

**City of White Cloud
12 N. Charles Street
White Cloud, Michigan 49349**

**CITY COUNCIL
Regular Meeting Minutes for
March 5, 2019 at 6:00 P.M.**

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date at the White Cloud City Office. Mayor Jamie Denslow called the meeting to order at 6:00 P.M.

1. Roll Call

Council Members Present: Mayor Jamie Denslow, Charles Chandler, Jeffrey Murchison, Kay Scott, Cassie Rickert, Ashley Zatalokin

Members Absent: None

Staff Present: City Manager Lora Kalkofen, Police Chief Dan Evans, Clerk Kelli Arnold, Zoning Administrator, Pete Morgan, Deputy Clerk, April Storms

Public in Attendance: Lori Shears, Marva Shears, Vicki Friar, Ryan Coffey Hoag, Chuck Trapp, Dan Abid, Karen Ripke

2. Approval of Agenda

Motion by Murchison, **Seconded** by Chandler to approve the Agenda with addition of New Business item #4, MDOT Transportation Grant.

Vote: Ayes- All Nays- None Absent – None **Motion Carried**

3. Invocation and Pledge of Allegiance

Jeffrey Murchison gave the invocation and led in the Pledge of Allegiance.

B. Public Comment:

Chief Evans: Traffic stop lead to an arrest for concealed weapon & methamphetamine. Methamphetamine is flooding the area. Asking public to call Silent Observer, Dispatch or local police if have any information.

C. Reserved Time:

- Sally Wagoner of Spectrum Health Gerber Memorial, Karen Ripke of DHD #10, Caitlin Mitchell-Schucker and Shelly Klochack both, from Spectrum Health Gerber Memorial and the Breathe Well coalition, gave a presentation promoting tobacco-free parks and recreation areas.

D. Accounts Payable/Cleaning

1. Motion for Council member Scott to abstain from approval of payment for cleaning

Motion by Chandler, **Seconded** by Murchison to allow Council member Scott to abstain approval of payment for cleaning City office building.

Vote: Ayes- All Nays- None Abstain - Scott **Motion Carried**

2. Motion to approve invoices for office cleaning totaling \$108.75.

Motion by Murchison, **Seconded** by Rickert to approve the office cleaning invoices to Council member Scott totaling \$108.75.

Roll Call Vote:

Ayes- Chandler, Denslow, Murchison, Rickert, Zatalokin

Nays- None **Abstained-** Scott **Absent –** None **Motion Carried**

E. Approval of Consent Agenda

1. Approval of the minutes from the February Regular City Council Meeting
2. Police Department Report
3. DPW Report
4. Zoning Report
5. Treasurer Report
6. Approval of Bills and Wages less office cleaning: \$128,046.97
7. Correspondence

Motion by Rickert, **Seconded** by Zatalokin to approve Consent Agenda for the March 5, 2019 Council Meeting.

Roll Call Vote:

Ayes- Chandler, Scott, Denslow, Murchison, Rickert, Zatalokin

Nays- None **Absent –** None

Abstained: None **Motion Carried**

F. City Manager Report

- DEQ Leader Series class webinar is available if interested.
- Community Cleanup day is May 18th. Still looking for volunteers.
- Personnel meeting tentatively scheduled for March 11 at 4:00 p.m.
- Water Committee meeting tentatively scheduled for March 12 at 1:00 p.m.
- Budget Committee meeting tentatively scheduled for March 27
- Small Town & Rural Development Conference on April 15-17 at Crystal Mountain. The cost for attendance is \$800.00 per person.
- Fremont Community Foundation – City of White Cloud fund, has a total of \$9,860.00 available to grant; Suggest using these funds toward a sweeper truck.
- Section of our charter addressing councilmember eligibility and functions is included in packet to assist in recruitment for the open position.
- Local Officers Compensation Commission still seeking five (5) members to serve on the board. Included in packet is part of our charter addressing responsibilities of this board.
- Planning Commission position still available, by-laws are included in packet to help address duties and responsibilities of this board.
- Downtown Development Authority has 3 positions open. Included in packets is a copy of requirements for appointment and operation of the authority.
- RRC Program draft copy is included in packets with information on our community and items we need to address to become a Certified RRC Community.
- Would appreciate the help of Council to create a brand and marketing committee.

