

**City of White Cloud
12 N. Charles Street
White Cloud, Michigan 49349**

**CITY COUNCIL
Regular Meeting Minutes for
May 7, 2019 at 6:00 P.M.**

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date at the White Cloud City Office. Mayor Pro-Tem Chandler called the meeting to order at 6:00 P.M.

1. Roll Call

Council Members Present:, Charles Chandler, Jeffrey Murchison, Kay Scott, Cassie Rickert, Ashley Zatalokin, Shannon Fessenden

Members Absent: Mayor Jamie Denslow (arrived at 6:25 pm)

Staff Present: City Manager - Lora Kalkofen, Police Chief - Dan Evans, Clerk - Kelli Arnold,

Public in Attendance: Judy Maike, Lori Shears, Julius Trapp, Marva Shears, Patty Steffes, Jamie Steffes, Erin Canning, Ed Canning, Julie Burgess, Ryan Coffee Hoag

2. Approval of Agenda

Motion by Murchison, **Seconded** by Rickert to approve the Agenda for May 7, 2019.

Vote: Ayes- All Nays- None Absent – Denslow **Motion Carried**

3. Invocation and Pledge of Allegiance

Jeffrey Murchison gave the invocation and led in the Pledge of Allegiance.

B. Public Comment

Chief Evans would like to see the City take a moratorium on Recreational Marijuana.

C. Reserved Time:

D. Public Hearing for Fire Special Assessment District

This is an annual one time per year that covers fire service, fire building and postage to mail informational material to those affected, upon approval it will be on July tax bill.

1. Roll Call

Council Members Present:, Charles Chandler, Jeffrey Murchison, Kay Scott, Cassie Rickert, Ashley Zatalokin, Shannon Fessenden **Members Absent:** Denslow

2. Public comment – None

3. Close Public Hearing for Fire Special Assessment District

Council Members Present:, Charles Chandler, Jeffrey Murchison, Kay Scott, Cassie Rickert, Ashley Zatalokin, Shannon Fessenden **Members Absent:** Denslow

E. Accounts Payable/Cleaning

1. Motion for Council member Scott to abstain from approval of payment for cleaning.

Motion by Murchison, **Seconded** by Rickert to allow Council member Scott to abstain approval of payment for cleaning City office building.

Vote: Ayes- All Nays- None Absent- Denslow Abstain - Scott **Motion Carried**

2. Motion to approve invoices for office cleaning totaling \$108.75.

Motion by Murchison, **Seconded** by Zatalokin to approve the office cleaning invoices to Council member Scott totaling \$108.75.

Roll Call Vote:

Ayes- Chandler, Fessenden, Murchison, Rickert, Zatalokin

Nays- None **Abstained-** Scott **Absent –** Denslow **Motion Carried**

F. Approval of Consent Agenda

1. Approval of the minutes from the April 2, 2019 Regular City Council Meeting
2. Approval of the Minutes of the April 25, 2019 Special City Council Meeting
3. Police Department Report
4. DPW Report
5. Zoning Report
6. Treasurer Report
7. Approval of Bills and Wages less office cleaning: \$130,474.99
8. Correspondence

Motion by Zatalokin, **Seconded** by Murchison to approve Consent Agenda for the May 7, 2019 Council Meeting.

Roll Call Vote:

Ayes- Chandler, Scott, Murchison, Rickert, Zatalokin, Fessenden

Nays- None

Absent – Denslow

Abstained: None

Motion Carried

G. City Manager Report

- Waterline extension to the Industrial park. Looking at directions for funding, possibly a grant for promotion of Industrial Park.
- Sweeper Truck temporary contract has been signed with Bell Equipment; we will be testing before final purchase contract is signed.
- Jim Maike put together a meeting of township supervisors and City for a Joint Recreation Plan. Our joint recreation plan is 2 years out of date, there are grants available once our plan is updated.
- MDOT Street Grant award announcements will take place on May 9 and May 30, 2019.
- White Cloud City Council election packets are available for anyone interested in running for a position.
- MDOT-Aero Airport Consultant Services. Airport Committee met and interviewed two submissions for Airport Consultant. Recommendation to Council presented under new business.
- Community Cleanup will be Saturday, May 18, 2019 from 8 a.m. to 1 p.m.
- White River Wellness opened on April 30, 2019, the Grand Opening was held on May 2nd, there has been a lot of traffic and no reported problems at this time.
- City Office has signed a three (3) year lease with Xerox.
- Father's Day Fly-In is set for June 16th from 7am-11am, we need volunteers.
- The City must have a generator to run the wells for drinking water should there be a catastrophe. We have a quote from Hillard Electric for one (1) well having a generator installed on site at Well #1.
- August meeting was scheduled for the 2nd Tuesday due to having election, we are not slated for an August election. Up for discussion on holding the meeting a different day, the

