

**City of White Cloud  
12 N. Charles Street  
White Cloud, Michigan 49349**

**Regular Meeting Minutes for  
August 14, 2018 at 6:00 P.M.**

**A. Meeting Called to Order**

The Regular Meeting of the White Cloud City Council was held on the above date at the White Cloud City Office. Mayor Jamie Denslow called the meeting to order at 6:00 P.M.

**1. Roll Call**

**Council Members Present:** Mayor Jamie Denslow, Charles Chandler, Jeffrey Murchison, Ashley Zatalokin, Matt Priest, Cassie Rickert

**Members Absent:** Kay Scott

**Staff Present:** City Manager Lora Kalkofen, Police Chief Dan Evans, Clerk Kelli Arnold

**Public in Attendance:** Pat Ebenstein, Donna Schotanus, Jerry LeBlanc, Marva Shears, Lori Shears, Neal Johnson, Herm Becker

**2. Approval of Agenda**

**Motion** by Priest, **Seconded** by Chandlers to approve the Agenda for August 14, 2018

**Vote:**           Ayes- All       Nays- None       Abs - None       **Motion Carried**

**3. Invocation and Pledge of Allegiance**

Jeffrey Murchison gave the invocation and led in the Pledge of Allegiance.

**B. Public Comment:**

- Lori Shears – Looking for volunteers to sit in dunk tank at Community Picnic
- Chief Evans – Thank you to City Council & City Manager for the increase, they helped. One of our part-time officers has been offered full-time position at the County but is still planning to work part-time for us. We have a new school liaison officer. Looking for any and all volunteers for the picnic at Rotary Park from 6-8 on August 21. We have received \$1,000.00 in donations to this point for the picnic.
- Herm Becker – Thank you on behalf of Sewer board and citizens for approval of the bond issue and related matters to that.

**C. Reserved Time:**

None

**D. Accounts Payable/Cleaning**

1. Motion for Council member Scott to abstain from approval of payment for cleaning

**Motion** by Murchison, **Seconded** by Chandler to allow Council member Scott to abstain approval of payment for cleaning City office building.

**Vote:**   Ayes- All       Nays- None       Abs: Scott Abstain - None       **Motion Carried**

2. Motion to approve invoices for office cleaning totaling \$131.25.

**Motion** by Murchison, **Seconded** by Chandler to approve the office cleaning invoices to Council member Scott totaling \$131.25.

**Roll Call Vote:**

Ayes- Zatalokin, Chandler, Rickert, Denslow, Murchison, Priest

Nays- None  
Absent - Scott    Abstained- None

**Motion Carried**

**E. Approval of Consent Agenda**

1. Approval of the minutes from the July 10, 2018 Regular City Council Meeting
2. Police Department Report
3. Treasurer Report
4. Zoning
5. Approval of Bills and Wages less office cleaning
6. Correspondence / Committee & Board Minutes

**Request** by Rickert to remove item #5, Approval of Bills & Wages, from Consent Agenda for discussion.

**Motion** by Priest, **Seconded** by Rickert to approve item #'s 1, 2, 3, 4 & 6 in Consent Agenda for the August 14, 2018 Council Meeting.

**Vote:** Ayes- All      Nays- None      Abs - None      **Motion Carried**

**Motion** by Murchison, **Seconded** by Chandler to approve item #5 in Consent Agenda for the August 14, 2018 Council Meeting.

