

**City of White Cloud
12 N. Charles Street
White Cloud, Michigan 49349**

**Regular Meeting Minutes for
May 1, 2018 at 6:00 P.M.**

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date at the White Cloud City Office. Mayor Jamie Denslow called the meeting to order at 6:00 P.M.

1. Roll Call

Council Members Present: Mayor Jamie Denslow, Kay Scott, Cassie Rickert, Ashley Zatalokin, Charles Chandler, Matt Priest, and Jeffrey Murchison

Members Absent: None

Staff Present: City Manager/Clerk Lora Kalkofen, Police Chief Dan Evans, Deputy Clerk Kelli Arnold

Public in Attendance: Pat Ebenstein, Donna Schotonous, Danny Corbett, Lori Shears, Marva Shears, Herm Becker, Jon Bumstead, Judy Maike, Dan Abid, Ken DeLaat, Laura Priest, Patty Steffes, Jami Steffes, April Keith, Andrew Keith, Kasey Hershberger, Ann Schneider, Chuck Trapp, Julie Burgess, Susan Schneider, John Schneider

2. Approval of Agenda

Motion by Murchison, **Seconded** by Rickert to approve the Agenda for May 1, 2018

Vote: Ayes- All Nays- None Abs - None **Motion Carried**

3. Invocation and Pledge of Allegiance

Jeffrey Murchison gave the invocation and led in the Pledge of Allegiance.

B. Public Comment:

Dan Abid of River Country Chamber of Commerce requested the City banners go up soon and updated Council there are 8 registrations for race at Trail Town celebration.

Andrew Keith addressed Council with issue on blight ordinance; He had vehicles uninsured for sale or repair and does not feel 7 days is long enough to get work done on vehicle or sold.

April Keith addressed Council that their plow truck is used only for plowing and should not have to be plated and insured only to plow.

C. Public Hearing re: WC Area Fire District FY 18/19 Special Assessment

1. Roll Call

Council Members Present: Mayor Jamie Denslow, Kay Scott, Cassie Rickert, Ashley Zatalokin, Charles Chandler, Matt Priest, and Jeffrey Murchison

Members Absent: None

Staff Present: City Manager/Clerk Lora Kalkofen, Police Chief Dan Evans, Deputy Clerk Kelli Arnold

Public in Attendance: Pat Ebenstein, Donna Schotonous, Danny Corbett, Lori Shears, Marva Shears, Herm Becker, Jon Bumstead, Judy Maike, Dan Abid, Ken DeLaat, Laura Priest, Patty Steffes, Jami Steffes, April Keith, Andrew Keith, Kasey Hershberger, Ann Schneider, Chuck Trapp, Julie Burgess, Susan Schneider, John Schneider

2. Public Comments

Donna Schotanus inquired how much and if is on tax bill, stated taxed to death, will not vote for more taxes.

Herm Becker clarified this is not an increase it is a yearly renewal.

3. Close Public Hearing

Roll Call:

Council Members Present: Mayor Jamie Denslow, Kay Scott, Cassie Rickert, Ashley Zatalokin, Charles Chandler, Matt Priest, and Jeffrey Murchison

Members Absent: None

D. Accounts Payable/Cleaning

Motion to abstain Kay Scott from payment of \$75.00 for office cleaning invoice.

Motion by Denslow, **Seconded** by Murchison to allow Scott to abstain from cleaning invoice.

Roll Call Vote:

Ayes- Zatalokin, Priest, Chandler, Rickert, Denslow, Murchison

Nays- None

Absent - None

Abstained: Scott

Motion Carried

Motion by Priest, **Seconded** by Murchison to approve the cleaning invoice to council member Scott.

Roll Call Vote:

Ayes- Zatalokin, Priest, Chandler, Rickert, Denslow, Murchison

Nays- None

Absent - None

Abstained: Scott

Motion Carried

E. Approval of Consent Agenda

1. Approval of the minutes from the April 3, 2018 Regular City Council Meeting
2. Police Department Report
3. Treasurer Report
4. Zoning Report
5. Approval of Bills and Wages less office cleaning totaling \$143,449.06.
6. Correspondence / Committee & Board Minutes

Motion by Chandler, **Seconded** by Murchison to approve the Consent Agenda for the April 3, 2018 Council Meeting.

Roll Call Vote:

Ayes- Scott, Zatalokin, Priest, Chandler, Rickert, Denslow, Murchison

Nays- None

Absent - None

Abstained: None

Motion Carried

F. City Manager Report

- DPW Building Update – Planning commission met, reviewed and approved the site plan.
- White Cloud Dam – had engineering done after flood, city attended meeting in Grand Rapids to submit for grant due by May 14.
- Planning Commission- Had regular meeting on April 24th with public input regarding C3 district, also have resignation from 2 members. Asking for Council to approve funding for professional service to assist with Master Plan and Zoning for proposed C3 district.
- NCEDO- Dissolving 501c turning into advisory committee
- Airport – The airport crew is donating 60-gallon sprayer with trailer to the DPW. The offer for transportation car for use of pilots at WC Airport has been declined.
- Voice of Reason – WC High School students volunteered on April 12 and spent their “Day of Service” raking at City office and cemetery along with trash pick-up.

