

City of White Cloud
12 N. Charles Street
White Cloud, Michigan 49349

**Regular Meeting Minutes for
December 7, 2015**

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date at the White Cloud City Offices. Mayor Donald Barnhard called the meeting to order at 7:00 P.M.

1. Roll Call

Council Members Present: Mayor Donald Barnhard and Pro-Tem Richard Dault
Councilmembers: Jeffrey Murchison, Cassie Stewart, Herm Becker, Matt Priest and Christine Tiernan

Members Absent: None

Staff Present: Interim City Manager Lora Kalkofen, Deputy Clerk/Treasurer Hilary Davis, Police Chief Bob Mendham

Public in Attendance: Charles Chandler, Orrie and Pat Ebenstein, Laura Priest, Candice Dault, Carl and Ruth Sprout, Rene Kopach, Dan Abid and Woody Bowman

2. Approval of Agenda

Motion by Tiernan, **Seconded** by Dault to approve the December 7, 2015 meeting agenda as presented.

Vote: Ayes- All Nays- None Motion Carried

3. Invocation and Pledge of Allegiance

Pastor Jeffery Murchison gave the invocation and Mayor Barnhard led in the Pledge of Allegiance.

B. Public Comment: - Received

C. Approval of Minutes

1. Approval of the Regular Council Meeting Minutes of November 16, 2015

Minutes of the City of White Cloud City Council meeting held on November 16, 2015 were presented to Council for consideration.

Motion by Dault, **Seconded** by Murchison to approve the Regular Meeting Minutes for the White Cloud City Council meeting held on November 16, 2015 as presented.

Vote: Ayes- All Nays- None Motion Carried

D. Authorization to Pay Bills & Payroll Wages

Motion by Becker, **Seconded** by Tiernan to separate the Barnhard Construction invoice totaling \$280 from the listing and vote on that invoice separately with Mayor Barnhard abstaining from that vote.

Vote: Ayes- All Nays- None Motion Carried

1. A listing of invoices and payroll was presented to Council for discussion and consideration. **Motion** by Murchison, **Seconded** by Becker to approve the payment of invoices and payroll wages totaling \$54,667.40.

Roll Call Vote: **Ayes:** Dault, Tiernan, Murchison, Becker, Priest, Stewart, and Barnhard
Nays: None
Absent: None
Abstained None **Motion Carried**

2. An invoice from Barnhard Construction totaling \$280 was presented to Council for discussion and consideration.

Motion by Becker, **Seconded** by Dault to approve the payment of the Barnhard Construction invoice totaling \$280.

Roll Call Vote: **Ayes:** Dault, Tiernan, Murchison, Becker, Priest, Stewart
Nays: None
Absent: None
Abstained Barnhard **Motion Carried**

E. Department Reports

1. Police Department Report

Chief Mendham submitted a Police Department Activity Report for the month of November 2015.

Motion by Tiernan, **Seconded** by Dault to approve the Police Department Report as presented.

Vote: **Ayes-** All **Nays-** None **Motion Carried**

2. Zoning Administrator’s Report

Interim City Manager/Clerk Treasurer Lora Kalkofen presented a Revenue/Expenditure Report for activities through the end of November 2015.

Motion by Dault, **Seconded** by Murchison to approve the Treasurer’s Report as presented.

Vote: **Ayes-** All **Nays-** None **Motion Carried**

F. Interim City Manager Report

The Interim City Manager/Clerk Lora Kalkofen discussed the following items with Council:

- **EVIP** –The EVIP has been completed and submitted to the MI Department of Treasury.
- **Airport Terminal** – The airport terminal project is on schedule. The parking lot has been completed. The exterior siding and roof are in the process of being completed. There is a possibility of adding an additional interior door for the flight room. This will be discussed at the next progress meeting being held on Thursday.
- **Old Fire Building** - We are still waiting for the sample testing results from the Phase II environmental study. So far, there seems to be no indication of any major issues.
- **Cemetery Program** – We have found a program that meets our needs and we will be setting up a meeting of the Cemetery Committee.
- **City Hall Repairs** – OMM Engineering has provided us with an estimate for the replacement of the City Hall railing. DPW repaired our current railing so that we can complete this project in the Spring.
- **Industrial Park Sewer Line Repair** – The sewer line repair has been completed and we are putting together a total cost of the project for the cost share portion with WCSUA.