**Roll Call Vote:**

**Ayes-** Zatalokin, Chandler, Rickert, Denslow, Murchison, Priest

**Nays-** None

**Absent** –Scott

**Abstained:** None

**Motion Carried**

**F. City Manager Report**

- Property updates:  
Industrial Park, Medora Holdings met with Lauren and couple gentlemen from Canada, a developer, and the other an investor. Process of bringing plans to Zoning for first approval.  
Douglas Development, Inc., Engineer working on elevations and utilities  
Parties interested in Industrial zoned property not in the park  
Tooley Creek Lumber will be doing a split in the old Industrial Park. One will be a regular business and 2<sup>nd</sup> may be marketed.
- Our swim program held 2 classes and had over 20 participants.
- DPW building: Neal Johnson from GP Construction updating. Water line for fire suppression was completed last night, Barney was very instrumental in completion, 6" line had to be tapped off an 8". Building progress is good, all closed in, waiting for walk through doors. Fire suppression is a system in the roof cavity and down below, has been installed in trusses, now ceiling can be done. Electrical is in. Meeting with water monitor systems on the 21<sup>st</sup>. Steel for exterior will be here on Tuesday. Shooting for turnover around end of September. Thank you to Council for adding in-floor heating system, a side benefit of it is lower maintenance cost due to vehicles/equipment.
- Second submission to insurance company for contents was submitted for \$68,099.00. We may not get all of that back.
- NC Road Commission: City has had fuel savings of over \$800.00 by purchasing our fuel through them. Road re-sealing will begin on Newell & Pine Hill. Pine Hill will be east from M-37 to Webster. Newell will be west of M-37 to Williams. College students employed by the Road Commission will be doing hot patch throughout the City.
- Pension audit is a requirement of the Department of Treasury. Our funding ratio is at 61%. Department of Treasury wants over 60%, we are over that.
- Dam Repair: We will get \$100,000.00 through the Disaster Assistance Funds to do repairs. September 4 is the start date; the road will have to be closed 7-10 days. Notifications will be made to school and emergency services.

- Airport: Runway surface treatment project completed. Packets include listings of MDOT Aero projects and costs. 2019 Runway rehab lighting project will cause the airport to be closed down for 30 days. Hopeful for early spring or late fall. In order to receive Federal funding, we are required to have 10 registered aircraft at our airport, we have that. We have projects set up through 2023.
- Sell or keep for use used 2009 Police Tahoe that can no longer be used for patrol. Suggestion of City Manager is to sell the vehicle under full disclosure.
- City of Fremont donated equipment to our DPW, attended their City Council meeting to thank them.
- Local grade crossing program is opening again; we will try once again to get funding for our Pine Hill RR crossing.
- City air conditioning had to be replaced.
- We are going to be asking for bids for tree removal on the City office property.
- September (ovarian) & October (breast) are Cancer awareness months
- Primary election had 25% turnout
- Summer tax billing error. Original bill omitted the Fire Assessment

**G. Boards & Authorities**

1. White Cloud Sherman Utilities Board
  - b. Bonding Update- Put \$150,000.00 out of the general fund toward bonding for no penalty, the Sewer Authority is able to use their current billings toward that amount, this lowered the bond to under \$5 million range. Still trying for grants but the grant process will probably not produce a grant; most recipients who receive the Grants are the larger cities with big issues. \$46,635.00 has been paid for attorney and engineers (Spicer Group) to this point.
2. Planning Commission
  - b. Ordinance update. We have received ordinance information regarding the C1/C3 district from City Planner, Chris Grobbel, we are awaiting the Master Plan information.
3. DownTown Development Authority
  - b. DDA has approved \$500.00 donation to Trail Town celebration and \$1,000.00 for Christmas decorations, along with another 100' of sidewalk toward the airport.

**H. New Business**

1. Request Council approve refund to Newaygo County Parks Department \$50.00 application fee paid for Rockin' the Park Application

**Motion** by Chandler, **Seconded** by Priest to approve the refund of application fee paid by NC Parks for their Rockin' the Park Application.

**Roll Call Vote:**

**Ayes-** Zatalokin, Chandler, Rickert, Denslow, Murchison, Priest

**Nays-** None

**Absent** –Scott

**Abstained:** None

**Motion Carried**

2. **Request Council waive Cupcake Festival 2019 Application fee of \$50.00**

Request Council approve waiving the application fee for the Boomerang 2019 Cupcake Festival Application.

**Motion** by Priest, **Seconded** by Murchison to approve waiving the application fee for Boomerang, 2019 Cupcake Festival.

**Vote:**

**Ayes-** Priest, Zatalokin, Chandler, Rickert, Denslow, Murchison

**Nays-** None

**Absent** - Scott,

**Abstained:** None

**Motion Carried**

3. **Ordinance 2018-15 Off-Road Vehicles Operation in City Limits**

Seeking a Motion to approve Ordinance 2018-15, Off-road vehicles operation in City limits. Whereas the amendment would allow for the operation of Off Road Vehicle (ORV) on the street surface,

street way, shoulder or right-of way of any street in the City of White Cloud other than the State or Federal highway (M-37 or M-120).

**Postpone to the next meeting**

#### **4. Board & Committee Appointments**

##### **a. Planning Commission**

Seeking Council recommendation of applicant to Planning Commission (1 position). Lori Shears and Dan Abid have both applied.

