

City of White Cloud
12 N. Charles Street
White Cloud, Michigan 49349

**Regular Meeting Minutes for
August 15, 2016**

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date at the White Cloud City Offices. Mayor Donald Barnhard called the meeting to order at 6:00 P.M.

1. Roll Call

Council Members Present: Mayor Donald Barnhard and Mayor Pro-Tem Charles Chandler
Councilmembers: Herm Becker, Richard Dault, Matt Priest, Cassie Stewart and Jeffrey Murchison

Members Absent: None

Staff Present: City Manager Lora Kalkofen and Deputy Clerk/Treasurer Hilary Davis

Public in Attendance: Orrie & Pat Ebenstein, Laura Priest, and Candice Dault

2. Approval of Agenda

Motion by Becker, **Seconded** by Priest to approve the August 15, 2016 agenda as presented.

Vote: Ayes- All Nays- None **Motion Carried**

3. Invocation and Pledge of Allegiance

Pastor Jeffery Murchison gave the invocation and Mayor Barnhard led in the Pledge of Allegiance.

B. Public Comment: - None

C. Approval of Minutes

1. Approval of the Regular Council Meeting Minutes of August 1, 2016

Minutes of the City of White Cloud City Council meeting held on August 1, 2016 were presented to Council for consideration.

Motion by Murchison, **Seconded** by Dault to approve the Regular Meeting Minutes for the White Cloud City Council meeting held on August 1, 2016 with the correction under C. Approval of Minutes. Correction to the approval of the August 1, 2016 meeting minutes to approval of the July 18, 2016 meeting minutes.

Vote: Ayes- All Nays- None **Motion Carried**

D. Authorization to Pay Bills & Payroll Wages

1. A listing of invoices and payroll was presented to Council for discussion and consideration.

Motion by Becker, **Seconded** by Murchison to approve the payment of invoices and payroll wages totaling \$38,758.90.

Roll Call Vote: Ayes: Becker, Dault, Murchison, Chandler, Priest, Stewart and Barnhard
Nays: None
Absent: None
Abstained None

Motion Carried

E. Department Reports – None Presented

F. City Manager Report

The City Manager/Clerk Lora Kalkofen discussed the following items with Council:

- **Streetlights** – The conversion of 22 streetlights to LED should be completed. The crew was spotted in the City last Thursday.
The City has not received the refund check for the overpayment yet. Kalkofen has been in contact with Erik Lathers, from Consumers Energy, and he is trying to help with this. Great Lakes energy has turned the streetlights on in the Industrial Park.
- **City Hall Renovations** – A bid request for power washing and staining the City Office Building will be in the paper this week.
- **North Central Co-Op** – The Planning Commission held a Special meeting and approved a preliminary Site Plan that will allow the clearing of trees on North Central Co-Op's property in the Industrial Park. Kalkofen has worked with Fleis and Vandenbrink to get a TOPO map for the site to allow the engineers to start with the project's site plan that is anticipated to be brought to the Planning Commission at their September meeting.
- **MDOT AERO** – Kalkofen has been working with Jared, from Mead Hunt, to update the airport's five-year plan.
- **Airport Fuel Tank Inspection** – The City is waiting for the inspection report before any additional action is taken.
Aviation Fuel was ordered and has been delivered. The City also lowered the pricing to \$4.67 per gallon.
- **Well #1 & #2 Pump Repair** – The pump from Well #1 has been reinstalled and is back on line as of Tuesday. The City has gotten many calls about the water's smell and color. The smell is a result of using Well #4, which has a higher sulfur content, and though it is not harmful, it has an odor. The color is a result of Pump #1 coming back on line after being repaired.
Well #2 is scheduled for cleaning in the next few weeks. The odor and color issues should not be as drastic.
- **Street and Street Light Committee** – Kalkofen would like to set a meeting to discuss road repairs and the creation of a Street Maintenance Plan.
- **Asset Management Plan** – The City has been directed by the DEQ to have an Asset Management Plan done in 2017. This process will take time to prepare and will be a cost to the Water Fund. Kalkofen has asked the City Engineers, OMM, to prepare an estimate of cost to provide this service.
- **White Cloud District Agreement** – A committee with representation of the townships and City met on August 4th to review the Fire District Agreement.
- **Community and Kids** – Sergeant Evans and the White Cloud Police Department will be hosting a community appreciation event "Community and Kids" on Wednesday, August 17th starting at 5:30 PM. The event will have refreshments, games, and prizes.
- **Newaygo County Solid Waste Board** – The Newaygo County Solid Waste Board met to discuss amending the Newaygo County Solid Waste Management Plan to allow export to Wayne County. This amendment was proposed due to lack of capacity in the current locations listed in the current plan.
- **Save MI City** – Kalkofen presented to Council a document that shows the amount of General Fund revenue the City has lost from 2003 to 2015. This is a great visual aid to share in the community that shows why the City has struggled over the last 13 years.

- **Local Community Stabilization Authority** – In October of 2015, the City received a payment of \$3,835 for the reimbursement of personal property tax that was lost due to PA 86 of 2014. The act has been amended and the LCSA is requesting a refund for the distribution of funds.
- **Street Marking** – The City has hired a company to paint the turning lanes and arrows on the major streets.

