeting on Thursday September 28, 2017 to discuss the CIP for our airport. Future projects include:
 - 2018 Runway Lighting Installation
 - 2019 By-year
 - 2020 Runway Rehab Design
 - 2021 Runway Rehab Construction
 - 2022 Taxiway Hangar Access Design
 - 2023 Taxiway Hanger Access Construction

- **Deputy Clerk/Treasurer – Clerk Position**
 - Interviews will begin this week to fill the vacant Deputy Clerk/Treasurer position. If a qualified candidate is found, the position of Clerk may be offered to an applicant.
 - I am requesting a Personnel Committee meeting to discuss this position.
- **Meetings Attended**
 - Rotary, NCEDO, Trail Town and OM&M Engineering

Motion by Murchison, **Seconded** by Dault to accept the Manager’s Report as presented.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

G. Unfinished Business

1. **City Projects**
 - a. City Owned Property, Solid Waste Recycling and Road Repairs – Kalkofen would like to get one road project done before winter. Evaluation for a project is still in process.
2. **Project Funding**
 - a. City Income Tax, Millage Proposal, and Special Assessment – There is no new information on any of these items.
3. **Medical Marijuana**
 The First Presentation of the final version Medical Marijuana (Police Power) Ordinance and the Medical Marijuana Zoning Ordinance was presented for review and discussion.
 White Cloud Planning Commission will be hold in Public Hearing on both ordinances on October 24, 2017 at 7:00 PM at their regularly scheduled meeting.

H. New Business

1. **Newaygo County Treasurer - Unsold Tax Foreclosure Property**
 Property that does not sell at the Tax Foreclosure Sale is transferred to the unit of government unless the entity objects to the transfer. The property will be offered for sale at a much-discounted price by the Newaygo County Treasurer auction. Property 62-15-102-003 did not sell at the two County Treasurer’s auctions.

Motion by Becker, **Seconded** by Dault to refuse to accept parcel 62-15-102-003 as offered by Newaygo County Treasurer.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

2. **MI-Com Local Franchise Agreement**
 Council was presented with a renewal for the Uniform Video Local Franchise Agreement from MI-Com. This contract has no changes from the previous contract and is a ten (10) year renewal.

Motion by Becker, **Seconded** by Dault to approve the renewal of the Local Franchise Agreement with MI-Com. With no changes to the contract noted.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

3. **White Cloud Area Fire District Purchase of Fire Truck**
 Councilmember Becker brought a request from the WCAFD to grant approval for the purchase of a new fire truck for the bid received from CSI in the amount of \$272,844 and funds to come from the Capital Improvements Fund.

Motion by Becker, **Seconded** by Dault to approve the request from WCAFD for the purchase of a new fire truck from CSI in the amount of \$272,844 and funding to come from WCAFD Capital Improvements Fund.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

4. **Consent Agenda**
 At the September 18, 2017 Manager Kalkofen asked Council to consider using a Consent Agenda at regular scheduled meetings. This item was brought back for Council consideration and determination. Councilmember Becker suggested that the invoices and payroll be separate from the consent agenda.

Mayor Chandler suggested that the debts that are incurred were always paid and the Council has the opportunity to ask questions before and after the meetings.

Motion by Dault, **Seconded** by Chandler to approve the use of a Consent Agenda including invoices and payroll for the City of White Cloud Council Regular Meetings.

Vote: **Ayes-** Six (5) **Nays-** One (1) Becker **Motion Carried**

I. Public Comment: - Received

J. Council Member Comments – Received

K. Committee, Board and Authority Minutes

1. Downtown Development Authority Minutes


L. Correspondence - Presented

M. Adjournment

Motion by Becker, **Seconded** by Dault to adjourn the meeting at 7:56 P.M.

Vote: **Ayes-** All **Nays-** None **Motion Carried**


Charles Chandler, Mayor


Lora Kalkofen City Manager/ Clerk
Approved on October 16, 2017