**Motion** by Denslow, **Seconded** by Priest to accept the application of Lori Shears to the Planning Commission Board.

**Vote:**

**Ayes-** Priest, Zatalokin, Rickert, Denslow, Murchison

**Nays-** Chandler

**Absent -** Scott

**Abstained:** None

**Motion Carried**

##### **b. White Cloud Fire Board**

Don Barnhard has resigned from his position with the WC Fire Board. Seeking Council recommendation of representative to WC Fire Board (1 position).

Council member Zatalokin has volunteered to accept the position

**Motion** by Denslow, **Seconded** by Chandler to approve Ashley Zatalokin to the WC Fire Board.

**Vote:**

**Ayes-** Priest, Zatalokin, Chandler, Rickert, Denslow, Murchison

**Nays-** None

**Absent -** Scott

**Abstained:** None

**Motion Carried**

##### **c. Board of Review (1 position)**

Seeking applicant for Board of Review (1 position). This position will need to be filled before January 1, 2019.

**Discussion Received**

##### **d. White Cloud Sherman Utility Authority needs Council Representation**

\*added to discussion during this meeting\*

Council member Chandler has recommended City Manager, Kalkofen, & Council member, Murchison, be our representatives on the WCSUA board.

Mayor Denslow would like representation by a Council member and City Manager and plans to contact current members within 30 days and then bring to Council for action.

#### **5. MERS Retirement Plan – Surplus Division**

Surplus division is when we do our \$5,000.00 contribution per year or when we did the large amount contribution in 2018 to up our percentages of funding. We have an option to set aside into separate account that will go toward our percentage of funding, doesn't affect what we are required to pay as percentage of payoff in 20 year period of time.

Asking Council for approval to start the MERS Retirement Plan – Surplus Division.

**Motion** by Priest, **Seconded** by Murchison to approve City Manager ability to start us in the MERS surplus division, retroactive to January, 2018.

**Vote:**

**Ayes-** Priest, Zatalokin, Chandler, Rickert, Denslow, Murchison

**Nays-** None

**Absent -** Scott

**Abstained:** None

**Motion Carried**

**6. Resolution 2018-15: FY 2017/18 Budget Amendment**

2<sup>nd</sup> Amendment to 2018-15 FY 2017/18 Budget Amendment.

**Motion** by Murchison, **Seconded** by Priest to accept Resolution 2018-15 FY 2017/18 Budget Amendment.

**Roll Call Vote:**

**Ayes-** Chandler, Rickert, Murchison, Zatalokin, Denslow, Priest

**Nays-** None

**Absent -** Scott

**Abstained:** None

**Motion Carried**

**I. Public Comment:** -

- Donna Schotanus – is there any update regarding jet-ski on the water?

Council response: Open waterways, nothing City can do to stop the motorized craft on the water.

**J. Council Member Comments** –

City manager reported last year for our Major streets, (3 miles of roads), \$146,873.00 was received, for our Minor (local) streets, (7 miles of roads), \$38,555.44 was received. The money has to be used on the specific streets (ie: Major/minor), we are restricted where we can spend; it has to be on the designated streets. The money received is to cover plowing, patching, repairs, DPW employees, trucks on the roads, equipment, everything

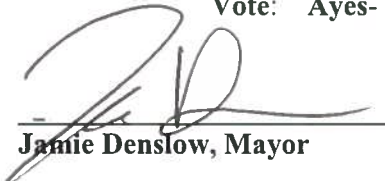
**K. Adjournment**

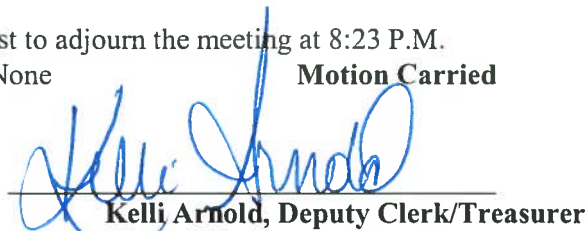
**Motion** by Chandler, **Seconded** by Priest to adjourn the meeting at 8:23 P.M.

**Vote:** Ayes- All

Nays- None

**Motion Carried**

  
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Jamie Denslow, Mayor

  
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Kelli Arnold, Deputy Clerk/Treasurer

Approved on 9-4-18