

City of White Cloud
12 N. Charles Street
White Cloud, Michigan 49349

**Regular Meeting Minutes for
June 6, 2016**

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date at the White Cloud City Offices. Mayor Pro-Tem Charles Chandler called the meeting to order at 7:00 P.M.

1. Roll Call

Council Members Present: Pro-Tem Charles Chandler

Councilmembers: Herm Becker, Richard Dault, Jeffrey Murchison, and Cassie Stewart

Members Absent: Mayor Donald Barnhard and Matt Priest

Staff Present: City Manager Lora Kalkofen and Deputy Clerk/Treasurer Hilary Davis

Public in Attendance: Commissioner Chuck Trapp, Orrie & Pat Ebenstein, Candice Dault, Carl & Ruth Sprout, Leon May, Mike and Mary Tiernan, and Deanne Coon

2. Approval of Agenda

Motion by Becker, **Seconded** by Stewart to approve the June 6, 2016 agenda as presented.

Vote: Ayes- All Nays- None Motion Carried

3. Invocation and Pledge of Allegiance

Pastor Jeffery Murchison gave the invocation and Mayor Pro-Tem Chandler led in the Pledge of Allegiance.

B. Public Comment: - Received

C. Public Hearing

1. Open Public Hearing

Motion by Dault, **Seconded** by Becker to open the Public Hearing.

Vote: Ayes- All Nays- None Motion Carried

2. Receive Public Comments on the City of White Cloud FY 2016/17 proposed budget. - None

3. Close Public Hearing

Motion by Dault, **Seconded** by Murchison to close the Public Hearing.

Vote: Ayes- All Nays- None Motion Carried

D. Approval of Minutes

1. Approval of the Regular Council Meeting Minutes of May 16, 2016

Minutes of the City of White Cloud City Council meeting held on May 16, 2016 were presented to Council for consideration.

Motion by Becker, **Seconded** by Stewart to approve the Regular Meeting Minutes for the White Cloud City Council meeting held on May 16, 2016 as presented.

Vote: Ayes- All Nays- None Motion Carried

E. Authorization to Pay Bills & Payroll Wages

1. A listing of invoices and payroll was presented to Council for discussion and consideration. **Motion** by Murchison, **Seconded** by Dault to approve the payment of invoices and payroll wages totaling \$47,048.84.

Roll Call Vote: **Ayes:** Chandler, Becker, Stewart, Dault, and Murchison
 Nays: None
 Absent: Barnhard and Priest
 Abstained: None

Motion Carried

F. Department Reports

1. Treasurer’s Report

Treasurer Becky Freeman submitted a Revenue/Expenditure Report on activities through the end of May 2016.

Motion by Becker, **Seconded** by Dault to accept the Treasurer’s Report as presented.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

2. Police Department Report

Chief Mendham submitted a Police Department Activity Report for the month of May 2016.

Motion by Dault, **Seconded** by Stewart to accept the Police Department Report as presented.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

G. City Manager Report

The City Manager/Clerk Lora Kalkofen discussed the following items with Council:

- **White Cloud Industrial Park** – Assessor Michael Beach is working on the Personal Property tax abatement submitted by North Central Co-Op. The property closing per the agreement will be on or before June 11, 2016.
Zoning Administrator Robert Hall responded to Martin Hall’s concerns regarding site development restrictions required by the Restrictive and Protective Covenants. They discussed setbacks, parking, construction time limits, building exterior and height as best as possible without having a site plan submitted to the Planning Commission for review.
- **Airport Terminal** – The Father’s Day Fly-In event has been advertised in Hi-Lites. Hitts the Spot will be helping with food preparation and we have started a list of volunteers for the event.
- **Cemetery** – The DPW crew did a very nice job with the cemetery maintenance in preparation for Memorial Day. Bea Oberlin replaced the timbers around the flagpole and built a new flowerbed in front of the cemetery sign. She also repainted the sign.
Kalkofen thanked Councilmember Stewart and her volunteer for repainting the curbs in the City.
- **Streetlights** – Kalkofen has been working with Erik Lathers and Al Veine from Consumers Energy.
- **New Railing Options** – The City received one bid for the replacement of the front railing and two entry doors and will be presented for the Council’s consideration.
- **City Property Damage** – On May 21, 2016 a car skipped the curb and damaged a City light pole on the corner of Charles and Wilcox, by Rudert Insurance Agency. The light pole is owned by the City and the damage was bad enough that the pole will need to be replaced. The cost for replacing the pole is \$4,120 with additional expenses of installation and possible

cement work. Chief Mendham will be seeking restitution through the courts and Kalkofen has alerted our insurance company to a possible claim.

On the same day Officer Higgins was dispatched to the Skate Park for a fire at Mill Pond. One of the skate ramps had been deliberately set on fire. Officer Higgins investigated and received a confession from a minor. Repair costs are still being estimated and restitution paperwork will be filed with the courts. The City's insurance carrier has been notified of this possible claim. (The City's deductible is \$1,000 per claim).