- North Street Recreational Park has a new scoreboard that was dedicated in the memory of Beth A. Wawsczyk.
- White Cloud Campground had the best year with a 215% increase since Newaygo County began leasing the park.

G. Unfinished Business

1. City Projects
 - a. City Owned Property, Solid Waste Recycling and Road Repairs – **No Action**
2. Project Funding
 - b. City Income Tax, Millage Proposal, and Special Assessment – **No Action**

H. New Business

1. Special Events Application for Fireworks retail sales 5/23/18-7/8/18

Seeking a Motion to allow AKJ Fireworks to set up NE corner of M-37 & Wilcox for Firework sales on Thursday, Friday and Saturday, beginning May 23rd to go through July 8th, 2018.

Motion by Zatalokin, **Seconded** by Priest to approve the special use permit for AKJ Fireworks May 23, 2018 through July 8, 2018.

Vote: Ayes- Scott, Zatalokin, Priest, Chandler, Rickert, Denslow, Murchison
 Nays- None
 Absent - None
 Abstained: None

Motion Carried

2. Resolution 2018-05 Determining Assessments in proportion to benefits received, confirming special assessment roll, establishing lien and providing for the payment and collection of special assessments.

Seeking a Motion to approve Resolution 2018-05 determining assessments, confirming special assessment roll, establishing lien and providing payment & collection of special assessments.

Motion by Murchison, **Seconded** by Priest to approve Resolution 2018-05.

Roll Call Vote:

Ayes- Scott, Zatalokin, Priest, Chandler, Rickert, Denslow, Murchison
 Nays- None
 Absent - None
 Abstained: None

Motion Carried

3. Resolution 2018-06 establishing funding level of 1.968 Mills for the White Cloud Area Fire District For Fiscal Year 2018/19

Seeking a Motion to approve Resolution 2018-06 establishing funding level of 1.968 Mills for WC Area Fire District for FY 2018/09.

Motion by Priest, **Seconded** by Murchison to approve Resolution 2018-06.

Roll Call Vote:

Ayes- Scott, Zatalokin, Priest, Chandler, Rickert, Denslow, Murchison
 Nays- None
 Absent - None
 Abstained: None

Motion Carried

4. Resolution 2018-07 A Resolution Revising Fixed Assets for the City of White Cloud

Seeking a motion by Council to approve revising fixed assets listing for the City.

Motion by Priest, **Seconded** by Murchison to approve Resolution 2018-07.

Roll Call Vote:

Ayes- Scott, Zatalokin, Priest, Chandler, Rickert, Denslow, Murchison
 Nays- None

Absent - None
Abstained: None

Motion Carried

5. Resolution 2018-08 A Resolution seeking Local Government Approval for a Class C Liquor License at Sally's Whatta Pizza LLC

Seeking a motion to approve Sally's Whatta Pizza LLC to apply with Michigan Liquor Control commission for Class C Liquor License.

Motion by Priest, **Seconded** by Chandler to approve Resolution 2018-08 Class C Liquor License at Sally's Whatta Pizza LLC.

Roll Call Vote:

Ayes- Scott, Priest, Chandler, Rickert, Murchison, Zatalokin, Denslow

Nays- None

Absent - None

Abstained: None

Motion Carried

6. Resolution 2018-09 State Disaster Contingency Fund Grant

Request to approve Resolution 2018-09 allowing City of White Cloud to apply for state disaster contingency grant.

Motion by Murchison, **Seconded** by Rickert to approve Resolution 2018-09 allowing City of White Cloud to apply for State disaster contingency fund grant.

Roll Call Vote:

Ayes- Scott, Priest, Chandler, Rickert, Murchison, Zatalokin, Denslow

Nays- None

Absent - None

Abstained: None

Motion Carried

7. First presentation for FY 2018/19 City of White Cloud Budget

Public hearing and adoption will be at next Council meeting.

Personnel Committee recommended to Council a 2% cost-of-living increase and approval of hiring a part-time employee to assist Deputy Clerk so she may begin training for City Clerk. Personnel committee also recommended to Council approval for use of a floating holiday for full-time employees to use within 30 days of paid holiday. Personnel committee recommended to Council approval of per-diem payment of \$25.00 per meeting to members of committees appointed by Council, not including staff; we currently pay Board of Review, City Council and Planning Commission.

