

**City of White Cloud
12 N. Charles Street
White Cloud, Michigan 49349**

**CITY COUNCIL
Regular Meeting Minutes for
June 4, 2019 at 6:00 P.M.**

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date at the White Cloud City Office. Mayor Denslow called the meeting to order at 6:00 P.M.

1. Roll Call

Council Members Present: Jamie Denslow, Charles Chandler, Jeffrey Murchison, Kay Scott, Cassie Rickert, Ashley Zatalokin,

Members Absent: Shannon Fessenden

Staff Present: City Manager - Lora Kalkofen, Police Chief - Dan Evans, Clerk - Kelli Arnold, Zoning Administrator - Pete Morgan (late arrival)

Public in Attendance: Holly Moon, Dan Abid, Jerry LeBlanc, Charles Twing, Vicki Friar, Herm Becker, Julie Burgess, Ed Canning, Erin Canning, Chuck Trapp

2. Approval of Agenda

Council member Zatalokin requested an addition of New business, item #12, consideration of two (2) Council meetings per month.

Motion by Murchison, **Seconded** by Chandler to approve the Agenda with addition of New Business, item #12, for June 4, 2019.

Vote: Ayes- All Nays- None Absent – Denslow **Motion Carried**

3. Invocation and Pledge of Allegiance

Jeffrey Murchison gave the invocation and led in the Pledge of Allegiance.

B. Public Comment

Vicki Friar – Chamber member, reminder Rockin' the Trails needs volunteers.

Dan Abid - DDA & Chamber member, favors sale of recreational marijuana, business district in WC needs business.

Chief Evans – would like to see City pursue Medical First Responders. Police department and Fire department will be partnering together to install the Emergency 911 address markers for those in the City who purchase.

C. Reserved Time:

Holly Moon, County Treasurer for annual visit. The County had an 8.3% delinquency rate overall, the City was 7.9%. Foreclosure total for the County was 87, 51 were in Merrill. There were 67 extensions this year, have until August 9th, sale will be in September. The County online auction is scheduled for August 15 & September 26th. The Treasurer luncheon is scheduled for June 25th. July 1st summer tax bills go out, December 1st winter tax bills go out. Treasurer department highly encourages electronic tax roll.

D. Public Hearing for FY 2019/20 Budget

Open public hearing for input regarding FY 2019/20 Budget.

Motion by Murchison, **Seconded** by Chandler to close public hearing for FY 2019/20 Budget.
Vote: Ayes- All Nays- None **Absent-** Fessenden **Abstain -** None **Motion Carried**

E. Accounts Payable/Cleaning

1. Motion for Council member Scott to abstain from approval of payment for cleaning.

Motion by Rickert, **Seconded** by Murchison to allow Council member Scott to abstain approval of payment for cleaning City office building.

Vote: Ayes- All Nays- None **Absent-** Fessenden **Abstain -** Scott **Motion Carried**

2. Motion to approve invoices for office cleaning totaling \$90.00.

Motion by Murchison, **Seconded** by Rickert to approve the office cleaning invoices to Council member Scott totaling \$90.00.

Roll Call Vote:

Ayes- Chandler, Denslow, Murchison, Rickert, Zatalokin

Nays- None **Abstained-** Scott **Absent –** Fessenden **Motion Carried**

F. Approval of Consent Agenda

1. Approval of the minutes from the May 7, 2019 Regular City Council Meeting
2. Police Department Report
3. DPW Report
4. Zoning Report
5. Treasurer Report
6. Approval of Bills and Wages less office cleaning: \$73,977.96
7. Correspondence

Motion by Chandler, **Seconded** by Rickert to approve Consent Agenda for the June 4, 2019 Council Meeting.

Roll Call Vote:

Ayes- Chandler, Scott, Murchison, Rickert, Zatalokin, Denslow

Nays- None **Absent –** Fessenden **Abstained:** None

Motion Carried

G. City Manager Report

- Waterline extension to the Industrial park. With assistance from Julie Burrell and Rich Chapla, discussion of possibly submitting a grant to MEDC for the project.
- Sweeper Truck tentative delivery to test the machine is June 15th.
- MDOT Street Grant awarded and will be meeting with MDOT to discuss the conditions of the grant.
- White Cloud City Council election packets are still available for anyone interested in running for a position.
- Community Cleanup Day was a success, we had 55 residents participate. We filled five (5) dumpsters and one (1) metal dumpster.
- Father's Day Fly-In Breakfast is set for June 16th from 7:00 a.m. to 11:00 a.m. we need volunteers.
- Splash Pad Park cost of installation averages 380K. Consensus of Council is to move forward with grant opportunities.

