

**City of White Cloud
12 N. Charles Street
White Cloud, Michigan 49349**

**CITY COUNCIL
Regular Meeting Minutes for
January 8, 2019 at 6:00 P.M.**

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date at the White Cloud City Office. Mayor Jamie Denslow called the meeting to order at 6:01 P.M.

1. Roll Call

Council Members Present: Mayor Jamie Denslow, Charles Chandler, Jeffrey Murchison, Ashley Zatalokin, Kay Scott, Matt Priest, Cassie Rickert

Members Absent: None

Staff Present: City Manager Lora Kalkofen, Police Chief Dan Evans, Clerk Kelli Arnold

Public in Attendance: Jerry LeBlanc, Dan Abid, Ryan Coffey Hoag, Julie Burgess, Candice Young, Judy Maike, David Dean, Lori Shears

2. Approval of Agenda

Motion by Murchison, **Seconded** by Chandler to approve the Agenda for January 8, 2019

Vote: Ayes- All Nays- None Absent – None Motion Carried

3. Invocation and Pledge of Allegiance

Jeffrey Murchison gave the invocation and led in the Pledge of Allegiance.

B. Public Comment:

- Jerry LeBlanc – interested in continuing seat on Planning Commission for another term.
- Dan Abid – As a person who owns a business in the Downtown district, encourage Council to consider Recreational Marijuana. Supports Jerry LeBlanc in another term on Planning Commission.
- Ryan Coffey-Hoag – Chamber representative for the City of White Cloud.

C. Reserved Time:

- Lori Shears, Christmas in White Cloud Wrap-up: 2018 had 22 business sponsors & 29 participants (some participants were sponsors & participants). This year there were five (5) projects visitors could participate in, it was called “Caring in the Cloud”, the projects were a food drive, chemo kits, comfort kits, read & recover, and Military care packages. Comments received.
- Gabridge & Company – City of White Cloud annual Audit report for year ended June 30, 2018 received.

D. Accounts Payable/Cleaning

1. Motion for Council member Scott to abstain from approval of payment for cleaning

Motion by Murchison, **Seconded** by Zatalokin to allow Council member Scott to abstain approval of payment for cleaning City office building.

Vote: Ayes- All Nays- None Abstain - Scott Motion Carried

2. Motion to approve invoices for office cleaning totaling \$45.75.

Motion by Zatalokin, **Seconded** by Murchison to approve the office cleaning invoices to Council member Scott totaling \$45.75.

Roll Call Vote:

Ayes- Zatalokin, Chandler, Denslow, Murchison, Priest, Rickert

Nays- None **Abstained-** Scott **Absent –** None **Motion Carried**

E. Approval of Consent Agenda

1. Approval of the minutes from the December 4, 2018 Regular City Council Meeting
2. Police Department Report
3. Treasurer Report
4. DPW Report
5. Approval of Bills and Wages less office cleaning: \$200,497.75
6. Committee Minutes & Correspondence

Motion by Chandler, **Seconded** by Zatalokin to approve Consent Agenda for the January 8, 2019 Council Meeting.

Roll Call Vote:

Ayes- Zatalokin, Chandler, Scott, Denslow, Murchison, Priest, Rickert

Nays- None **Absent -** none

Abstained: None **Motion Carried**

F. City Manager Report

- DPW building construction status report has been filed with the bonding company J. Ryan Bonding Inc., we were at 98% complete when report filed. Continue to work on content replacement.
- White Cloud Airport – DDA offered to move our proposed runway rehab project to 2020/21 as a discretionary candidate for federal funding. Estimated project cost is \$1,370,000.00 of which our portion would be 5% or approximately \$68,500.00.
- Joint meeting of City Council, DDA and Planning commission will be held Thursday, January 17 at 6:00 pm.
- 1998 GMC dump truck has been sold for \$2,500.00.
- H&S Company has transferred files to the new server.
- Family Health Care has donated 24 conference chairs, 4 upholstered chairs and 20 office chairs to the City. New conference tables will be delivered near the end of January. We were able to replace the tables for \$1,621.43, under budget of Council approval due to the generosity of the Family Health Care chair donation.
- North Country Inspection Services may be moving to a new location starting February, 2019, they are working with Newaygo County to contract with them for inspections.
- Thank you to the snowmobile club for donating snowmobile route, food and gas signs to place along the City route.

G. Boards & Authorities

1. White Cloud Sherman Utilities Board
Received.
2. Planning Commission

No December meeting was held.

3. Downtown Development Authority

There was not a quorum in December, meeting could not be held. Need to fill a couple vacancies on the board.

