

CITY OF WHITE CLOUD DOWNTOWN DEVELOPMENT AUTHORITY

12 N. Charles Street White Cloud, MI

Meeting Minutes

May 11, 2017

1. Call Meeting to Order & Roll Call

The Regular Meeting of the White Cloud Downtown Development Authority was held on the above date at the White Cloud City Offices. Chairperson Dan Abid called the meeting to order at 7:04 P.M.

Present: Vice-Chairperson Ryan Maike, Bob Scarlavai, Norm Ochs, Bill Hamilton, and Don Barnhard (7:35 PM)

Absent: Ron Sanders, GaryAnderson and Jerri Hitts

Also Present: Lora Kalkofen

Public Present: None

2. Set/Amend Agenda

Moved by Hamilton and **Seconded** by Scarlavai to approve the agenda of May 11, 2017 with the addition of a 1st Presentation of FY 17/18 Budget under 10. New Business.

Ayes: All **Nays:** None

Motion Carried

3. Invocation

4. Pledge of Allegiance

5. Public Comment - None

6. Approval of Minutes

Moved by Scarlavai and **Seconded** by Hamilton to approve the meeting minutes of April 13, 2017 as presented.

Ayes: All **Nays:** None

Motion Carried

7. Financials

Kalkofen presented the Downtown Development Authority with the expenditures and revenues of the DDA.

Moved by Hamilton and **Seconded** by Scarlavai to receive the financials as presented.

Roll Call Vote

Ayes: Scarlavai, Abid, Ochs, Hamilton, and Maike

Nays: None

Absent: Sanders, Hitts, Anderson and Barnhard

Abstained None

Motion Carried

8. Unfinished Business

a. Benson Street – Still in progress.

b. Banners for Street Poles – Still in progress.

9. New Business

- a. **1st Presentation of FY 2017/18 Budget** – Kalkofen presented to DDA with the proposed FY 2017/18 Budget. \$62,450 will be the anticipated revenue from taxes for the DDA, but it is only anticipatory due to Board of Review changes. For expenditures there was \$6000 for administrative fees (including audit), \$6,000 for Community Promotion/Education, \$2,500 as discussed previously for the Trail Town donation, \$1,000 for advertisement in Highlights. She explained that there were no notable changes other than the streetlights expense which has dropped from \$6,000 to \$1,000 due to the City taking over the streetlights. Kalkofen explained to the DDA that the Welcome Corner on M37 and M20 is in desperate need of some revitalization. The structure itself is starting to rust and the flowers are no longer producing. After some discussion the DDA decided that it would donate to the revitalization of the Welcome Corner. The money will be coming out of the FY 2016/17 Budget.

Moved by Scarlavai and **Seconded** by Ochs to donate \$300 to the White Cloud Garden Club for flowers for the Welcome Corner.

Roll Call Vote

Ayes: Scarlavai, Abid, Ochs, Hamilton, and Maike

Nays: None

Absent: Sanders, Hitts, Anderson and Barnhard

Abstained None

Motion Carried

10. Sidewalks & Streets

Mayor Barnhard is getting some quotes for the wall in front of Bentek. The City has also received a quote for the sidewalk from Frisbie Contracting.

11. Chamber Update

Dan Abid gave the DDA update on the Chamber. Spectrum Health is going to be doing a Mammogram Clinic in the Sally’s/Houseman’s parking lot on July 7th. Dan Abid and Colleen Lynema did a community promotion on WZZM on May 11th.

12. Airport


There was a malfunction with the airport runway lights. The runway lights are supposed to come on automatically when an airplane comes in and when they are leaving, however the automation stopped working correctly and the assistant airport manager was turning them on and off manual. Neibor Electric was contacted and the lights are now fixed.

13. Public Comment – None

14. Correspondence – None

15. Adjournment

There being no further business to come before the DDA, the Chairperson adjourned the meeting at 7:59 PM.


 Lora Kalkofen, Secretary
 Approved: June 8, 2017