Budget Committee met on April 9, 2018. We have created fund 401 in General Ledger to record and track all expenditures & reimbursements of DPW fire.

Water committee to meet 5/2/2018. We are looking at slight increase in water rates. An average increase on 10,000 gallons would raise a quarterly bill about \$1.80-\$2.00.

Local/Major streets – working with NC Road Commission and passer rating recommendations to determine what projects to get started on. Local streets are 7.4 miles, Major streets are 2.3 miles.

8. Newaygo County Road Commission Road Projects

We have \$125,000.00 in funding for road projects; we have \$184,680.00 in proposed projects which does not allow us to do all the projects. We continue to work with NC Road Commission, they have buying power & expertise which allows us to do much more than we could on our own, at this point we allotted 1500 tons of asphalt for roads in the City. Asking Council to approve the spending of dollars from local/major streets to be spent on projects that may fit into the schedule before July 1, 2018.

Motion by Rickert, **Seconded** by Murchison to approve \$25,000 from local street fund and \$100,000 from major street fund to begin road projects if they come up before July 1, 2018.

Roll Call Vote:

Ayes- Scott, Priest, Chandler, Rickert, Murchison, Zatalokin, Denslow

Nays- None

Absent - None

Abstained: None

Motion Carried

9. Police Ride-Along Program Policy

We currently allow NCRESA students to do job shadow this time of year, during the summer we at times have college student's ride along, part of the reason for updating is to allow citizens to ride along and get to know what we do on a daily basis. Encouraging police department ride alongs.

Motion by Chandler, **Seconded** by Priest to approve our updated Policy for the White Cloud Police Department Ride Along Program.

Vote: **Ayes-** All **Nays-** None **Abs -** None **Motion Carried**

10. Personnel Committee Recommendations, Manual change, Holidays & Part-time position

Asking Council for approval of manual change (pg. 47) regarding a floating holiday and hiring of an entry level part-time deputy clerk position at \$11.46 per hour with 2% increase \$11.69 that all employees will receive for Cost of Living Adjustment.

Motion by Priest, **Seconded** by Murchison to approve Personnel Committee Recommendations

Roll Call Vote:

Ayes- Scott, Priest, Chandler, Rickert, Murchison, Zatalokin, Denslow

Nays- None

Absent - None

Abstained: None

Motion Carried

11. NC Drain Commission – Household Hazardous Waste Collection Funding Request

Request Council to approve sponsoring a portion of the cost of Newaygo County Household Hazardous waste Collection that is held yearly at the Newaygo County Road Commission.

Motion by Chandler, **Seconded** by Priest to approve \$200.00 to the Newaygo County Drain Commission for the Household Hazardous waste collection.

A **Motion** by Chandler was made **Seconded** by Priest to amend the \$200.00 sponsorship to increase the amount to \$500.00 for Newaygo County Drain Commission toward the sponsorship of Household Hazardous Waste Collection.

Vote: **Ayes-** All **Nays-** None **Abs -** None **Motion Carried**

A **Motion** by Chandler **Seconded** by Priest to sponsor \$500.00 to Newaygo County Drain Commission for their Household Hazardous Waste Collection.

Roll Call Vote:

Ayes- Scott, Priest, Chandler, Rickert, Murchison, Zatalokin, Denslow

Nays- None

Absent - None

Abstained: None

Motion Carried

12. Planning Commission

We have had resignations from members of our Planning Commission, we have 1 Council position to fill, Mayor Denslow has offered to take that position. We also have 2 community positions available.

Motion by Chandler, **Seconded** by Rickert to approve Mayor Denslow as the Council member on the Planning Commission.

Vote: **Ayes-** All **Nays-** None **Abs -** None **Motion Carried**

Mike Kymes has filled out an application to be a member of the Planning Commission, was previously a Council member, was also DPW Supervisor many years ago.

Motion by Rickert, **Seconded** by Zatalokin to approve Mike Kymes as a community member on the Planning Commission.

Vote: Ayes- All Nays- None Abs - None Motion Carried

13. Restrictive & Covenants IP change

Approved by the Planning Commission, this will allow change to be made allowing clearing of up to 75% of lots.

Motion by Priest, **Seconded** by Murchison to amend the Restrictive & Covenants at the City of White Cloud Industrial Park.

Vote: Ayes- All Nays- None Abs - None Motion Carried

14. 2018 Ford Police Interceptor Purchase

Request Council's approval on the purchase of 2018 Ford Police Interceptor

Motion by Zatalokin, **Seconded** by Murchison to approve the purchase of a 2018 Ford Police Interceptor for \$29,175.00.

