

**City of White Cloud
12 N. Charles Street
White Cloud, Michigan 49349**

**CITY COUNCIL
Regular Meeting Minutes for
October 2, 2018 at 6:00 P.M.**

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date at the White Cloud City Office. Mayor Jamie Denslow called the meeting to order at 6:00 P.M.

1. Roll Call

Council Members Present: Mayor Jamie Denslow, Charles Chandler, Jeffrey Murchison, Ashley Zatalokin, Matt Priest, Kay Scott, Cassie Rickert

Members Absent: None

Staff Present: City Manager Lora Kalkofen, Police Chief Dan Evans, Clerk Kelli Arnold, Zoning Administrator Pete Morgan (arrived at 6:30)

Public in Attendance: Karen Koproces, Lori Shears, Kerry Hewitt, Chad McGowen, Herm Becker, Keith Payne, Matt Rickert

2. Approval of Agenda

Motion by Murchison, **Seconded** by Chandler to approve the Agenda for October 2, 2018

Vote: Ayes- All Nays- None **Motion Carried**

3. Invocation and Pledge of Allegiance

Jeffrey Murchison gave the invocation and led in the Pledge of Allegiance.

B. Public Comment:

- Gerald Peterson, Owner, GP Construction here for any questions regarding the DPW building.
- Kerry Hewitt – White Cloud Little League Secretary/Treasurer, League has tabled the annual invoice they received from City of WC for \$200.00 maintenance at little league the past season. City has done no maintenance and provided no trash service. Little league has done things on their own this year. *Would like the fee waived this year until this issue has been looked into by City Manager.
- Chad McGowen – White Cloud Little League, Insurance coverage is being carried, why is there an additional \$2 million coverage required when it has not been in the past.
- Lori Shears – Last year city recognized Breast Cancer on October 13th and wonders if the City plans to do so again this year? Second, during the Homecoming, The Brick hosted a tailgate party bbq but there is not enough power to supply to even 2 crockpots without blowing a breaker. What has to be done to have more access to power?
- Herm Becker – As requested has submitted a letter of resignation for his seat on White Cloud Sherman Utility Authority Board.

C. Reserved Time:

None

D. Accounts Payable/Cleaning

1. Motion for Council member Scott to abstain from approval of payment for cleaning

Motion by Murchison, **Seconded** by Zatalokin to allow Council member Scott to abstain approval of payment for cleaning City office building.

Vote: Ayes- All Nays- None Abstain - Scott Motion Carried

2. Motion to approve invoices for office cleaning totaling \$75.75.

Motion by Zatalokin, **Seconded** by Murchison to approve the office cleaning invoices to Council member Scott totaling \$75.75.

Roll Call Vote:

Ayes- Zatalokin, Chandler, Denslow, Murchison, Priest, Rickert

Nays- None **Abstained-** Scott

Motion Carried

E. Approval of Consent Agenda

1. Approval of the minutes from the September 4, 2018 Regular City Council Meeting
2. Police Department Report
3. Treasurer Report
4. DPW Report
5. Approval of Bills and Wages less office cleaning: \$284,449.51
6. Committee Minutes & Correspondence

Motion by Rickert, **Seconded** by Priest to approve Consent Agenda for the September 4, 2018 Council Meeting with a change to Absent member on meeting minutes of September 4 be changed to Cassie Rickert not Ashley Rickert.

Roll Call Vote:

Ayes- Zatalokin, Chandler, Scott, Denslow, Murchison, Priest, Rickert

Nays- None

Abstained: None

Motion Carried

F. City Manager Report

Newaygo County Road Commission – the reseal on roads are completed with the exception of striping.