- MERS Employee Retirement has sent notice of changes made to our employee retirement plan. The two changes identified in the letter include lowering the assumption from 7.75% to 7.35% and decreasing the wage assumption from 3.75% to 3.00%.
- We are the fiduciary agent for the Purple Heart Pow Wow and the Fremont Area Community Foundation, we will have a budget amendment due to this. The amount from FACF to the Pow Wow is \$3,000.00

H. Boards & Authorities

1. White Cloud Sherman Utilities Board
City Council discussed the laterals, a sewer line that connects the home, business, structure, fixture or improvement to the sewer system "main". A form was given to all Council members showing the definition of laterals, a temporary backup, maintenance and repair/replacement.
2. Planning Commission
Received
3. Downtown Development Authority (DDA)
Received
4. White Cloud Area Fire Board
Received
4. Parks and Recreation Committee
Received

I. Unfinished Business

1. Recreational Marijuana
Mayor addressed the Council as to what direction to go.
Chandler complimented mayor. Stated the law has passed, we have talked to the extent we do not need to talk anymore. This is a business decision; we would be fortunate to have in our community.
Zatalokin agreed with Chandler.
Denslow stated this is a business, do not let it slip by.
Scott willing to give it a try.
Murchison stated no, not for it.
Rickert stated no.
Fessenden absent.

J. New Business

1. Peddler Permit – Ann Schneider

Peddler permit application for Michigan Legal Fireworks sales, cash & carry.

Motion by Chandler, **Seconded** by Rickert to approve the Peddler permit for Michigan Legal Fireworks sales May 23-27th and June 20th-July 6th.

Vote:

Ayes- Rickert, Scott, Murchison, Zatalokin, Chandler, Denslow

Nays- None **Absent** – Fessenden **Abstained:** None

Motion Carried

2. Special Events Application - WC Homecoming Parade

Event application for White Cloud Public Schools Homecoming Parade, September 27, 2019. Request for road closures (Benson/Wilcox intersection to School), Police escort and barrels. Request by Manager to waive \$50.00 fee for school.

Motion by Murchison, **Seconded** by Zatalokin to approve Special Events Application for WC Homecoming Parade.

Vote:

Ayes-, Rickert, Chandler, Scott, Denslow, Murchison, Zatalokin

Nays- None **Absent** – Fessenden **Abstained:** None

Motion Carried

3. Resolution 2019-10, Revising Fixed Assets for City

A resolution to adopt the updated fixed asset listing and the addition and removal of items from the equipment revolving listing no longer in our possession.

Motion by Chandler, **Seconded** by Rickert to approve Resolution 2019-10, Revising Fixed Assets for the City of White Cloud.

Vote:

Ayes-, Chandler, Scott, Rickert, Denslow, Murchison, Zatalokin

Nays- None **Absent** – Fessenden **Abstained:** None

Motion Carried

4. Resolution 2019-11, Delinquent Water Bills to be added to 2019 Summer Taxes

A resolution to place delinquent water bills on the July 1, 2019 Summer Tax Bills as a Special Assessment.

Motion by Murchison **Seconded** by Rickert to approve Resolution 2019-11, adding delinquent water bills to 2019 Summer Taxes.

Vote:

Ayes- Zatalokin, Rickert, Chandler, Scott, Murchison, Denslow

Nays- None **Absent** – Fessenden **Abstained:** None

Motion Carried

5. Resolution 2019-12, Authorized Signatures

City Council of the City of White Cloud designates City Manager-Lora Kalkofen, Mayor-Jamie Denslow, Treasurer-Becky Freeman and Clerk-Kelli Arnold as authorized signatures for contracts and documents approved by Council for the City of White Cloud.

Motion by Zatalokin **Seconded** by Rickert to approve Resolution 2019-12, Authorized Signatures as presented.

Vote:

Ayes- Zatalokin, Rickert, Chandler, Scott, Murchison, Denslow

Nays- None **Absent** – Fessenden **Abstained:** None

Motion Carried

6. Resolution 2019-14, Amending the City of White Cloud 2018/19 FY Budget

The City is required to balance the FY 2018/19 Budget, this resolution adopts the budget amendments for the FY 2018/19 Budget.