G. Boards & Authorities

1. White Cloud Sherman Utilities Board
Received
2. Planning Commission
Received
3. Downtown Development Authority

Received

4. White Cloud Area Fire Board

Received

H. Unfinished Business

1. Redevelopment Ready Communities Appointment – encourage each member of Council and all boards/committees to look at the online modules. A lot of information that we as a City can use, it gives us a baseline of where we need to start.

I. New Business

1. Garbage & Refuse Ordinance 2019-1

This is the first step in a process, approval of the ordinance does not mean we are participating in a one (1) vendor trash hauler; this gives us the ability, should Council decide, to go out for bid.

Motion by Rickert, Seconded by Zatalokin to move forward with Garbage & Refuse Ordinance 2019-1.

Vote:

Ayes- Rickert, Chandler, Scott, Denslow, Murchison, Zatalokin

Nays- None

Absent – None

Abstained: None

Motion Carried

2. Attendance Policy (Council, Boards, Committees, Authority & Commissions)

Seeking Council approval to create an attendance policy for all who serve on a board, committee, authority, commission and council. The attendance policy would allow for replacing an appointee if there are more than two (2) unexcused absences in a calendar year.

Motion by Chandler, Seconded by Rickert to approve an attendance policy for Council, Boards, Committees, Authority and Commissions as written.

Vote:

Ayes- Rickert, Chandler, Scott, Denslow, Murchison, Zatalokin

Nays- None **Absent –** None **Abstained:** None

Motion Carried

3. Professional Airport Consulting Services

WC Airport intends to select a consultant to assist in airport development projects. Request for Qualifications (RFQ) are posted. City Manager would like to create a committee for this process, Airport Manager: Jake Ashker, Airport Assistant-Manager: Mike Kymes, , Council Rep, Charles Chandler, DDA Chair: Dan Abid and City Manager, Lora Kalkofen.

Motion by Rickert, Seconded by Murchison to approve candidates for Professional Airport Consulting Services.

Vote:

Ayes- Chandler, Scott, Rickert, Denslow, Murchison, Zatalokin

Nays- None **Absent –** None **Abstained:** None

Motion Carried

4. MDOT Transportation Grant

On December 26, 2018, Governor signed Public Act 473 of 2018, establishing the Community Infrastructure Fund. The Act provides \$# million per year through Fiscal Year 2023 to be allocated for

road improvements in cities and villages with a population of 10,000 or fewer. The total request may not exceed \$250,000.00. Council was presented with a map and list of six (6) projects would like to consider. General consensus of Council for City Manager to pursue the grant.

Received

J. Public Comment:

Dan Abid – comments received
Chuck Trapp – comments received
Marva Shears – comments received

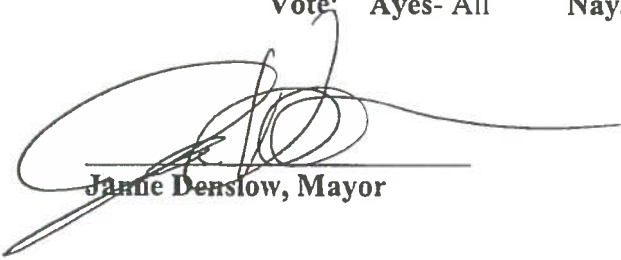
K. Council Member Comments

Chandler comments received.
Mayor Denslow comments received.

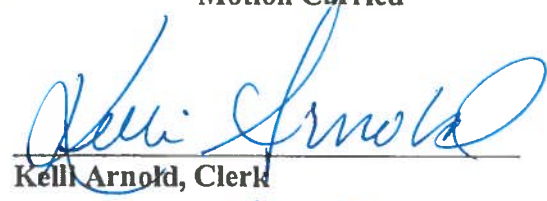
L. Adjournment

Motion by Murchison, **Seconded** by Zatalokin to adjourn the meeting at 7:27 P.M.

Vote: Ayes- All Nays- None **Motion Carried**



Jamie Denslow, Mayor



Kelli Arnold, Clerk

Approved on 4-2-19