- **Asset Management Plan – Water System** – Interim City Manager Lora Kalkofen is working with OMM and DEQ to update our current plan for submission by January 1, 2016. A meeting with DEQ and OMM is scheduled for Thursday.
- **MI Department of Treasury – Debt Loss Calculation Report** – This report has been completed and submitted.
- **2015 Winter Tax Bills** – The Winter tax bills have been sent out and we are working on the update for the DDA component.
- **Water Tower** – The water tower inspection was completed on October 29, 2015 and we are still waiting for a report on the condition, but we haven't heard of anything that was left outstanding.
- **Maple Lane Trailer Park** – Kalkofen approved the City's attorney to send a letter to the trailer park in regards to the condition of the park, but have not heard anything back in regards to the letter. We continue to work with our Zoning Administrator and attorney on this matter.
- **Distribution Schedule for Revenue Sharing** – MI Department of Treasury sent out a tentative transportation funding schedule for the cities and villages within the County. They anticipate increasing the revenues up to and including \$82,000, but this is not something that is guaranteed.

G. Unfinished Business

1. City Projects

a. City Owned Property, Solid Waste Recycling and Road Repairs

- i. Real Estate Purchase Agreement with Newaygo County – Old Fire Barn. No action.

2. Project Funding

a. City Income Tax, Millage Proposal, Special Assessment

No action.

3. Hillard Electric Proposal – Lighting City Hall and DPW Garage

Council was presented with a second proposal from Hillard Electric to update the lighting at the City Hall and DPW garage. This proposal was broken down into more price details than the first proposal that was brought to Council.

Motion by Dault, **Seconded** by Stewart to approve the updated proposal from Hillard Electric.

Roll Call Vote:

Ayes: Dault, Tiernan, Murchison, Becker, Priest, Stewart and Barnhard

Nays: None

Absent: None

Abstained: None

Motion Carried

H. New Business

1. Zoning Fee Schedule

The Council was presented with a Fee Schedule from the Zoning Administrator. Council decided that it would be best to have more time to look over this schedule and familiarize themselves with what the schedule entails before bringing it to a vote.

2. Rental Unit Ordinance Packet

Council was presented with a Rental Unit Ordinance Packet. This ordinance is to regulate rental units in the City of White Cloud, to require registration of rental units, to require certificates of compliance, to require inspections, to prescribe penalties for the violation of the ordinance, to repeal conflicting ordinances, and to provide for the effective date for the ordinance. Council decided that they would like to take a little more time to look over this ordinance packet before voting on it.

3. Committee Open Positions – No action taken

I. Public Comment: - Received

J. Council Member Comments – Received

K. Committee, Board and Authority Minutes

1. Planning Commission Minutes
2. DDA Minutes

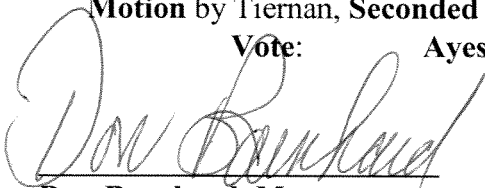
L. Correspondence

1. Newaygo County Open Board Positions


M. Adjournment

Motion by Tiernan, **Seconded** by Dault to adjourn the meeting at 8:00 P.M.

Vote: **Ayes-** All **Nays-** None **Motion Carried**



Don Barnhard, Mayor



Hilary Davis Deputy Clerk/Treasurer
Approved on December 7, 2015