

**City of White Cloud**  
12 N. Charles Street  
White Cloud, Michigan 49349

**Regular Meeting Minutes for  
July 18, 2016**

**A. Meeting Called to Order**

The Regular Meeting of the White Cloud City Council was held on the above date at the White Cloud City Offices. Mayor Donald Barnhard called the meeting to order at 6:00 P.M.

**1. Roll Call**

**Council Members Present:** Mayor Donald Barnhard and Mayor Pro-Tem Chandler

Councilmembers: Herm Becker, Richard Dault, and Jeffrey Murchison

**Members Absent:** Matt Priest and Cassie Stewart

**Staff Present:** City Manager Lora Kalkofen and Deputy Clerk/Treasurer Hilary Davis

**Public in Attendance:** Orrie Ebenstein, Laura Priest, Candice Dault, Cathy Cruzan, Ed Cruzan, Millie Bleiler, Kay Scott, Ruth Sprout and Joseph Fox (Commission on Aging)

**2. Approval of Agenda**

**Motion** by Chandler, **Seconded** by Becker to approve the July 18, 2016 agenda with the addition of H. New Business 4. Appointment to Sewer Board – Herm Becker.

**Vote:            Ayes- All        Nays- None            Motion Carried**

**3. Invocation and Pledge of Allegiance**

Pastor Jeffery Murchison gave the invocation and Mayor Barnhard led in the Pledge of Allegiance.

**B. Public Comment:** - None

**C. Approval of Minutes**

**1. Approval of the Special Council Meeting Minutes of June 13, 2016**

Minutes of the City of White Cloud City Council meeting held on June 13, 2016 were presented to Council for consideration.

**Motion** by Murchison, **Seconded** by Dault to approve the Special Meeting Minutes for the White Cloud City Council meeting held on June 13, 2016 as presented.

**Vote:            Ayes- All        Nays- None            Motion Carried**

**2. Approval of the Regular Council Meeting Minutes of June 20, 2016**

Minutes of the City of White Cloud City Council meeting held on June 20, 2016 were presented to Council for consideration.

**Motion** by Murchison, **Seconded** by Chandler to approve the Regular Meeting Minutes for the White Cloud City Council meeting held on June 20, 2016 as presented.

**Vote:            Ayes- All        Nays- None            Motion Carried**

**D. Authorization to Pay Bills & Payroll Wages**

1. A listing of invoices and payroll was presented to Council for discussion and consideration.

**Motion** by Becker, **Seconded** by Murchison to approve the payment of invoices and payroll wages totaling \$65,951.24.

**Roll Call Vote:**                      **Ayes:** Becker, Dault, Murchison, Chandler, and Barnhard  
   **Nays:**                      None  
   **Absent:**                  Priest and Stewart  
   **Abstained**              None

**Motion Carried**

**E. Department Reports**

**1. Treasurer’s Report**

Treasurer Becky Freeman submitted a Revenue/Expenditure Report on activities through the end of June 2016.

**Motion** by Chandler, **Seconded** by Dault to accept the Treasurer’s Report as presented.

**Vote:**                      **Ayes-** All              **Nays-** None                      **Motion Carried**

**2. Police Department Report**

Chief Mendham submitted a Police Department Activity Report for the month of June 2016.

**Motion** by Dault, **Seconded** by Murchison to accept the Police Department Report as presented.

**Vote:**                      **Ayes-** All              **Nays-** None                      **Motion Carried**

**F. City Manager Report**

The City Manager/Clerk Lora Kalkofen discussed the following items with Council:

- **White Cloud Industrial Park Water Loop Project** – A pre-construction meeting was held on July 13, 2016 with Leon May from OMM Engineering, Gary Merkey from Jackson-Merkey, Mayor Barnhard and City Manager Kalkofen in attendance. The project state date has yet to be determined, but the project will be done late fall or early spring before the completion date of April 28, 2017.
- **Streetlights** – The City has not received the refund check from Consumers Energy. Kalkofen contacted Erik Lathers to ask when we could expect payment and Kalkofen requested a detailed breakdown of their determination. Erik emailed Kalkofen stating that they are working on supplying that information. Kalkofen also requested a quote for the removal of light fixtures that are mounted on non-removable poles.  
The City has received the contract for the conversion of 33 of the City’s streetlights to LED. This item is listed under New Business for Council’s approval.  
Kalkofen has contacted Great Lakes Energy to get the costs for turning the streetlights on and an estimate of cost for operation for lights in the Industrial Park. The Fire Department is located in the Industrial Park and North Central Co-Op is starting construction very soon. Kalkofen asked Council to take this into consideration.
- **City Hall Renovations** – the new railing at the City Office has been installed and the contractor repaired the concrete walkway for the City as part of the project. The doors will be installed in the next few weeks.  
Kalkofen would like to request bids for power washing and staining the City Office building. This project was anticipated as part of the new budget.

