

City of White Cloud
12 N. Charles Street
White Cloud, Michigan 49349

**Regular Meeting Minutes for
January 4, 2016**

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date at the White Cloud City Offices. Mayor Donald Barnhard called the meeting to order at 7:03 P.M.

1. Roll Call

Council Members Present: Mayor Donald Barnhard

Councilmembers: Jeffrey Murchison, Cassie Stewart, Charles Chandler and Christine Tiernan

Members Absent: Herm Becker and Matt Priest

Staff Present: City Manager Lora Kalkofen and Deputy Clerk/Treasurer Hilary Davis

Public in Attendance: County Commissioner Chuck Trapp, Orrie and Pat Ebenstein, and Candice and Richard Dault.

2. Approval of Agenda

Motion by Murchison, **Seconded** by Tiernan to approve the January 4, 2016 meeting agenda with the addition to H. New Business 1. Resolution 2016-1 MDOT Right of Way Permit.

Vote: Ayes- All Nays- None Motion Carried

3. Invocation and Pledge of Allegiance

Pastor Jeffery Murchison gave the invocation and Mayor Barnhard led in the Pledge of Allegiance.

B. Public Comment: - None

C. Approval of Minutes

1. Approval of the Regular Council Meeting Minutes of December 21, 2015

Minutes of the City of White Cloud City Council meeting held on December 21, 2015 were presented to Council for consideration.

Motion by Tiernan, **Seconded** by Murchison to approve the Regular Meeting Minutes for the White Cloud City Council meeting held on December 21, 2015 as presented.

Vote: Ayes- All Nays- None Motion Carried

D. Authorization to Pay Bills & Payroll Wages

1. A listing of invoices and payroll was presented to Council for discussion and consideration.

Motion by Murchison, **Seconded** by Chandler to approve the payment of invoices and payroll wages totaling \$54,613.72.

Roll Call Vote:

| | |
|------------------|---|
| Ayes: | Chandler, Tiernan, Murchison, Stewart, and Barnhard |
| Nays: | None |
| Absent: | Becker and Priest |
| Abstained | None |

Motion Carried

E. Department Reports

1. Treasurer's Report

City Manager/Clerk Lora Kalkofen submitted a Revenue/Expenditure Report on activities through the end of December 2015.

Motion by Murchison, **Seconded** by Stewart to approve the Treasurer's Report as presented.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

2. Police Department Report

Chief Mendham submitted a Police Department Activity Report for the month of December 2015.

Motion by Tiernan, **Seconded** by Chandler to approve the Police Department Report as presented.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

F. City Manager Report

The City Manager/Clerk Lora Kalkofen discussed the following items with Council:

- **Airport Terminal** – With the holiday season the building progress has slowed, however they are still on schedule.
- **Old Fire Building** – The documents to the title insurance company have been submitted. This completes the requirements for the Title Insurance Policy as per the Purchase Agreement.
- **Asset Management Plan – Water System** – Mayor Barnhard, Leon May from OMM Engineering, Gary Zatalokin, John Kosla and Lora Kalkofen me to update the City's Capital Improvement Plan (CIP) for submission before January 1, 2016.
- **Water Tower Inspection – Newell Street** – The City received the inspection report back for the Newell Street Water Tower. The report showed that the tower is in good overall condition. The repairs that were noted on this report were as listed, high-pressure water clean the exterior and interior with recoating rusted areas, also noted were platform repairs and the installation of a floating cathodic protection system. It is recommended that these repairs be completed within the next 1-2 years. I have forwarded this report to OMM engineering.
- **FACF Grant – Flashing Signal Lights for Fire Department** – The grant submitted to the Fremont Area Community Foundation by the City for the White Cloud Area Fire Department for flashing lights on M-37 and Washington was not funded. This grant could have helped with the cost of installing two flashing lights to warn oncoming traffic of fire vehicles while answering fire calls.
- **State Primary Election** – Kalkofen submitted Council with the 2016 Michigan Official Presidential Primary Candidate Listing.

Motion by Tiernan, **Seconded** by Murchison to approve the Manager's Report as presented.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

G. Unfinished Business

1. City Projects

a. City Owned Property, Solid Waste Recycling and Road Repairs

- i. Real Estate Purchase Agreement with Newaygo County – Old Fire Barn. No action.

2. Project Funding

- a. **City Income Tax, Millage Proposal, Special Assessment** No action.

H. New Business

1. Resolution 2016-1 MDOT Right of Way Permit Signatures

A resolution authorizing City Manager/Clerk Lora Kalkofen and Treasurer Becky Freeman as approved signatures for MDOT permits to work within the State Highway Right of Way on behalf of the City of White Cloud.

Motion by Tiernan, **Seconded** by Chandler to approve Resolution 2016-1 authorizing signatures of Kalkofen and Freeman for MDOT Right of Way permits.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

I. Public Comment: - Received

J. Council Member Comments – Received

K. Committee, Board and Authority Minutes

1. Planning Commission Minutes

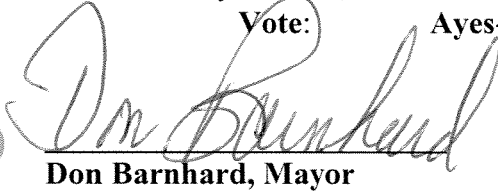
L. Correspondence

1. Muskegon River Watershed Assembly


M. Adjournment

Motion by Tiernan, **Seconded** by Murchison to adjourn the meeting at 7:34 P.M.

Vote: **Ayes- All** **Nays- None** **Motion Carried**



Don Barnhard, Mayor



Hilary Davis/Deputy Clerk/Treasurer
Approved on February 1, 2016