4. White Cloud Area Fire Board

December meeting was quick, no new discussion items.

H. Unfinished Business

1. Board & Committee Appointments

A seat on the Planning Commission Board expired on 12/31/18; Jerry LeBlanc advised Council he is interested in retaining his seat on that board. Mayor Denslow requested and appointed Jerry LeBlanc to another term on the Planning Commission.

Motion by Priest, **Seconded** by Chandler to appoint Jerry LeBlanc to retain his seat for another term on the White Cloud City Planning Commission.

Vote: Ayes- All Nays- None Abstain - Scott **Motion Carried**

I. New Business

1. FY 2017/18 Audit

FY 2017/18 annual financial report prepared by Gabridge & Company presented to Council for approval.

Motion by Murchison, **Seconded** by Chandler to approve FY 2017/18 Audit as presented.

Vote:

Ayes- Zatalokin, Chandler, Scott, Denslow, Murchison, Priest, and Rickert

Nays- None

Absent – None

Abstained: None

Motion Carried

2. North Country Inspection Service

a. Permit Fee Schedule

Motion by Chandler, **Seconded** by Priest to approve North Country Inspection Service Residential Permit Fee Schedule as presented.

Vote:

Ayes- Zatalokin, Priest, Rickert Chandler, Scott, Denslow, and Murchison

Nays- None

Absent – None

Abstained: None

Motion Carried

b. Employment Contract

We are required to pay Duane Cruzan, Building department, as an employee. Will be on payroll, will continue to receive a percentage of permits, the percentage will be considered the wage.

Motion by Murchison, **Seconded** by Priest to approve Employment Contract with Duane Cruzan (North Country Inspection Services) as presented.

Vote:

Ayes- Priest, Zatalokin, Rickert Chandler, Scott, Denslow, and Murchison

Nays- None

Absent – None

Abstained: None

Motion Carried

3. Committees Compensation

Recommendation by Council to update the Ordinance of Local Officers' Compensation commission. The last time this was done was 1997.

Received

4. Recreational Marijuana

The City has not been approached for facility of sales of recreational marijuana at this point. As a Council will need to make a decision of allowing recreational sales and/or grow facilities. Mayor asked Council input whether open, unsure, or absolutely not allow recreational marijuana. Feedback of Council was: Open: 5 members Unsure: 2 members Not allow: None

5. City Hall Roofing Project

City Manager informed Council the City office building and the Police Department Garage are both going to need new roof.

6. Contract Award: Airport Beacon Runway Lighting

The Airport Beacon Runway Lighting contract was awarded to J. Ranck Electric, Inc. on January 3, 2019 for \$298,184.50

7. Resolution 2019-01 Municipal Emergency Operations Plan

A resolution adopting the Municipal Emergency Operations Plan. The Emergency Management Agency for Newaygo County is the Newaygo County Emergency Services Department. The Newaygo County Emergency Operations Plan is the primary emergency response plan for Newaygo County and its comprising municipalities (townships, cities, villages).

Motion by Priest, **Seconded** by Chandler to approve Resolution 2019-01, Municipal Emergency Operations Plan as presented.

Vote:

Ayes- Chandler, Scott, Priest, Rickert, Murchison, Zatalokin, Denslow

Nays- None

Absent - None

Abstained: None

Motion Carried

J. Public Comment:

Received

K. Council Member Comments

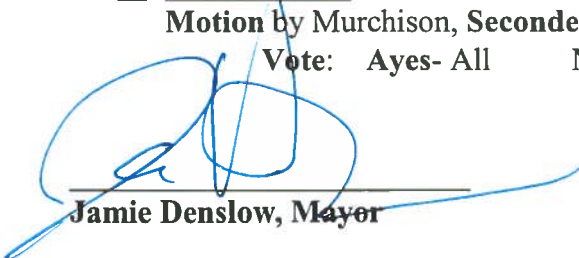
Received

L. Adjournment

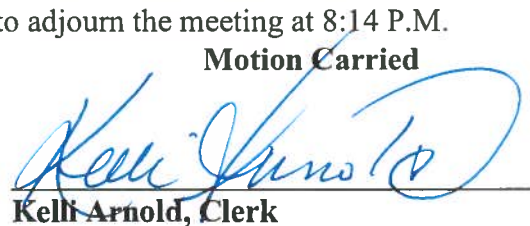
Motion by Murchison, **Seconded** by Priest to adjourn the meeting at 8:14 P.M.

Vote: Ayes- All Nays- None

Motion Carried



Jamie Denslow, Mayor



Kelli Arnold, Clerk

Approved on 2-5-19