Tuesday (August 13th) we currently have scheduled is the day of Police Department Community Picnic. Council has agreed to reschedule the August meeting to Wednesday, August 14th at 6:00 pm.

H. Boards & Authorities

1. White Cloud Sherman Utilities Board

City Manager stated: Majority of meeting was taken up with discussion regarding the Resolution being presented to Council this evening. Council passed the original Resolution to transfer our assets. There have been questions brought to City Manager regarding issues not addressed. Laterals from property line to the main are currently the homeowner responsibility, not Sherman Utility, this was not addressed in the Resolution. Concerns brought up were, who is going to monitor what goes on, who is going to pay, who will give direction, who is going to verify work is done to specifications (fill, sidewalks, road, infrastructure). Council had directed City Manager to ask Sherman Utility to take responsibility of the addressed concerns. Resolution/Ordinance can be passed by Authority to address those issues. The City has two (2) representatives on the WCSUA Board, those are important positions to be filled from this point on.

Julius Trapp stated: 2004 they created a lateral policy that the homeowner is responsible from the point of origin to the main. If resident cannot get financing, WCSUA will pay for it and work out a contract for repayment. City has ordinances pertaining to the right-of-way that state when work is being done, everything must be put back as was or better. City and WCSUA need to work together on permit or creating ordinance(s) to adopt for right of way work so together we know who is working on our streets, address liability insurance and licensed contractor etc... City owns the streets within the City, streets within the township are different.

2. Planning Commission

Working on rewriting several ordinances to present to Council. The first is regarding minimum square footage of homes, small, sustainable homes and ADU, accessory dwelling unit, sometimes referred to as a Mother-in-law suite; On a single property, not connected to the home, up to 75% of the home square footage the third is living in an RV that is ten(10) years or newer, on a pad, must be hooked to water and sewer, only during the months of April-October. Working on Master Plan revision anticipating finish by December 31 and working on a parcel split with a property owner.

3. Downtown Development Authority (DDA)

Discussed budget for coming fiscal year, election of Officers and discussed projects. Goal of DDA is to find different ways to beautify the City and promote the downtown.

4. White Cloud Area Fire Board

Representative did not attend. Joe Stratton is the new Fire Chief.

5. Joint meeting of Council, DDA & Planning was held in April. At the meeting it was discussed that Council will hold boards & committees to a standard. Has each group met their standards?

Discussion and consensus are that each has met their standard for the month. This will be ongoing to ensure the groups are making progress and moving forward.

I. Unfinished Business

1. Recreational Marijuana

There are different aspects of the Recreational Marijuana economic impact and impact on Community as a whole. City Manager suggests putting a two (2) year moratorium on

recreational marijuana and possibly allowing an additional Medical Marijuana facility. Medical has more controls in place currently.

Mayor suggests having an ordinance in place and ready for Council to approve or not upon the release of the state rules and regulations. Mayor and Council member Scott would like the input of Downtown Development Authority and Planning Commission. Zatalokin does not want to opt out.

J. New Business

1. Special Events Application – Memorial Day Parade

Special Events Application for a Memorial Day Parade to be held on May 27, 2019 to begin at 10:00 a.m. at Wilcox and Williams going to the Cemetery sponsored by the VFW Post.

Motion by Rickert, **Seconded** by Chandler to approve the Special Events Application for a Memorial Day Parade as presented and waive the \$50.00 application fee.

Vote:

Ayes- Rickert, Scott, Fessenden, Murchison, Zatalokin, Chandler, Denslow

Nays- None **Absent** – None **Abstained:** None

Motion Carried

2. Resolution 2019-07, Determining Fire Assessment

A resolution determining assessments are in proportion to benefits received, confirming special assessment roll, establishing lien and providing for the payment and collection of special assessments.

