

City of White Cloud
12 N. Charles Street
White Cloud, Michigan 49349

Regular Meeting Minutes for
August 7, 2017

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date at the White Cloud City Offices. Mayor Charles Chandler called the meeting to order at 7:00 P.M.

1. Roll Call

Council Members Present: Mayor Charles Chandler

Councilmembers: Herm Becker, Matt Priest, Cassie Stewart, Kay Scott and Jeffrey Murchison

Members Absent: Richard Dault

Staff Present: City Manager/Clerk Lora Kalkofen, Deputy Clerk/Treasurer Hilary Davis, Chief Dan Evans, and DPW Supervisor Donald Barnhard

Public in Attendance: Jerry LeBlanc, Chuck Trapp, Pat Ebenstein, Ashley Zatalokin, Carl Sprout, and Laura Priest

2. Approval of Agenda

Motion by Becker, **Seconded** by Murchison to approve the August 7, 2017 agenda as presented

Vote: **Ayes- All Nays- None Motion Carried**

3. Invocation and Pledge of Allegiance

Pastor Jeffery Murchison gave the invocation and Mayor Charles Chandler led in the Pledge of Allegiance.

B. Public Comment: - None

C. Mike Geoghan

Mike Geoghan Executive Director of Newaygo County Mental Health informed the Council that they have purchased the property at 355 N. North St, across from the North Street Complex. There plans for the property is to build a five bedroom adult foster care facility for special needs individuals with 24/7 care. The plans include reinforcing the building materials and making it compatibility for the needs of the residents and make it a safe place for them.

D. Approval of Minutes

1. Approval of the Regular Council Meeting Minutes of July 17, 2017

Minutes of the City of White Cloud City Council meeting held on July 17, 2017 were presented to Council for consideration.

Motion by Murchison **Seconded** by Priest to approve the Regular Meeting Minutes for the White Cloud City Council meeting held on July 17, 2017.

Vote: **Ayes- All Nays- None Motion Carried**

E. Authorization to Pay Bills & Payroll Wages

A listing of invoices and payroll was presented to Council for discussion and consideration.

Motion by Becker, **Seconded** by Murchison to approve the payment of invoices and payroll wages totaling \$84,330.39.

Roll Call Vote:

Ayes: Becker, Murchison, Chandler, Stewart, Scott, and Priest

Nays: None

Absent: Dault

Abstained None

Motion Carried

F. Department Reports

1. Police Department Report

Chief Evans submitted a Police Department Activity Report for the month of July 2017.

Motion by Priest, **Seconded** by Becker to accept the Police Department Report as presented.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

2. Treasurer’s Report

Treasurer Becky Freeman submitted a Treasurer’s Report for the month of July 2017.

Motion by Becker, **Seconded** by Murchison to accept the Treasurer’s Report as presented.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

3. Zoning Administrator’s Report

Zoning Administrator Robert Hall submitted a Zoning Administrator’s Report for the month of July 2017.

Motion by Priest, **Seconded** by Murchison to accept the Zoning Administrator’s Report as presented.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

4. DPW Supervisor Report

DPW Supervisor Barnhard submitted a DPW Report for the month of July 2017.

Motion by Becker, **Seconded** by Murchison to accept the DPW Report as presented.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

G. City Manager Report

The City Manager/Clerk Lora Kalkofen discussed the following items with Council:

- **Special Election August 8, 2017** – The White Cloud Area Library Board is asking residents to consider a Bond Proposal at a Special Election on August 8, 2017. This proposal is requesting approval of not to exceed \$2,570,000 in general obligation tax bonds for the construction, furnishing, and equipment of a new library building.
- **City Logo and Branding** – Mayor Chandler, Colleen Lynema, Mark Guzniczak, Dan Abid, and Kalkofen met again with Jengi LaClair from Brand Mark Goods to look at the proposed redesign of the City Logo and a marketing strategy for the branding of the City of White Cloud. This project is for both the City and the Downtown Development Authority.
- **Medical Marijuana Ordinances** – Council was presented with an additional example of an ordinance that was submitted for their review by Chris Grobbel, the City’s Land Use Planner. This will be discussed in Unfinished Business.
- **Zoning** – Chief Evans and Kalkofen met with Zoning Administrator Hall. The White Cloud Police Department will be working with Mr. Hall to help with the junk and blight issues. Kalkofen has also requested that Mr. Hall investigate the process of the mowing/cleaning noncompliant properties and placing the cost on the properties tax rolls.
- **Campground Lighting** – The Fremont Community Foundation, Newaygo County Parks, and the City have joined together to cover the cost of additional lighting at the Loop Trail Pavilion. Total cost of the project is \$4,318. The City contributed \$1,000 towards this project.
- **Woodridge Apartments Update** – KMG Management will be the property managers for the property and the next auction will take place in six months.
- **New Plow Truck Alterations** – Kalkofen approved the sale of the new plow truck’s flatbed that the City is not using. The City received \$3,000 and this money will go towards the transfer of the salt and sand unit to the new truck.
- **Water Tower Radio Loan** – The final payment on the \$50,000 loan was made this month.
- **White Cloud Area Joint Fire Building Authority** – Council was informed that the annual audit was ready and available for their information.
- **Consumers Energy Community Tree Planting Grant** – Consumers Enegy is offering a tree planting grant on lands open to the public. The grant will cover the cost up to \$100 per tree with a maximum of \$2,500. Kalkofen asked if there were any City properties that might be in need of trees.