Roll Call Vote:

Ayes- Scott, Priest, Chandler, Rickert, Murchison, Zatalokin, Denslow

Nays- None

Absent - None

Abstained: None

Motion Carried

15. Fremont Area Community Foundation Endowment

Request Council to approve a draw on the interest portion of the funding from a grant endowment at FACF to use toward the purchase of a replacement Street sweeper and/or a Sidewalk snow removal equipment.

Motion by Priest, **Seconded** by Murchison to approve a draw on the FACF Endowment fund.

Roll Call Vote:

Ayes- Scott, Priest, Chandler, Rickert, Murchison, Zatalokin, Denslow

Nays- None

Absent - None

Abstained: None

Motion Carried

16. Professional Planning assistance – Master Plan & Zoning Ordinance

Request of Council approval of contract for professional assistance by Chris Grobbel regarding the re-writing of Master Plan & Zoning Ordinances for the proposed C3 district.

Motion by Zatalokin, **Seconded** by Rickert to approve payment of \$3,500.00 for Chris Grobbel, Community Planner/Consulting Services.

Roll Call Vote:

Ayes- Scott, Priest, Chandler, Rickert, Murchison, Zatalokin, Denslow

Nays- None

Absent - None

Abstained: None

Motion Carried

17. Cemetery – spring cleaning, request for approval of quote

Request Council to approve quote of \$2500.00 spring cleaning quote for this year.

Motion by Chandler, **Seconded** by Priest to approve quote for Barton's Cutting Edge to do cemetery spring cleaning for 1 year.

Roll Call Vote:

Ayes- Priest, Chandler, Murchison, Denslow

Nays- Rickert, Scott, Zatalokin,

Absent - None

Abstained: None

Motion Carried

18. DPW Bid Proposal

a) DPW building bids were received, there were 5 bids. Patron Construction was the lowest bid; they were disallowed due to missing material components. Second lowest bid was GP Construction, it was an all-inclusive bid also part of the bid were voluntary alternatives.

Motion by Priest, **Seconded** by Chandler to disallow Patron Construction, the lowest bid for incomplete components

Vote: Ayes- All Nays- None Abs - None **Motion Carried**

b) It is the committee recommendation to go with GP Construction.

Motion by Chandler, **Seconded** by Priest to accept the base bid of \$475,300.00 from GP Construction for the construction of the DPW Building.

Roll Call Vote:

Ayes- Scott, Priest, Chandler, Rickert, Murchison, Zatalokin, Denslow

Nays- None

Absent - None

Abstained: None

Motion Carried

c) Voluntary Alternative to approve:

Value Lighting deduction of \$3,500.00 on the GP Construction bid

Alternate steel deduction of \$2000.00 on the GP Construction bid.

Formed concrete drain deduction of \$7,500.00 on the GP Construction bid.

Vote: Ayes- All Nays- None Abs - None **Motion Carried**

d) Use pex instead of copper to save \$1500.00 on the GP Construction bid.

Motion by Priest, **Seconded** by Scott to use pex instead of copper.

Vote: Ayes- All Nays- None Abs - None **Motion Carried**

e) Alternate bid for \$14,000.00 for in-floor radiant Heat and canopies at east facing overhead doors for \$9000.00.

Motion by Rickert, **Seconded** by Murchison to approve the alternate floor heat in the amount of \$14,000.00 and \$9,000.00 for the cost of canopy.

Roll Call Vote:

Ayes- Scott, Priest, Chandler, Rickert, Murchison, Zatalokin, Denslow

Nays- None

Absent - None

Abstained: None

Motion Carried

19. Special Events Memorial Day Parade

Request Council to approve the application for Memorial Day parade and waive the application fee.

Motion by Priest, **Seconded** by Murchison to approve Memorial Day parade and service and waive the fee.

Vote: Ayes- All Nays- None Abs - None **Motion Carried**

20. Resolution 2018-10 Charitable Gaming License - Boomerang

Boomerang is asking Council to approve a Resolution that they are recognized as a 501C to allow the organization to do raffles

Motion by Murchison, **Seconded** by Rickert to approve Resolution 2018-10 Charitable Gaming License for non-profit organization Boomerang.

Vote: Ayes- All Nays- None Abs - None **Motion Carried**

I. Public Comment: - Received

J. Council Member Comments – Received

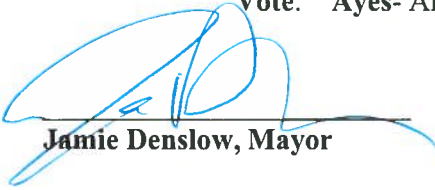
K. Adjournment

Motion by Chandler, **Seconded** by Zatalokin to adjourn the meeting at 8:31 P.M.


Vote: Ayes- All

Nays- None

Motion Carried



Jamie Denslow, Mayor



Kelli Arnold, Deputy Clerk/Treasurer

Approved on 6-5-18