Motion by Murchison, **Seconded** by Fessenden to approve Resolution 2019-07 Determining Fire Assessment for the City of White Cloud.

Vote:

Ayes- Rickert, Chandler, Scott, Denslow, Murchison, Zatalokin, Fessenden

Nays- None **Absent** – None **Abstained:** None

Motion Carried

3. Resolution 2019-08, Establishing Funding

A resolution establishing funding level of 2.009 mills for the White Cloud Area Fire District for Fiscal year 2019/20.

Motion by Chandler, **Seconded** by Zatalokin to approve Resolution 2019-08, Establishing Funding level for White Cloud Area Fire District for Fiscal year 2019/20.

Vote:

Ayes- Chandler, Fessenden, Scott, Rickert, Denslow, Murchison, Zatalokin

Nays- None **Absent** – None **Abstained:** None

Motion Carried

4. White Cloud/Sherman Utilities Authority Resolution to approve and authorize execution of sewer system operations contract.

A resolution to approve WCSUA Sewer system operations contract.

Motion by Rickert, **Seconded** by Chandler to approve White Cloud Sherman Utilities Authority contract as presented.

Roll Call Vote:

Ayes- Zatalokin, Rickert, Chandler, Scott, Murchison, Fessenden

Nays- Denslow Absent – None Abstained: None

Motion Carried

5. Storm Drainage Infrastructure Cleaning

City Manager asking Council to approve B&B Environmental Services, LLC to clean all catch basins for a cost not to exceed \$6,000.00. White Cloud Sherman Utilities Authority is willing to allow material from the basins to be stored until it dries, reducing the volume brought to the disposal site.

Consensus Approval to move forward

6. Consumers Energy Lighting Contract – Resolution 2019-09

Consumers Energy contract for installation of LED cobrahead fixtures and removal of a portion of high-pressure sodium lights at no cost to the City.

Motion by Rickert, **Seconded** by Chandler to approve Consumers Energy Contract Resolution 2019-09

Vote:

Ayes- Chandler, Scott, Rickert, Denslow, Murchison, Zatalokin, Fessenden

Nays- None **Absent –** None **Abstained:** None

Motion Carried

7. Tax Foreclosure Sale

Property at 803 E. Townline Road foreclosed upon due to nonpayment of real property taxes. Notice from Newaygo County Treasurer’s Office to City of White Cloud for minimum bid amount of \$7,400.00.

Motion by Rickert, **Seconded** by Chandler to decline the purchase of the foreclosed property.

Vote:

Ayes- Chandler, Scott, Rickert, Denslow, Fessenden, Murchison, Zatalokin

Nays- None **Absent –** None **Abstained:** None

Motion Carried

8. Library Board

Appointed member, Christine Tiernan, term expires on June 30th, 2019. Chris would accept re-appointment for the next four-year term.

Motion by Rickert, **Seconded** by Murchison to approve appointment of Christine Tiernan to the White Cloud Community Library Board.

Vote:

Ayes- Chandler, Fessenden, Scott, Rickert, Denslow, Murchison, Zatalokin

Nays- None **Absent –** None **Abstained:** None

Motion Carried

9. White Cloud Airport Consultants

The Airport Committee is requesting that the White Cloud City Council confirm the appointment of Mead & Hunt as the White Cloud Airport Consultants.

Motion by Murchison, **Seconded** by Zatalokin to confirm appointment of Mead & Hunt as the White Cloud Airport Consultants.

Vote:

Ayes- Chandler, Scott, Rickert, Denslow, Fessenden, Murchison, Zatalokin

Nays- None Absent – None

Abstained: None

Motion Carried

10. Compensation Committee

The members of the Commission shall receive no compensation but shall be entitled to their actual and necessary expenses incurred in the performance of their duties. The Commission shall determine the salary of each elected city official. The determination shall be the salary unless the City Council, by resolution adopted by two-thirds of the members elected to and serving on the Council rejects it. The determination of the Commission shall be effective 30 days following it filing with the city Clerk unless rejected by the council.

Interested residents for the Compensation Committee include:

Bryan Miller, Marian Bird, Leroy Stratton, Glen Hershberger, Christine Tiernan.

Motion by Rickert, **Seconded** by Zatalokin to appoint members of Compensation Committee to include as numbered on the memo: Bryan Miller for a 1-year appointment, Marian Bird for a 2-year appointment, Leroy Stratton for a 3-year appointment, Glen Hershberger for a 4-year appointment and Christine Tiernan for a 5-year appointment.