DPW Supervisor Barnhard stated that some of the trees at the Flowing Well Park are not doing well and could use replacement.

- **Airport General Insurance** – Kalkofen renewed the general liability insurance for the White Cloud Airport at the same rate as the previous year.
- **Crack Seal** – The City has done some crack sealing on Newell St and at the Industrial Park.

Motion by Murchison, **Seconded** by Priest to accept the Manager’s Report as presented.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

H. Unfinished Business

1. City Projects

- a. City Owned Property, Solid Waste Recycling and Road Repairs – Kalkofen has met with a realtor and found ways to better promote the City owned properties that are for sale.

2. Project Funding

- a. City Income Tax, Millage Proposal, and Special Assessment – There is no new information on any of these items.

3. Medical Marijuana

- a. Draft Ordinances

Council was presented with Draft Ordinance #3 from Chris Grobbel, as referenced above. Kalkofen has been working with Grobbel on making the ordinance as effective for the City as possible.

They were also presented with a sample resolution of intent to adopt an ordinance on allowing medical marijuana facilities in the City. This resolution will be adapted for the City and resubmitted to council for consideration and approval at the next council meeting.

Motion by Priest, **Seconded** by Chandler to allow City Manager Kalkofen to submit Draft Ordinance #3 to Cliff Bloom, the City’s attorney, for review.

Vote: **Ayes- 5** **Nays- 1** **Motion Carried**

Motion by Priest, **Seconded** by Stewart to set a spending limit not to exceed \$1,500 in attorney fees to review Draft Ordinance #3.

Roll Call Vote: **Ayes:** Murchison, Chandler, Stewart, Scott, and Priest
Nays: Becker
Absent: Dault
Abstained None

Motion Carried

I. New Business

1. Special Events Application – Greg Shultz Memorial Softball Tournament

Council was presented with a Special Events Application to hold the Greg Shultz Memorial Softball Tournament at the North Street Complex.

Motion by Priest, **Seconded** by Stewart to approve the Special Events Application and waive the application fee.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

2. Active Shoot Exercise

Council was presented with the road closings that will be taking place on August 22, 2017 due to the active shooter exercise.

3. Resolution 2017-14 Setting Peddler and Vendor’s Application Fee

The City recently updated the application for peddler and vendor permits. Council was presented with Resolution 2017-14 setting the fee for peddler and vendor applications.

Motion by Becker, **Seconded** by Stewart to approve Resolution 2017-14 Setting Peddler and Vendor’s Application Fee.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

4. Resolution 2017-15 Honoring Baldwin Family Health Care's 50 Years of Service

Baldwin Family Health Care is celebrating their 50 years of service to the community. They will be holding a celebration in Baldwin on August 11, 2017.

Motion by Becker, **Seconded** by Priest to approve the Resolution 2017-15 Honoring Baldwin Family Health Care's 50 Years of Service.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

5. First Presentation of Solid Waste Disposal Ordinance

Council was presented with a draft of the Solid Waste Disposal Ordinance for the review. They will be presented with it again at the next Council meeting for their consideration and approval. Also included with the ordinance were sample bid sheets for the project.

6. White Cloud Eagles Request for Water Service

The White Cloud Eagles is requesting municipal water service at their location of 461 N Evergreen. The property is located outside of the City limits. Wilcox Township needs to agree to allow the City to bring in water service to this property. This will require a Water Service Agreement between the City and Wilcox Township.

J. Public Comment: - Received

K. Council Member Comments – Received

L. Committee, Board and Authority Minutes

- 1. Downtown Development Authority Minutes
- 2. Planning Commission Minutes
- 3. Parks & Recreation Committee Minutes
- 4. NCEDO Board Minutes


M. Correspondence


- 1. Baldwin Family Health Care 50 year celebration invite
- 2. Michigan Counties Unemployment Rank (June)
- 3. MEDA
- 4. NCEDO
- 5. Michigan Water Works

N. Adjournment

Motion by Murchison, **Seconded** by Priest to adjourn the meeting at 8:35 P.M.

Vote: **Ayes- All** **Nays- None** **Motion Carried**


Charles Chandler, Mayor


Hilary Davis Deputy Clerk/Treasurer
Approved on August 21, 2017