**Motion** by Dault, **Seconded** by Murchison to approve the City Manager to request for bids for power washing and staining the City Offices

**Vote:**                      **Ayes-** All              **Nays-** None                      **Motion Carried**

- **David Bailey WZZM 13** – WZZM 13 asked to come and interview Kalkofen regarding the streetlights. David Bailey interviewed Mayor Barnhard and Kalkofen regarding the streetlights and then the interview expanded into many different areas of City operations. The City was asked to supply two very large FOIA requests. The first has been completed and Kalkofen is working on the second request.
- **Pictures of Council Requested** – Kalkofen has a request for individual pictures of the Council from Pastor Tim Looy and she would like a picture of the Council for the City’s website.
- **Tax Increment PPL Loss** – Assessor Michael Beach completed the MI Department of Treasury statement 5176 form for tax reimbursement. This report allows for reimbursement of personal property loss resulting from new legislation passed in 2014. The DDA will see a reimbursement of \$11,573.50 because of this filing. Michael did this as an extra service to the City.  
Kalkofen completed Michigan Department of Treasury Form 5448 Percentage of General Operating Millage Used for Fund Essential Services. This report shows the percentage of operating millage used to fund police and fire in the City and will be used to calculate a reimbursement to the City for lost revenue to the general fund due to new legislation passed in 2014. The City spends 31.6923 percent of our general fund for police and fire.
- **LL Johns Airport Insurance** – LL Johns is the City’s insurance agent for the airport and offered to lock in the City’s insurance pricing (\$1,219) for three years. The DDA supports the funding for this expense.
- **Old Airport Terminal Rehab** – The DDA has approved the purchase of sheet metal to side the old terminal building that has been turned into a garage storage area. Kalkofen is expecting a quote for the labor to install the material from Johnson Diversified, the builder of the new terminal building. The pilots and crew from the airport have funds from the airplane rides that they would like to use to cover the cost of the installation. Kalkofen requested that the project be run through the City with the quote and funding coming to the City for accountability.
- **Well #1 Cleaning and Re-Development** – Well #1 has been cleaned and sanitized and the pump has been removed and is at Raymer being cleaned and inspected for any needed repairs.
- **DEQ Dam Report** – The report from the DEQ on the Dam Inspection has been received. There are some repairs that they would like done, but the overall condition was good.
- **Swim Program** – The swim program went really well. Kalkofen has spoken with the sponsor of this program and discussed the possibility of holding two swim classes instead of one next year because this year’s program was so well attended.
- **M37 & Wilcox** – Kalkofen has contacted the striping company to receive a quote for the repainting the turn lanes and arrows on M37 & Wilcox. She has also spoken with DPW to see if they could possible do this job with a lesser expense.
- **Logo** – There are three different logos for the City that our being circulated. Kalkofen asked for input from Council.
- **Fire Department (contract with the Townships)** – Kalkofen has been in contacted with the supervisors of the townships in regards to the fire department contract.

**Motion** by Dault, **Seconded** by Chandler to approve the Manager’s Report as presented.

**Vote:**                    **Ayes- All**                    **Nays- None**                    **Motion Carried**

**G. Unfinished Business**

1. City Projects
  - a. City Owned Property, Solid Waste Recycling and Road Repairs – No action
2. Project Funding
  - a. City Income Tax, Millage Proposal, Special Assessment - No action.

**H. New Business**

1. Special Event Application – ROCC the Block  
The Seventh Day Baptist Church submitted a Special Events Application for ROCC the Block. There will be giveaways, food and pastors speaking.

**Motion** by Becker, **Seconded** by Murchison to approve the Special Events Application for ROCC the Block and waive the fee.

**Vote:**            **Ayes-** All        **Nays-** None                            **Motion Carried**

2. Special Event Application – Greg Shulz Memorial Softball Tournament  
Council was presented with a Special Event Application for the Greg Shulz Memorial Softball Tournament.

**Motion** by Chandler, **Seconded** by Dault to approve the Special Events Application for the Greg Shulz Memorial Softball Tournament and waive the fee.

**Vote:**            **Ayes-** All        **Nays-** None                            **Motion Carried**

3. Resolution 2016-16 Contract with Consumers Energy for LED Streetlights  
This resolution is entering into a contract with Consumers Energy for the installation of LED streetlights.

**Motion** by Becker, **Seconded** by Murchison to approve Resolution 2016-16 Contract with Consumers Energy for the Installation of LED streetlights.

**Roll Call Vote:**                            **Ayes:** Becker, Dault, Murchison, Chandler, and Barnhard  
**Nays:**                                        None  
**Absent:**                                     Priest and Stewart  
**Abstained**                                 None

**Motion Carried**

4. Appointment to Sewer Board – Herm Becker  
Council member Becker’s appointment to the White Cloud Sherman Utilities Authority Board has ended.

**Motion** by Dault, **Seconded** by Murchison to reappoint Herm Becker to the White Cloud Sherman Utilities Authority Board.

**Vote:**            **Ayes-** All        **Nays-** None                            **Motion Carried**

**I. Public Comment:** - Received

**J. Council Member Comments** – Received

**K. Committee, Board and Authority Minutes**

1. WCSUA February – June Minutes
2. White Cloud Area Fire Department Joint Building Authority Minutes
3. DDA Minutes
4. Planning Commission Minutes

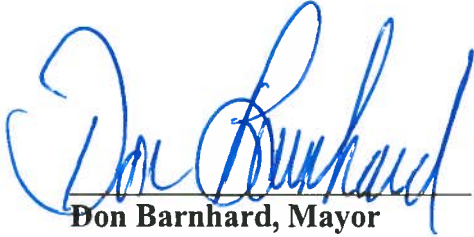
**L. Correspondence**

1. State of Michigan "Human Trafficking Notification Act"
2. MI Counties Unemployment Rate Rank Listing

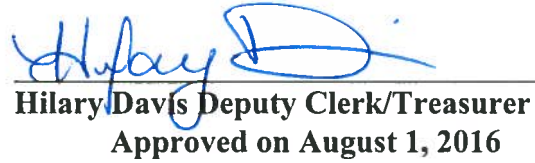
**M. Adjournment**

**Motion** by Murchison, **Seconded** by Becker to adjourn the meeting at 7:15 P.M.

**Vote:**            **Ayes- All**            **Nays- None**            **Motion Carried**



Don Barnhard, Mayor



Hilary Davis Deputy Clerk/Treasurer  
Approved on August 1, 2016