Vote:

Ayes- Chandler, Scott, Rickert, Fessenden, Denslow, Murchison, Zatalokin

Nays- None **Absent –** None **Abstained:** None

Motion Carried

11. Ordinance 2019-01 Smoking/Vaping

An ordinance of the City of White Cloud regarding Smoking and vaping being prohibited on all city owned and leased property.

Motion by Chandler, **Seconded** by Fessenden to approve Ordinance 2019-01 regarding smoking and vaping being prohibited with changes to include prohibited on roads, sidewalks, trails, pathways, cemetery, outdoor athletic fields, beach and parks.

Vote:

Ayes- Chandler, Scott, Rickert, Denslow, Fessenden, Murchison, Zatalokin

Nays- None **Absent –** None **Abstained:** None

Motion Carried

12. Fiscal Year 2019/20 Budget Presentation

This is first presentation of FY 2019/20 budget with direction from Personnel, Water and Budget committees.

Public Comment:

- Chief Evans – comments received regarding the Council hiring a Professional consultant to search for City Manager replacement. Would like to see the conversation opened again regarding a new patrol vehicle, full-time officer and/or part-time officers.
- Julie Burgess – comments received regarding Cupcake Fest and informing public is welcome at Boomerang meetings held at Maiké's Bakery the last Thursday each month at 7pm.
- Julius Trapp – comments received thanking Council for all comments and input received.
- Judy Maiké – Curious why discussion of sale of property is a closed session and have DDA positions been filled?

K. Closed Session for the Purpose of Property Sale

1. **Closed Session for consideration of sale of property in White Cloud Industrial Park.**
Motion by Murchison, **Seconded** by Chandler to close the regular meeting of the White Cloud City Council at 8:59 p.m. pursuant to Section 8 (d) of the Open Meeting Act, being MCL 15.268 to consider the sale of property.

Roll Call Vote: Charles Chandler, Jeffrey Murchison, Kay Scott, Cassie Rickert, Ashley Zatalokin, Shannon Fessenden, Mayor Jamie Denslow

Members Absent: None

Staff Present: City Manager Lora Kalkofen, Clerk Kelli Arnold

2. **Open Regular Meeting:**

Motion by Chandler, **Seconded** by Rickert to re-open the regular meeting of the White Cloud City Council at 9:12 p.m.

Roll Call Vote: Charles Chandler, Jeffrey Murchison, Kay Scott, Cassie Rickert, Ashley Zatalokin, Shannon Fessenden, Mayor Jamie Denslow

Members Absent: None **Abstained:** None

L. Consideration of Property Sale:

Allow City Manager Authorization to facilitate sale and sign all documents for the sale of Lot #2 in White Cloud Industrial Park.

Motion by Chandler, **Seconded** by Zatalokin, to authorize City Manager to execute contract for sale and sign all documents related to sale in White Cloud Industrial Park, Lot #2.

Vote: Charles Chandler, Jeffrey Murchison, Kay Scott, Cassie Rickert, Ashley Zatalokin, Shannon Fessenden, Mayor Jamie Denslow

Members Absent: None **Abstained:** None

Motion Carried

M. Council Member Comments

Received

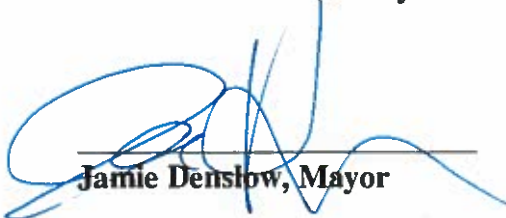
N. Adjournment

Motion by Chandler, **Seconded** by Fessenden to adjourn the meeting at 9:23 P.M.

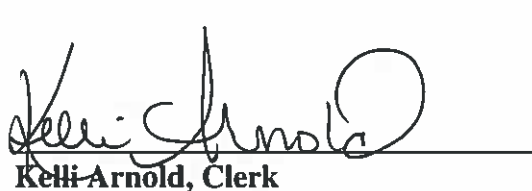
Vote: Ayes- All

Nays- None

Motion Carried



Jamie Denslow, Mayor



Kelli Arnold, Clerk

Approved on 6-4-19