- Pine Hill Railroad Crossing is on the list for repair, contractors will be rebuilding the crossing and both approaches this fall
- Semi Annual wage compliance report with M-Dot has been completed with no violations
- WC Dam repair is completed, full cost of \$99,017.72 has been submitted to Michigan State Police for payment.
- Private donation of \$1500.00 by the Smith family in memory of Leonard Smith to be used for possible replacement of the sign at Smith Park.
- WC Area District Library property located on Wilcox near the campground is zoned residential, should their proposal on November 6 ballot pass, will need to be brought to PC for determination of change.
- White River Wellness Center planned to open on October 1 but will be closed until further notice from LARA.
- DPW building is projected for completion by October 15.
- Airport report cards included in packet, we passed.
- City Marketing, Business Director of the Right Place has invited City Manager to be part of Newaygo county tour with a potential developer. Goal is to promote public and private properties in City.
- Industrial Park – (Webster) has had a property split at Tooley Creek and two additional properties were created.
- White Cloud Police Department will be recruiting for an additional part-time employee to fill hours on weekends.
- Law Enforcement Mutual Aid agreement has been approved by all parties.
- Offer of purchase of property at 200 S. Charles will be available in the next 2 years, owner inquired if City would be interested in purchasing.

- City Property Theft, a water hydrant with back flow preventer has been stolen from the DPW. The replacement cost will be \$2,368.50

G. Boards & Authorities

1. White Cloud Sherman Utilities Board
Packet from September 4 was included for review.
2. Planning Commission
Minutes were unavailable from meeting September 24th.
3. DownTown Development Authority
Minutes were unavailable from September 13th.

H. Unfinished Business

1. WC Sherman Utility Board Representation

Council has received requested resignation from Ms. Tiernan and Mr. Becker from the WCSUA board. This opens positions with terms ending on June 30, 2019 and 1 ending June 30, 2020. Mayor recommendations are Council member Murchison and City Manager Kalkofen to fill the now vacant positions. We also need an alternate position and propose Mr. Becker fill that alternate spot on the board. Recommendation for City Manager Kalkofen to fill the position that ends on June 30, 2019.

Motion by Chandler, **Seconded** by Priest to appoint City Manager Kalkofen to the WCSUA board term ending June 30, 2019. Accepted by Kalkofen.

Vote:

Ayes- Zatalokin, Chandler, Scott, Denslow, Murchison, Priest, Rickert

Nays- None

Absent –None

Abstained: None

Motion Carried

Motion by Priest, **Seconded** by Rickert to appoint Council Member Murchison to the WCSUA board term ending June 30, 2020. Accepted by Murchison.

Vote:

Ayes- Zatalokin, Chandler, Scott, Denslow, Priest, Rickert, Murchison

Nays- None

Absent –None

Abstained:

Motion Carried

Motion by Priest, **Seconded** by Murchison to appoint Herm Becker as an alternate to the WCSUA board term ending June 30, 2019. Accepted by Becker.

Vote:

Ayes- Zatalokin, Chandler, Scott, Denslow, Murchison, Priest, Rickert

Nays- None

Absent –None

Abstained: None

Motion Carried

City Manager has requested a resolution to acknowledge and recognize Chris Tiernan and Herm Becker for their service on the board.

2. Revision to Ordinance 2018-28: Ordinance to Amend 2012-15 ORV Operation in City Limits allowing for the operation of Off Road Vehicle (ORV) on the street surface, street way, shoulder or right-of-way of any street in the City of White Cloud other than the State or Federal Highway (M-37 or M-120).

City Manager requested Chief track & log incidents involving ORV's and have Council revisit.

Motion by Zatalokin, **Seconded** by Priest to adopt Ordinance 2018-28 to allow the expanded operations of ORV's in the City of White Cloud.

Vote:

Ayes- Zatalokin, Scott, Denslow, Murchison, Priest, Rickert

Nays- Chandler

Absent –None
Abstained: None

Motion Carried

I. New Business

1. Request Changes to Cemetery fee scale per recommendation of Cemetery Committee.

After a meeting held September 25, 2018, the Cemetery Committee has requested an increase to the rates for opening/closing graves and the price for foundation. Committee is recommending no longer holding graveside services during winter, only burials. Unsigned meeting minutes and proposed prices were given to Council.

Motion by Murchison, **Seconded** by Rickert to accept the recommendations of the Cemetery Committee.