- **Michigan Counties Unemployment Rate** – Newaygo County is showing a reduction in the unemployment rates. Newaygo County is currently at 4.2%.
- **Article – Starving Michigan Cities and the Coming Storm by Mitch Bean** – Kalkofen shared with Council an article that she stated was one of the best articles written that she has read. The article explains some of the economic struggles cities have been experiencing over the last ten years.
- **DTE Trees** – DTE would like to donate 12 to 15 hardwood trees to the City as part of a grant, Release MI. Planting would be in the fall and they would use their own volunteers to plant the trees in locations of our choosing.
- **Block Sign – City Hall** – Newaygo County offered the City the blocks/sign from the old City Hall building. The County found that they had to remove the brick face of the building due to structural issues and asked if the City would like to save them. They will need to be stored in the back fenced in area here at the City Hall until the City can determine a use for them.
- **White Cloud Area Fire Building Authority** – Kalkofen included an updated bond payment schedule for the new fire building.
- **Facebook** – The City is looking into creating a Facebook page for the City to better inform the residents.
- **Pedal Across Lower Michigan** – The Pedal Across Lower Michigan bike tour participants will be visiting the community on June 20th through June 21st with an estimate of 700 riders and 100 support staff.
- **Newsletter** – The summer newsletter is due soon.

Motion by Murchison, **Seconded** by Dault to approve the Manager's Report as presented.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

H. Unfinished Business

1. City Projects
 - a. City Owned Property, Solid Waste Recycling and Road Repairs –
2. Project Funding
 - a. City Income Tax, Millage Proposal, Special Assessment - No action.

I. New Business

1. Resolution 2016-14 Amending the City of White Cloud FY 2015/16 Budget

After a review of the previous year's final expenditures, City Manager/Clerk Kalkofen submitted the amendments to the FY 2015/16 Budget.

Motion by Becker, **Seconded** by Murchison to approve Resolution 2016-14 amending the City of White Cloud FY 2015/16 Budget.

Roll Call Vote: **Ayes:** Chandler, Becker, Stewart, Dault, and Murchison
 Nays: None
 Absent: Barnhard and Priest
 Abstained: None

Motion Carried

2. Resolution 2016-13 City of White Cloud FY 2016/17 Budget

City Manager/Clerk Kalkofen presented the City of White Cloud FY 2016/17 Budget to Council for adoption. Council went through each fund that they had questions on with Kalkofen. The first presentation of the FY 2016/17 Budget was at the May 16, 2016 meeting.

Motion by Becker, **Seconded** by Dault to approve Resolution 2016-13 resolution approving the adoption of the City of White Cloud FY 2016/17 Budget.

Roll Call Vote: **Ayes:** Chandler, Becker, Stewart, Dault, and Murchison
 Nays: None
 Absent: Barnhard and Priest
 Abstained: None

Motion Carried

3. Resolution 2016-15 Revising Fixed Assets for the City of White Cloud

After the annual review of fixed assets owned by the City, an updated list of purchased items and disposed items was presented to Council to be recorded on the fixed assets listing.

Motion by Becker, **Seconded** by Murchison to approve Resolution 2016-15 a resolution updating the Fixed Assets Depreciation Schedule for the City of White Cloud.

Vote: **Ayes-** All **Nays-** None **Motion Carried**

4. Bid Results – Waterline Extension for Industrial Park

Kalkofen presented Council with the tally sheet for the Waterline Extension Project. Out of seven bids that were received by the City Jackson-Merkey Contractors, from Muskegon MI, came in with the lowest bid for the project.

Motion by Becker, **Seconded** by Dault to award the Waterline Extension project to Jackson-Merkey Contractors, Inc., for the bid amount of \$129,467.

Roll Call Vote: **Ayes:** Chandler, Becker, Stewart, Dault, and Murchison
 Nays: None
 Absent: Barnhard and Priest
 Abstained: None

Motion Carried

5. Bid Results – City Hall Railing and Door Project

The City only received one bid for the City Hall Railing and Door Project. Crawford Construction, from the Fremont area, came under what the City was anticipating the cost would be for this project.

Motion by Becker, **Seconded** by Dault to award the City Hall Railing and Door project to Crawford Construction for the bid amount of \$8,375.84 to be completed by August 31, 2016.

Roll Call Vote: **Ayes:** Chandler, Becker, Stewart, Dault, and Murchison
 Nays: None
 Absent: Barnhard and Priest
 Abstained: None

Motion Carried

J. Public Comment: - Received

K. Council Member Comments – Received

L. Committee, Board and Authority Minutes - None

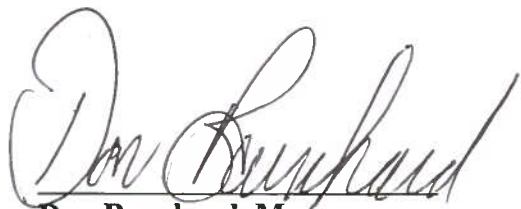
M. Correspondence

1. LeRoy and Hope Stratton Thank You


N. Adjournment

Motion by Becker, **Seconded** by Dault to adjourn the meeting at 8:50 P.M.

Vote: **Ayes- All** **Nays- None** **Motion Carried**



Don Barnhard, Mayor



Hilary Davis Deputy Clerk/Treasurer
Approved on June 20, 2016