



THE CITY OF
WHITE CLOUD
A TRAIL FOR EVERY SEASON
MICHIGAN
City of White Cloud
12 N. Charles Street
White Cloud, Michigan 49349

CITY COUNCIL
Regular Meeting Minutes for August 14, 2019 at 6:00 P.M.

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date at the White Cloud City Office. Mayor Denslow called the meeting to order at 6:00 P.M.

1. Roll Call

Council Members Present: Jamie Denslow, Charles Chandler, Jeffrey Murchison, Kay Scott, Cassie Rickert, Ashley Zatalokin,

Members Absent: None

Staff Present: City Manager - Lora Kalkofen, Police Chief - Dan Evans, Clerk - Kelli Arnold, Zoning Administrator - Pete Morgan

Public in Attendance: Lori Shears, Bryan Kolk, Charles Twing, Jerry LeBlanc, Julie Burgess, Marva Shears, Bob Eichenberg, Kraig Decker, Herm Becker, Ed Canning, Dan Abid

2. Approval of Agenda

Mayor Denslow requested an addition of New business, item #11, retract posting/description for City Manager.

Motion by Murchison, **Seconded** by Chandler to approve the Agenda with addition of New Business, item #11, for August 14, 2019.

Vote: Ayes- All Nays- None Absent – None **Motion Carried**

3. Invocation and Pledge of Allegiance

Jeffrey Murchison gave the invocation and led in the Pledge of Allegiance.

B. Public Comment

Julie Burgess - information regarding Boomerang raffle for Houseman’s gift certificates.

_____ - 230 N. Charles requested zoning information.

Chief Evans - attendance at community picnic was over 500.

C. Reserved Time:

1. Abby Watkins – Newaygo County Emergency Services: provided Council with information regarding medical first responders. Bob Eichenberg – Fire Chief of Hesperia: discussed training, timing and costs/funding to get Hesperia medical first responders started.

2. Did not attend

3. Lenny Cusenza – President/Owner How Smooth It Is Inc. and How Sweet It Is Fudge & Candy Company Inc., purchased a building on Charles, request of City to add additional provisioning center for medical marijuana.

D. Accounts Payable/Cleaning

1. Motion for Council member Scott to abstain from approval of payment for cleaning.

Motion by Murchison, **Seconded** by Zatalokin to allow Council member Scott to abstain approval of payment for cleaning City office building.

Vote: Ayes- All Nays- None Absent- None Abstain - Scott **Motion Carried**

2. Motion to approve invoices for office cleaning totaling \$97.50.

Motion by Zatalokin, **Seconded** by Chandler to approve the office cleaning invoices to Council member Scott totaling \$97.50.

Roll Call Vote:

Ayes- Chandler, Denslow, Murchison, Rickert, Zatalokin

Nays- None **Abstained-** Scott **Absent –** None **Motion Carried**

E. Approval of Consent Agenda

1. Approval of the minutes from the July 2, 2019 Regular City Council Meeting
2. Approval of the Minutes of the July 24, 2019 Special Council Meeting
3. Police Department Report
4. DPW Report
5. Zoning Report
6. Treasurer Report
7. Approval of Bills and Wages less office cleaning: \$173,673.32
8. Correspondence

Motion by Chandler, **Seconded** by Zatalokin to approve Consent Agenda for the August 14, 2019 Council Meeting.

Roll Call Vote:

Ayes- Chandler, Scott, Murchison, Rickert, Zatalokin, Denslow

Nays- None **Absent –** None **Abstained:** None

Motion Carried

F. City Manager Report

- MDOT Street Grant, came in under budget, on agenda for approval.
- Jack D. Jones Building - WCPS has decided to retain ownership of building, no forward progress with Hope Network.
- Neighborhood Enhancement Grant/True North has chosen four homes to do exterior enhancements within the City.
- Recycling site will be set up at the City Office grounds in the fenced in area.
- Security Cameras - Chief Evans has been asked to research cost of video surveillance for DPW building, City office building and Police garage.
- Water department - both water towers have been cleaned by H2O Towers.
- General repairs – Frisbie Contracting has completed upper portion on east side of spillway bridge.
- Marijuana - met with 2 interested parties for Medical marijuana grow & dispensary/provisioning center.
- Fremont Area Community Foundation Funds have been received in the amount of \$9,860.00 toward the purchase of street sweeper.
- Airport – North hangar is in process of being sold & installation of the beacon light is scheduled for mid-August.
- New business – MJ Purchasing located in the old surplus store building on Wilcox is a distributor of sporting equipment/apparel.

