

City of White Cloud
12 N. Charles Street
White Cloud, Michigan 49349

**Regular Meeting Minutes for
March 21, 2016**

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date at the White Cloud City Offices. Mayor Pro-Tem Charles Chandler called the meeting to order at 6:02 P.M.

1. Roll Call

Council Members Present: Pro-Tem Charles Chandler

Councilmembers: Jeffrey Murchison, Cassie Stewart, Matt Priest and Herm Becker

Members Absent: Mayor Donald Barnhard

Staff Present: City Manager Lora Kalkofen, Deputy Clerk/Treasurer Hilary Davis, Police Chief Robert Mendham

Public in Attendance: Carl Sprout, Orrie & Pat Ebenstein, Jason Vanderstelt, Stu Sanders, Laura Priest, Karen Nichols, and Candice & Richard Dault.

2. Approval of Agenda

Motion by Becker, **Seconded** by Murchison to approve the March 21, 2016 agenda with the addition of H. New Business 3. White Cloud Rotary.

Vote: Ayes- All Nays- None Motion Carried

3. Invocation and Pledge of Allegiance

Pastor Jeffery Murchison gave the invocation and Mayor Pro-Tem Chandler led in the Pledge of Allegiance.

B. Public Comment: - Received

C. Approval of Minutes

1. Approval of the Regular Council Meeting Minutes of March 7, 2016

Minutes of the City of White Cloud City Council meeting held on March 7, 2016 were presented to Council for consideration. Becker stated that the motion accepting Christine Tiernan's resignation should have read "accept Christine Tiernan's resignation from the City Council with great regret".

Motion by Priest, **Seconded** by Stewart to approve the Regular Meeting Minutes for the White Cloud City Council meeting held on March 7, 2016 as amended.

Vote: Ayes- All Nays- None Motion Carried

D. Authorization to Pay Bills & Payroll Wages

1. A listing of invoices and payroll was presented to Council for discussion and consideration. **Motion** by Priest, **Seconded** by Becker to approve the payment of invoices and payroll wages totaling \$31,589.75.

Roll Call Vote: **Ayes:** Priest, Becker, Murchison, Stewart, and Chandler
Nays: None
Absent: Barnhard
Abstained None **Motion Carried**

E. Department Reports - None Presented

F. City Manager Report

The City Manager/Clerk Lora Kalkofen discussed the following items with Council:

- **Presidential Primary** – The Presidential Primary went very smoothly with 231 voters casting ballots at the City.
- **Raceway Park** – Kalkofen met with Matt Mellema at Raceway Park to decide on where to plant twelve trees in the park to replace the trees that were removed due to disease. Matt recommended a variety of trees along with planting locations that loosely follow the pathway around the park. The White Cloud Rotary has generously approved the purchase of twelve trees and two grills as one of their community projects this year.
- **Airport Terminal** – The terminal building has had its final building inspection and has received the Occupancy Permit. There are still a few exterior items that need to be installed, but the project is on schedule for full completion by April 16th.
Kalkofen was asked to set a date and time for the Terminal Dedication. Kalkofen recommended Saturday April 30th or Saturday May 7th at 1:00 P.M. After some discussion Council decided that May 7th at 1:00 P.M. would be the better choice. Refreshments for this event will be small, such as cookies and punch. Mayor Pro-Tem Chandler has been working on the dedication by gathering history about the City's airport from pilots and local supporters.
- **Budget FY 2016-17** – The Budget Committee met to discuss the FY 2016/17 Budget. The Water Committee and Personnel Committee will be meeting in the next few weeks before the Budget Committee meets again to finalize the budget for presentation to Council.
- **Industrial Park** – The City is still waiting for the permit approval from CSX Railroad.
- **Streetlights** – Kalkofen is still waiting for a quote for the conversion of our streetlights to LED.
- **ISO Water Supply Audit** – DPW Supervisor Zatalokin, Fire Chief Duane Cruzan, and City Manager Kalkofen met with John Shipman to update the ISO Public Protection Classification for White Cloud and rural coverage areas. The purpose of this visit was to gather information needed to determine a fire insurance classification used in the calculation of property insurance premiums.
Leon May from OMM Engineering provided the City with numerous maps and flow information that was needed to complete this audit at no cost.
- **March Board of Review 2016** – The Board of Review met on March 14th & 15th and after closing of the Board of Review our taxable values were set at 17,193,859 showing an increase of property taxable values of 356,403 over last year.
- **Council Position** – Kalkofen has received three letters of interest for the open City Council position.
- **City Hall Repairs** – The City Manager will be placing an ad in the Times Indicator in the next few weeks to request quotes for City Hall repairs that include tree removal, railing replacement, and power washing and staining the exterior of the building.
- **Cemetery and Park Clean-up** – Newaygo County Sheriff Hedlund has offered the use of inmates for Spring Clean-Up. The cost to the City would be the wages for two guards to supervise the project. The cost for this is estimated to be less than the budgeted 2,000 the City annually spends.
- **New Business** – There is a business going into the building on the corner of M-37 and Wilcox. Passing Time will be an antique mall.

- **Father’s Day Fly-In Breakfast** – It is still uncertain if the City will host this event this year. Council member Stewart offered to do more research into what is needed. There is still no chairperson for this event as of yet.

Motion by Murchison, **Seconded** by Priest to approve the Manager’s Report as presented.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

G. Unfinished Business

1. City Projects

- a. City Owned Property, Solid Waste Recycling and Road Repairs

2. Project Funding

- a. City Income Tax, Millage Proposal, Special Assessment No action.

H. New Business

1. Resolution 2016-05

Council was presented with Resolution 2016-05, which will be submitted to the State of Michigan, acknowledging that the White Cloud Youth Football and Cheerleading Programs are nonprofit organizations. The organizations are submitting this in order to hold a raffle with all proceeds benefiting the White Cloud Youth Football and Cheerleading Programs.

Motion by Priest, **Seconded** by Murchison to approve Resolution 2016-05 acknowledging the White Cloud Youth Football and Cheerleading Programs as nonprofit organizations.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

2. Appointment to Part-Time Treasurer

Kalkofen recommended that Deputy Clerk/Treasurer Becky Freeman be officially appointed as Part-Time Treasurer.

Motion by Becker, **Seconded** by Stewart to appoint Becky Freeman to Part-Time Treasurer.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

3. White Cloud Rotary

The President of the White Cloud Rotary wrote to Council a letter asking for consideration for a name change of the Raceway Park. The Rotary’s recommendation is “White Cloud Rotary Park”. The White Cloud Rotary Club has been very involved in the park including planting new trees and installing new grills.

After some discussion Council felt that “City of White Cloud-Rotary Park” would show City ownership of the park and recognition to the Rotary Club.

Motion by Priest, **Seconded** by Becker to approve the name change of Raceway Park to City of White Cloud-Rotary Park.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

I. Public Comment: - Received

J. Council Member Comments – None

K. Committee, Board and Authority Minutes

1. White Cloud Sherman Utilities Authority Minutes
2. Parks & Recreation Committee
3. Budget Committee Minutes

L. Correspondence

1. Newaygo County Sherriff's Chaplain
2. Michigan Municipal League


M. Adjournment

Motion by Becker, **Seconded** by Priest to adjourn the meeting at 7:03 P.M.

Vote: **Ayes- All** **Nays- None** **Motion Carried**



Donald Barnhard, Mayor



Hilary Davis Deputy Clerk/Treasurer
Approved on April 4, 2016