Motion by Murchison, **Seconded** by Chandler to approve Resolution 2019-14, amendments to FY2018/19 Budget.

Vote:

Ayes-, Chandler, Scott, Rickert, Denslow, Murchison, Zatalokin

Nays- None Absent – Fessenden Abstained: None

Motion Carried

7. City Manager Recruiting

Job description and recruiting letter were created for the purpose of marketing the City Manager position with assistance of the Michigan Municipal League (MML).

Mayor Denslow asked to abstain from discussion, vote and/or any further approval of City Manager job description, recruitment letter and appointment of MML for recruitment of the position.

Motion by Chandler, **Seconded** by Murchison to allow Mayor Denslow to abstain from discussion, votes and approvals pertaining to City Manager position.

Vote:

Ayes- Chandler, Scott, Rickert, Denslow, Murchison, Zatalokin

Nays- None **Absent –** Fessenden **Abstained:** None

Motion Carried

Job description and recruiting letter were created for the purpose of marketing the City Manager position with assistance of the Michigan Municipal League (MML).

Motion by Rickert, **Seconded** by Murchison to use the job description and cover letter with assistance of Michigan Municipal League in the recruitment process of a City Manager as presented.

Vote:

Ayes- Chandler, Scott, Rickert, Murchison, Zatalokin

Nays- None **Absent –** Fessenden **Abstained:** Denslow

Motion Carried

8. Resolution 2019-15 Adoption of 2019/20 FY Budget

FY 2019/20 Budget has been prepared and submitted to Council with direction from the Budget Committee, Personnel Committee and Water Committee.

Motion by Chandler, **Seconded** by Murchison to approve adoption of the 2019/20 FY Budget as presented.

Vote:

Ayes- Chandler, Scott, Rickert, Denslow, Murchison, Zatalokin

Nays- None **Absent –** Fessenden **Abstained:** None

Motion Carried

9. WCSUA - Laterals

A description of the Laterals, temporary backup, maintenance and repair/replacement were given to Council from White Cloud Sherman Utility Authority.

City Council was asked by City Manager what they would like to do with this.

Discussion by Council to add to unfinished business on next month agenda.

No Action Taken

10. Ordinance 2019-02 Amend Fireworks Regulations

An ordinance to amend Chapter 96, Fireworks, of the Code of Ordinances to adopt new firework regulations to conform with and exercise authority under the Michigan Fireworks safety act.

Motion by Rickert, **Seconded** by Chandler to table Ordinance No. 2019-02 to July meeting so members have time to review the material presented.

Vote:

Ayes-, Chandler, Scott, Rickert, Denslow, Murchison, Zatalokin

Nays- None **Absent** – Fessenden **Abstained:** None

Motion Carried

11. Board of Public Works

A written request of Newaygo County Recycling Program from the Board of Public Works. The program has been totally funded by Fremont Area Community Foundation and Newaygo County with a 50/50 cost share, the board is asking townships and other entities to help fund the service for residents.

Motion by Rickert, **Seconded** by Murchison to approve \$1000.00 to Newaygo County Board of Public Works for recycling service available to City residents.

Roll Call Vote:

Ayes-, Chandler, Scott, Rickert, Denslow, Murchison, Zatalokin

Nays- None **Absent** – Fessenden **Abstained:** None

Motion Carried

12. Council meeting schedule

Discussion item for an additional council meeting each month.

Discussion only.

Council declined action

Public Comment:

- Chief Evans – Comments Received
- Julie Burgess – Comments Received
- Chuck Trapp – comments received
- Dan Abid – Comments received

K. Council Member Comments

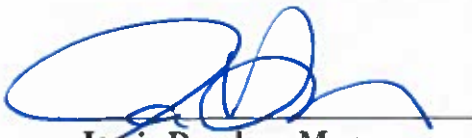
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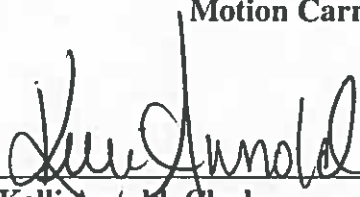
L. Adjournment

Motion by Murchison, **Seconded** by Zatalokin to adjourn the meeting at 9:04 P.M.

Vote: **Ayes-** All **Nays-** None

Motion Carried


Jamie Denslow, Mayor


Kelli Arnold, Clerk

Approved on 7-2-19