G. Boards & Authorities

1. White Cloud Sherman Utilities Board
Sherman Utilities Board passed policy on the laterals. City Council representatives voted no.
2. Planning Commission
Received
3. Downtown Development Authority (DDA)
Received
4. White Cloud Area Fire Board
Received
5. Parks & Recreation Committee
Received

H. Unfinished Business

1. Recreational Marijuana

State of Michigan is requesting municipalities make a statement to opt-in or opt-out of recreational marijuana.

Motion by Chandler, **Seconded** by Zatalokin to opt-in to recreational marijuana and consult City attorney for appropriate language in our opt-in statement.

Vote:

Ayes- Chandler, Scott, Denslow, Zatalokin

Nays- Rickert, Murchison **Absent -None Abstained:** None

Motion Carried

2. Medical Marijuana Provisioning Centers

Section 155.04 General provisions, number of licenses available currently allows one (1) provisioning center in the City limits. Recommendation to increase the number of Medical Marijuana Provisioning Centers to three (3).

Motion by Chandler, **Seconded** by Zatalokin to allow three Medical Marijuana Provisioning centers in White Cloud, increasing from one (1) to three (3).

Roll Call Vote:

Ayes- Chandler, Scott, Denslow, Zatalokin, Rickert

Nays- Murchison **Absent -None Abstained:** None

Motion Carried

3. RRC Designation of Responsibility

Asking for input from Council, DDA, Planning and Staff to designate responsibility for items of best practice components that are not present or significantly outdated.

Discussion Received

I. New Business

1. Appoint Community Stakeholder Panel – Executive Search for City Mngr.

Panel consisting of Community members to assist Kathie Grinzinger, Lead Executive Recruiter, of Michigan Municipal League in the recruitment of White Cloud City Manager. Panel members are:

Julie Burrell: Business Development Coordinator, The Right Place

Chris Wren: Newaygo County Administrator

Jim Rynberg: Mayor, City of Fremont

Ryan Coffey Hoag: Land Use Educator, MSU Extension

Mark Guzniczak: General Manager, Strata Business Services

Motion by Zatalokin, **Seconded** by Chandler to formally appoint the Community Stakeholder Panel to assist in the Executive Search for City Manager as presented.

Vote:

Ayes- Rickert, Scott, Murchison, Zatalokin, Chandler

Nays- Denslow **Absent** – None **Abstained:** None

Motion Carried

2. Ordinance 2019-03, Ordinance to amend the City of White Cloud Zoning Ordinance

Ordinance to amend Chapter 3 General Provisions: Section 3.16 Accessory Dwellings, B, E, J, K, L, M, N & O; Section 3.22 Regulations Applicable to Single Family Dwellings outside of Manufacturing Parks B & E; Chapter 7 Residential Districts: Section 7.03 Lot, Yard & Building Requirements.

Motion by Rickert, **Seconded** by Zatalokin to adopt Ordinance 2019-03, Ordinance to amend the City of White Cloud Zoning Ordinance.

Vote:

Ayes-, Rickert, Chandler, Scott, Denslow, Murchison, Zatalokin

Nays- None **Absent** – None **Abstained:** None

Motion Carried

3. Sewer Board Term Expirations

Lora Kalkofen board appointment has expired as of 6/15/19, Herm Becker is the alternate whose term expired 6/15/19. Lora Kalkofen was asked and accepted the position for another two (2) year term. Herm Becker was asked and accepted the alternate position for the two (2) year term.

Motion by Murchison, **Seconded** by Chandler to appoint Lora Kalkofen to a two (2) year term, remaining a member until 6/15/2021.

Vote:

Ayes-, Chandler, Scott, Rickert, Denslow, Murchison, Zatalokin

Nays- None **Absent** – None **Abstained:** None

Motion Carried

Motion by Murchison, **Seconded** by Rickert to appoint Herm Becker as an alternate to a two (2) year term, remaining a member until 6/15/2021.