Vote:

Ayes- Zatalokin, Chandler, Scott, Denslow, Murchison, Priest, Rickert

Nays- None

Absent –None

Abstained: None

Motion Carried

2. Resolution 2018-16, 3rd amendment to Budget FY 2017/18.

City of White Cloud is responsible as a fiduciary for the proper handling of funds and is required to balance their budget. This resolution allows the transfer of \$55,569.61 between funds and balances the FY 2017/18 Budget.

Motion by Murchison, **Seconded** by Priest to approve 3rd amendment to the City of White Cloud FY2017/18 budget.

Roll Call Vote:

Ayes- Priest, Zatalokin, Chandler, Scott, Denslow, Murchison, Rickert

Nays- None

Absent - None

Abstained: None

Motion Carried

3. Hendon & Slate Server purchase

Seeking a Motion to allow City Manager to approve the purchase of a Dell PowerEdge T430 server that will service the City office and Police Department computers.

Motion by Rickert, **Seconded** by Chandler to accept the proposal & approve the purchase of a Dell PowerEdge T430 server through Hendon & Slate.

Roll Call Vote:

Ayes-, Chandler, Scott, Murchison, Rickert, Zatalokin, Denslow, Priest

Nays- None

Absent - None

Abstained: None

Motion Carried

4. WC Area Fire Department – Capital Acquisition

White Cloud Area Fire Department is seeking Council approval on a Capital Acquisition, to spend up to \$13,000.00 for a cascade system.

Motion by Murchison, **Seconded** by Priest to approve the WCAFD capital acquisition purchase up to \$13,000.00.

Vote:

Ayes-, Chandler, Scott, Murchison, Rickert, Zatalokin, Denslow, Priest

Nays- None

Absent - None

Abstained: None

Motion Carried

5. Employee Request for comp. time payout

A full-time employee is requesting payroll compensation (\$2,841.13) in lieu of comp time off for hours acquired. This issue is not addressed in our personnel handbook.

Motion by Murchison, **Seconded** by Rickert to approve the payroll payout of \$2,841.13 for comp time accrued.

Roll Call Vote:

Ayes- Chandler, Scott, Murchison, Rickert, Zatalokin, Denslow, Priest

Nays- None

Absent - None

Abstained: None

Motion Carried

6. Lot sale: 52 S. North Street

An offer of \$700.00 has been made for the purchase of 52 S. North Street, a City owned property.

Motion by Priest, **Seconded** by Chandler to allow Council member Rickert to abstain from Item I-6, Lot sale of 52 S. North Street.

Vote:

Ayes- Chandler, Scott, Murchison, Zatalokin, Denslow, Priest

Nays- None

Absent - None

Abstained: Rickert

Motion Carried

Motion by Murchison, **Seconded** by Priest to accept the offer of \$700.00 for the sale of property located at 52 S. North Street.

Vote:

Ayes- Chandler, Scott, Murchison, Zatalokin, Denslow, Priest

Nays- None

Absent - None

Abstained: Rickert

Motion Carried

7. Boomerang – Special Event Application

An application was turned in by Boomerang asking Council to approve closing roads to have a Halloween parade and costume contest.

Motion by Murchison, **Seconded** by Priest to approve Boomerang Special events application for road closure for Halloween parade.

Vote:

Ayes- Chandler, Scott, Murchison, Rickert, Zatalokin, Denslow, Priest

Nays- None

Absent - None

Abstained: None

Motion Carried

J. Public Comment: -

- Herm Becker – Praise Christine Tiernan for position of board chair at WCSUA and praise to Jeff Murchison for attending the WCSUA meetings. Questioning the City Manager being on the WCSUA board, does time permit her to attend the meetings and the city influence? Is there a requirement to be a resident of the City to be on the board?
- Matt Rickert – Suggested speed limit signs in town for ORV's
- Lori Shears – Will City do a proclamation for October breast cancer awareness?
- Karen Kaprolce – WCSUA board member suggestion to City Council to allow time to give report on the board happening's.

K. Council Member Comments –
Received

L. Adjournment

Motion by Murchison, **Seconded** by Zatalokin to adjourn the meeting at 8:49 P.M.

Vote: Ayes- All Nays- None

Motion Carried



Jamie Denslow, Mayor

Kelli Arnold, Clerk

Approved on 11.8.18