

**City of White Cloud
12 N. Charles Street
White Cloud, Michigan 49349**

**Regular Meeting Minutes for
September 18, 2017**

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date at the White Cloud City Offices. Mayor Charles Chandler called the meeting to order at 6:01 P.M.

1. Roll Call

Council Members Present: Mayor Charles Chandler, Mayor Pro-Tem Herm Becker
Councilmembers: Richard Dault, Cassie Stewart, Kay Scott, Matt Priest and Jeffrey Murchison

Members Absent:

Staff Present: City Manager/Clerk Lora Kalkofen, Deputy Clerk/Treasurer Hilary Davis, Treasurer Becky Freeman, and Chief Dan Evans

Public in Attendance: Pat Ebenstein, Jerry LeBlanc, Vicki Friar, Ashley Zatalokin, Candice Dault, Anthony Johnson, Colleen Lynema, and Deann Coon

2. Approval of Agenda

Motion by Dault, **Seconded** by Murchison to approve the September 18, 2017 agenda as presented

Vote: **Ayes- All Nays- None Motion Carried**

3. Invocation and Pledge of Allegiance

Pastor Jeffery Murchison gave the invocation and Mayor Charles Chandler led in the Pledge of Allegiance.

B. Public Comment:

1. **Colleen Vickers Lynema** – Colleen gave an update on the River Country Chamber and the Trail Town Celebration. She handed out more informational flyers to Council and the public.
2. **Jim Maike** – Jim Maike was unable to attend the meeting.

C. Approval of Minutes

1. Approval of the Regular Council Meeting Minutes of August 21, 2017

Minutes of the City of White Cloud City Council meeting held on August 21, 2017 were presented to Council for consideration.

Motion by Becker **Seconded** by Stewart to approve the Regular Meeting Minutes for the White Cloud City Council meeting held on August 21, 2017.

Vote: **Ayes- All Nays- None Motion Carried**

D. Authorization to Pay Bills & Payroll Wages

A listing of invoices and payroll was presented to Council for discussion and consideration. Council members Becker and Stewart requested that copies of invoices for White Cloud Parts Plus that were not known at the meeting be brought back to Council at the next meeting.

Motion by Murchison, **Seconded** by Dault to approve the payment of invoices and payroll wages totaling \$109,333.23.

Roll Call Vote:

Ayes: Becker, Murchison, Chandler, Priest, Stewart, Scott, and Dault

Nays: None

Absent: None

Abstained None

Motion Carried

E. Department Reports

1. Police Department Report

Chief Evans submitted a Police Department Activity Report for the month of June 2017.

Motion by Dault, **Seconded** by Murchison to accept the Police Department Report as presented.

Vote: Ayes- All Nays- None **Motion Carried**

2. Zoning Administrator's Report

Zoning Administrator Robert Hall submitted a Planning and Zoning Report for Council's review.

Motion by Dault, **Seconded** by Becker to accept the Zoning Administrator's Report as presented.

Vote: Ayes- All Nays- None **Motion Carried**

3. Treasurer's Report

Treasurer Becky Freeman submitted a Treasurer's Report for the month of August 2017.

Motion by Becker, **Seconded** by Dault to accept the Treasurer's Report as presented.

Vote: Ayes- All Nays- None **Motion Carried**

F. City Manager Report

The City Manager/Clerk Lora Kalkofen discussed the following items with Council:

