

**DOWNTOWN DEVELOPMENT AUTHORITY  
CITY OF WHITE CLOUD**  
12 N. Charles Street, White Cloud, MI  
**Meeting Minutes**  
April 29, 2019

**1. Call Meeting to Order & Roll Call**

The Regular Meeting of the White Cloud Downtown Development Authority was held on the above date at the White Cloud City Offices. Chairperson Dan Abid called the meeting to order at 7:00 P.M.

**Present:** Chairperson-Dan Abid, Donald Barnhard, Bob Scarlavai, Gary Anderson, Jamie Steffes

**Absent:** Jamie Denslow, Ryan Maike, Eric Rosenberg

**Also Present:** City Manager Lora Kalkofen

**Public Present:** None

**2. Set/Amend Agenda**

**Moved** by Scarlavai and **Seconded** by Anderson to amend and approve the agenda of April 29, 2019 adding Election of Officers to Unfinished Business 8a.

**Ayes:** All      **Nays:** None      **Motion Carried**

**3. Invocation** lead by Chair, Abid.

**4. Pledge of Allegiance**

**5. Public Comment** - None

**6. Approval of Minutes**

**Moved** by Scarlavai and **Seconded** by Barnhard to approve the meeting minutes of February 21, 2019 as presented.

**Ayes:** All      **Nays:** None      **Motion Carried**

**7. Financials**

DDA was presented with the bill listing for March 2019 to April 2019 totaling \$251.66. **Moved** by Scarlavai and **Seconded** by Anderson to approve the expenditures as presented.

**Roll Call Vote:**

**Ayes:** Abid, Barnhard, Scarlavai, Anderson, Steffes

**Nays:** None

**Absent:** R. Maike, Denslow, Rosenberg

**Abstained:** None

**Motion Carried**

**Treasurer Report**

DDA was presented with the Treasurer Report. Cash summary report shows savings, CD's at Independent Bank and Gerber Federal Credit Union and cash totaling \$62,610.04.

**Moved** by Scarlavai and **Seconded** by Anderson to approve the Treasurer Report as presented.

**Roll Call Vote:**

**Ayes:** Abid, Barnhard, Scarlavai, Anderson, Steffes

**Nays:** None

**Absent:** R. Maike, Denslow, Rosenberg

**Abstained:** None

**Motion Carried**

**8. Unfinished Business**

**a. Election of Officers**

**1. DDA Chair Appointment.**

**Moved** by Anderson, **Seconded** by Scarlavai to appoint Dan Abid the Chair person for White Cloud DDA.

**Ayes:** Abid, Barnhard, Scarlavai, Anderson, Steffes

**Nays:** None

**Absent:** R. Maike, Denslow, Rosenberg

**Abstained:** None

**Motion Carried**

**2. DDA Vice-Chair Appointment**

**Moved** by Scarlavai, **Seconded** by Abid to appoint Gary Anderson the Vice-Chair for White Cloud DDA.

**Ayes:** Abid, Barnhard, Scarlavai, Anderson, Steffes

**Nays:** None **Absent:** R. Maike, Denslow, Rosenberg

**Abstained:** None

**Motion Carried**

**3. Secretary Appointment**

**Moved** by Anderson, **Seconded** by Abid to appoint Bob Scarlavai the Secretary for the White Cloud DDA.

**Ayes:** Abid, Barnhard, Scarlavai, Anderson, Steffes

**Nays:** None **Absent:** R. Maike, Denslow, Rosenberg

**Abstained:** None

**Motion Carried**

**9. New Business**

**a. Goal Setting: 5-year plan (CIP)**

One year, 3 year and 5-year plan & solutions.

-Come to the June meeting with 10 ideas/dreams that each member thinks would help our community, short- & long-term ideas.

-Benson Street drainage project needs to be on the completion list. Funds were previously transferred to local and major streets, will not affect current DDA budget.

-Find members for the City Garden Club

**b. Rockin' the Trails, A Trail Town Celebration**

Chamber event combining Rockin' the Park and Trail Town Celebration to be held June 14-15, 2019.

**Moved** by Anderson and **Seconded** by Scarlavai to approve donation of \$1,000.00 to Rockin' the Trails, a Trailtown Celebration.

**Roll Call Vote:**

**Ayes:** Abid, Barnhard, Denslow, Scarlavai, Anderson

**Nays:** None **Absent:** R. Maike, Denslow, Rosenberg **Abstained:** None

**Motion Carried**

**c. Attendance policy**

A request for members of City Boards, Council, Commissions, Committees and Authority to sign an attendance policy stating can miss no more than two excused meetings in any calendar year. "Excused" meetings shall be determined by the City Mayor.

Discussion to change the policy to miss no more than two "Unexcused" meetings. Is the Mayor the only person who can determine excused or unexcused? The Attendance policy should be rewritten.

**c. 1<sup>st</sup> presentation DDA budget FY 2019/20**

Informational presentation.

**10. Sidewalks & Streets**

Should be in the CIP. Would like to add another 100 foot to the sidewalk heading North toward airport from Pine Hill.

Sidewalks are responsibility of homeowner; we have many that are in poor condition.

**11. Chamber Update**

Chamber is working on a lot of stuff.

**12. Airport**


May 3-26, 2019 our airport is closed, for the installation of new LED runway lights.

**13. Public Comment – None**

**14. Correspondence – None**

**15. Adjournment**

There being no further business to come before the DDA, Scarlavai **Moved** to adjourn, **Seconded** by Steffes to adjourn the meeting at 8:14 PM.

  
Lora Kalkofen,  
Recording Secretary  
Approved: May 9, 2019