Vote:

Ayes-, Chandler, Scott, Rickert, Denslow, Murchison, Zatalokin

Nays- None **Absent** – None **Abstained:** None

Motion Carried

4. Fall City-wide clean up

Discussion of Council to hold a fall City-wide clean-up on Saturday, September 21, 2019.

5. 2019 Street Project Contracts

City Manager updated Council with contracts for James Street project.

6. Open Council Position

Jerry LeBlanc has filled out an application to fill City Council position for a partial term ending December 31, 2019.

Motion by Chandler, **Seconded** by Murchison to appoint Jerry LeBlanc to the remainder of a partial term on City Council ending December 31, 2019.

Vote:

Ayes-, Chandler, Scott, Rickert, Denslow, Murchison, Zatalokin

Nays- None **Absent** – None **Abstained:** None

Motion Carried

7. Obsolete Property Rehabilitation Act (OPRA)

Information and discussion only.

8. City Garbage & Refuse

Presented with preliminary bid sheet for Council to look over and give any additional input before moving forward with bid process. The bid process is for residential only, not commercial.

9. MJ Purchasing & Fulfillment Services – temporary trailer storage

Request of a short-term lease with a MJ Purchasing, to allow them to store their business trailers on City property.

Motion by Chandler, **Seconded** by Rickert to allow City Manager to implement a short-term lease with MJ Purchasing for temporary storage of business trailers on City property.

Vote:

Ayes- Chandler, Scott, Rickert, Denslow, Murchison, Zatalokin

Nays- None **Absent –** None **Abstained:** None

Motion Carried

10. Auditor engagement letter

Proposed fees for the next three (3) fiscal year audit reports from Gabridge & Company.

Motion by Murchison, **Seconded** by Zatalokin to extend City contract with Gabridge and Company for three (3) years.

Vote:

Ayes- Chandler, Scott, Rickert, Denslow, Murchison, Zatalokin

Nays- None **Absent –** None **Abstained:** None

Motion Carried

11. Retract job description for City manager

Following the special meeting with Kathie Grinzinger, Lead Executive Recruiter, of Michigan Municipal League, Council would like to retract the original job description of City Manager to allow changes to be made.

Motion by Zatalokin, **Seconded** by Chandler to retract the original job description of City Manager that was given to MML.

Vote:

Ayes- Chandler, Scott, Rickert, Denslow, Murchison, Zatalokin

Nays- None **Absent –** None **Abstained:** None

Motion Carried

Public Comment:

- Chief Evans – Officer Fritsma will be going to work at County, we will have a new full-time officer and a school liaison officer.
- Ed Canning – WCPS appreciates the help of DPW in spreading the 300 yards of playground certified wood chips, the extra were donated at the park.
- Julie Burgess -Informed Council of Boomerang Grocery giveaway raffle and questioned whether police department budget will continue receiving money from Medical Marijuana permit fees.

- Dan Abid – Would like DDA to have copy of the Obsolete Property Rehabilitation Act (OPRA).
- Herm Becker – Reiterate thanks for Community picnic. Congratulations to City Council for having information presented regarding Medical first responders. Opposed to medical marijuana.

J. Council Member Comments

Received

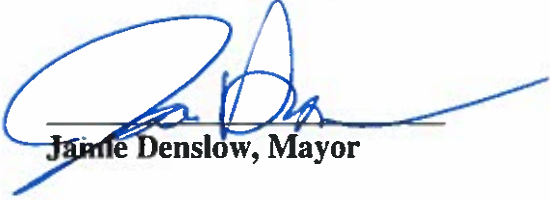
K. Adjournment

Motion by Zatalokin, **Seconded** by Murchison to adjourn the meeting at 8:26 P.M.

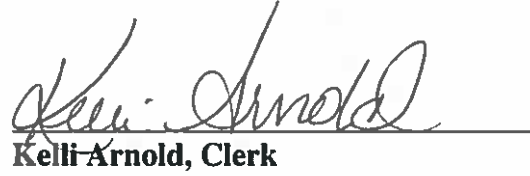
Vote: Ayes- All

Nays- None

Motion Carried



Jamie Denslow, Mayor



Kelli Arnold, Clerk

Approved on 9-3-19