- **Water Service Request for the Eagles Club** – The City has been notified by Don Clary that the Eagles Club have changed their building plans and will no longer need to connect to the City water system. The new building will be under the 5,000 sq. ft. requirement for fire suppression.
- **Airport** – The White Cloud Airport will be closed until September 22, 2017 for the crack sealing and resealing project. After walking the project, the engineer and Kalkofen have requested that the contractor add a second application of material to the cracks to help lessen the indents on the runway.
- **White Cloud Sherman Utilities Authority** – The WCSUA Board is putting out for bids for an engineer to oversee and get quotes for the final stage of the Asset Management Plan, lift station rehabilitation.
- **Ball Field Repairs** – The ball field had a water leak and during the repair, an electrical line was damaged. This resulted in having to close the restrooms for a week. The repairs have been completed and everything is operational.
- **Consent Agenda** – Many Councils and Boards use a Consent Agenda for the routine items that appear on the agenda such as Department Reports, Approval of Bills, Minutes and Correspondence to help meetings to be time effective. Kalkofen thought this might be something that Council may consider. She attached some information in the packet for their consideration.
- **Pine Hill Railroad Crossing** – Kalkofen has received the Transmittal Work Order from MDOT for the flashing lights and gates at the railroad crossing on Pine Hill. Completion of this project could take up to a year.
- **Community Events Schedule** – The Trail Town Celebration is September 29th and 30th and the committee is still looking for volunteers to help with beer servers, ID checkers, parking attendants and chamber booth assistants with race registrations and information. Kalkofen asked to be notified if anyone was interested in helping out.
Christmas in White Cloud will be held on December 2, 2017 from 1:00 PM to 5:00 PM this year.
- **Meetings Attended since last meeting** – Kalkofen has attended three Rotary meetings, a City Manager's meeting, Wilcox Township meeting and a meeting with MDOT.

Motion by Priest, **Seconded** by Dault to accept the Manager's Report as presented.

Vote: Ayes- All Nays- None **Motion Carried**

G. Unfinished Business

1. City Projects

- a. City Owned Property, Solid Waste Recycling and Road Repairs – No new information.

2. Project Funding

- a. City Income Tax, Millage Proposal, and Special Assessment – There is no new information on any of these items.

Council also discussed putting pink ribbons on the City street lights in recognition of “National Metastatic Breast Cancer Awareness Day”.

Motion by Priest, **Seconded** by Dault to purchase pink ribbon with a spending limit of no more than \$100 and to get volunteers to do this project.

Roll Call Vote: **Ayes:** Becker, Murchison, Chandler, Priest, Stewart, Scott, and Dault
 Nays: None
Absent: None
Abstained None

Motion Carried

6. White Cloud Airport – Runway Lighting Rehabilitation Project Consultant Contract

Kalkofen presented the Council with the engineering consultant contract for next year’s airport project, the runway lighting rehabilitation project. This project is funded by the Downtown Development Authority and the anticipated cost will be around \$332.

Motion by Becker, **Seconded** by Murchison to approve the engineering consultant contract for the runway lighting rehabilitation project.

Vote: **Ayes- 5** **Nays- 2** **Motion Carried**

7. City of White Cloud Logo

Council was presented with the final draft of the City Advertising Logo. This logo will be what the City puts on the stationary. They also were presented with the street pole banners that the Downtown Development Authority approved.

Motion by Priest, **Seconded** by Dault to close the regular meeting to enter into closed session.

Roll Call Vote: **Ayes:** Becker, Murchison, Chandler, Priest, Stewart, Scott, and Dault
 Nays: None
Absent: None
Abstained None

Motion Carried

8. Closed Session – A Closed Session for the Purpose of Property Sale

Motion by Priest, **Seconded** by Dault to reopen the regular meeting.

Roll Call Vote: **Ayes:** Becker, Murchison, Chandler, Priest, Stewart, Scott, and Dault
 Nays: None
Absent: None
Abstained None

Motion Carried

Motion by Priest, **Seconded** by Murchison to allow the City Manager the authority to sign a buy/sell agreement for the sale of property at the Industrial Park with CSC Transportation LLC.

Vote: **Ayes- All** **Nays- None** **Motion Carried**

I. Public Comment: - Received

J. Council Member Comments – Received

K. Committee, Board and Authority Minutes

1. Park and Recreation Minutes


L. Correspondence

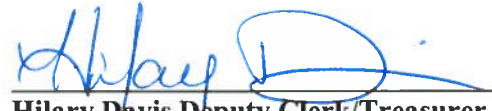
1. Newaygo County Board of Public Works
2. Airplane Rides
3. Resident E-Mail

M. Adjournment

Motion by Murchison, **Seconded** by Dault to adjourn the meeting at 7:40 P.M.

Vote: **Ayes- All** **Nays- None** **Motion Carried**


Charles Chandler, Mayor


Hilary Davis Deputy Clerk/Treasurer
Approved on October 2, 2017