Motion by Chandler, **Seconded** by Murchison to approve the Manager’s Report as presented.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

G. Unfinished Business

1. City Projects

- a. City Owned Property, Solid Waste Recycling and Road Repairs – No action

2. Project Funding

- a. City Income Tax, Millage Proposal, Special Assessment - No action.

3. Sewer Board Alternate Position Opening

Council member Murchison volunteered to be the alternate on the Sewer Board.

Motion by Becker, **Seconded** by Priest to appoint Council member Murchison to the Sewer Board as an alternate.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

H. New Business

1. Cemetery Program

Council was presented with a Cemetery Management Software recommendation from the Cemetery Committee. This software will provide a mapping of the White Cloud Cemetery and locations of burial and cremations. This program gives the Staff the opportunity to search burials in the cemetery easily along with giving all related information in one central area. Currently, the staff is working with multiple excel spreadsheets and other programs in order to search for information. SRS Computing will do all of the mapping of the cemetery and city staff has decided to do all the data entry themselves in order to put the most accurate information as possible.

A quote from SRS Computing was presented to Council. The quote included the software, mapping of the cemetery, and virtual files which the staff can attach scanned copies of documentation regarding each purchased lot or burial.

In 2010 funds were donated by the Mortland family for upgrades to the cemetery. The funds will cover the software program.

Motion by Dault, **Seconded** by Murchison to approve the purchase of this Cemetery Management Software utilizing the Mortland Funds.

Roll Call Vote: **Ayes:** Becker, Dault, Murchison, Chandler, Priest, Stewart and Barnhard

Nays: None

Absent: None

Abstained None

Motion Carried

2. Easement North Central Co-Op

North Central Co-Op wants to build a rail on the property that they own, however, this rail would go across the City owned utility easement. Kalkofen was asked to speak with Council on if they would be allowed to do this. This rail would go above the easement and the City would still own and still have the ability to go into the easement. Kalkofen has spoken with Attorney Ted Caris on drawing up documentation.

Motion by Becker, **Seconded** by Priest to approve the easement for North Central Co-Op on Lots 7 & 9 and to allow the City Manager to execute the document.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

3. DPW Truck Purchase

The Blue pickup truck is no longer keeping up with the demand. Council was presented with quotes for a new pickup truck from Berger Chevrolet Inc., Fremont Ford, Deur Speet and Freedom Chevrolet.

Motion by Dault, **Seconded** by Chandler to approve the purchase of a 2017 Ford F-150 from Fremont Ford for \$20,823.

Roll Call Vote: **Ayes:** Becker, Dault, Murchison, Chandler, Priest, Stewart and Barnhard
Nays: None
Absent: None
Abstained None

Motion Carried

4. Resolution 2016-17 Amending the City of White Cloud 2015/16 FY Budget

The 2015/16 FY Budget needed some more amending with a few last minute invoices that were paid after the first amendment was completed. Council was presented with an excel sheet showing the amendments that were made.

Motion by Murchison, **Seconded** by Dault to approve Resolution 2016-17 Amending the City of White Cloud 2015/16 FY Budget.

Roll Call Vote: **Ayes:** Becker, Dault, Murchison, Chandler, Priest, Stewart and Barnhard
Nays: None
Absent: None
Abstained None

Motion Carried

5. Special Events Application – Trail Town Celebration

The River Country Chamber of Commerce submitted a Special Events Application for the annual Trail Town Celebration.

Motion by Becker, **Seconded** by Stewart to approve the Trail Town Celebration Special Events Application and to waive the permit fee.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

6. Oceana Surface Solutions

Council was presented with a quote for the road repair of cracks and potholes on Pinehill St. and Wilcox Ave. from Oceana Surface Solutions. The quote is for \$1500 to \$2000.

Motion by Stewart, **Seconded** by Chandler to approve the quote from Oceana Surface Solutions.

Roll Call Vote:	Ayes: Becker, Dault, Murchison, Chandler, Priest, Stewart and Barnhard
	Nays: None
	Absent: None
	Abstained: None

Motion Carried

I. Public Comment: - Received

J. Council Member Comments – Received

K. Committee, Board and Authority Minutes

1. Parks and Recreation Committee Minutes
2. Cemetery Committee Minutes

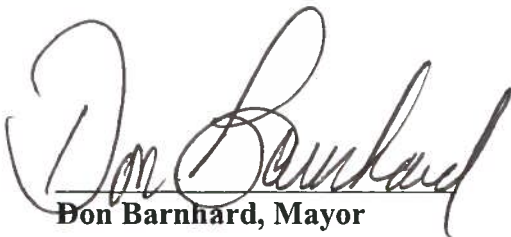
L. Correspondence

1. Michigan Counties Unemployment

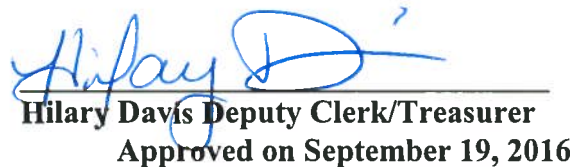
M. Adjournment

Motion by Becker, **Seconded** by Priest to adjourn the meeting at 7:32 P.M.

Vote:	Ayes- All	Nays- None	Motion Carried
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Don Barnhard, Mayor



Hilary Davis Deputy Clerk/Treasurer
Approved on September 19, 2016