



City of White Cloud
12 N. Charles Street
White Cloud, Michigan 49349

CITY COUNCIL
Regular Meeting held via Zoom Meeting
Minutes for May 5, 2020 at 6:00 P.M.

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date via Zoom telephone &/or video conferencing. Mayor Denslow called the meeting to order at 6:00 P.M.

1. Roll Call

Council Members Present: Mayor Denslow, Kay Scott, Lori Shears, Herm Becker, Jeff Murchison, Candice Dault, Ashley Zatalokin

Members Absent: None

Staff Present: Police Chief - Dan Evans, Clerk - Kelli Arnold, Treasurer – April Storms, City Manager – Lora Kalkofen

Public in Attendance: Community members via phone/computer

2. Approval of Agenda

Approval of Agenda for Tuesday, May 5, 2020.

Mayor Denslow requested addition of New Business item #9, Parade request.

Council Member Dault requested addition of New Business items #10 Resolution 2020-07, #11 Interview, #12 Personnel Committee meeting date & time and #13 Budget Committee date & time.

Motion by Dault, **Seconded** by Shears to approve the Agenda with additional New business items for May 5, 2020.

Vote: Ayes- All Nays- None Absent- None **Motion Carried**

3. Invocation & Pledge of Allegiance

Led by Murchison

B. Public Comment

Matt Biolette, Republic Waste – Public comment was given

C. Reserved Time

None

D. Public Hearing

Motion to Open Public Hearing of the Fire Special Assessment 2020-21 at 6:09 p.m. by Murchison, **Seconded** by Dault.

Roll Call Vote to go in to Public Hearing:

Ayes- Scott, Murchison, Shears, Becker, Denslow, Dault, Zatalokin

Nays- None **Absent** None **Abstained:** None

Motion Carried

City Manager stated the Fire Assessment is now at 1.866%, when the Assessment began it was at 2.3%.

Public Comment:

None

Motion to Close Public Hearing at 6:12 by Dault, Seconded by Shears.

Roll Call Vote to Close Public Hearing:

Ayes- Scott, Murchison, Dault, Zatalokin, Shears, Becker, Denslow

Nays- None **Absent-** None **Abstained:** None

Motion Carried

E. Accounts Payable/Cleaning

1. Motion to abstain from payment for Council member Scott.

Motion by Dault, Seconded by Murchison to allow Council member Scott to abstain from voting to approve cleaning invoices.

Roll Call Vote:

Ayes- Murchison, Dault, Zatalokin, Shears, Becker, Denslow

Nays- None **Absent-** None **Abstained:** Scott

Motion Carried

2. Motion to approve invoices for office cleaning totaling \$67.50

Motion by Dault, Seconded by Becker to approve invoices for office cleaning totaling \$67.50.

Roll Call Vote:

Ayes- Dault, Becker, Murchison Zatalokin, Shears, Denslow

Nays- None **Absent-** None **Abstained:** Scott

Motion Carried

F. Approval of Consent Agenda

1. Approval of the minutes of the April 7, 2020 Regular City Council Meeting held via Zoom
2. Approval of the minutes of the April 22, 2020 Special Council meeting held via Zoom
3. Police Department Report
4. Treasurer Report
5. DPW Report
6. Approval of Bills and Wages less office cleaning: \$112,915.36
7. Correspondence

Motion by Dault, Seconded by Becker to approve Consent Agenda for May 5, 2020

Roll Call Vote:

Ayes- Dault, Zatalokin Scott, Murchison, Shears, Becker, Denslow

Nays- None **Absent** –None **Abstained:** None

Motion Carried

G. City Manager Report

- White River Property Sale – Council gave permission to sign any & all documents regarding this property sale. Would like Council to allow lowering the purchase price \$13,000.00 to cover a more in-depth Phase I testing the potential buyers would like to have done.
Discussion by all Council members stating it is ok to lower purchase price.
- Downtown Development Authority – A memo from City Attorney is included in packets.
- Hope Network – Financing application is still in progress.
- Campground – WC Campground is setup for campers/persons in quarantine due to COVID-19 exposure. Currently there is no one using for that reason.
- Newaygo County Treasurer – Tax payout for delinquent taxes for 2019 will take place in May 2020.
- Airport – federal portion of grant is 100% for the runway rehab project.
- FEMA Public Assistance Program – an application for grant funding of 75% of related costs for COVID-19.
- Waterline Extension Project – DPW will begin the water extension from Washington Court (Industrial Park) to Airway Drive.
- Consumers Energy – negotiated tree clearing (only) easement for City Office property.
- Dam – Dam Safety Report was submitted to EGLE w/our plan for addressing maintenance items as reported on the 2019 Dam Inspection. There are no available funding grants for dam repair.
- MEDC Business Relief Grant – Newaygo County received \$25,483.00, no business in City of White Cloud received funding from the grant.
- MEDC Certified Business Park Program – MEDC board voted to discontinue the Business Park Program, transitioning to a new program, Michigan Build Ready Site Program.
- City Banners/Flags – getting quotes for replacement of those that are fading & need replacing.
- Local Stabilization Authority- Annual report has been submitted.
- Department of Insurance & Financial Servicers – DIFSO – we have reapplied for this program so that if fire destroys a building, City can hold up to \$13,058.00 in escrow for cleanup of the property.
- White Cloud Public Schools – Requested a refund for 52 days unused that were paid for the Police Liaison Officer; The refund amount is \$5,546.84.

H. Boards & Authorities

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|--|----------------------------|
| 1. White Cloud Sherman Utilities Bid advertisement | Discussion Received |
| 2. Water Committee draft minutes | Discussion Received |
| 3. Personnel Committee draft minutes | Discussion Received |

I. Unfinished Business

1. Open Seats on Boards/Commissions
 - a. Marihuana Licensing Board (1 seat open)
 - b. Tax Board of Review (1 seat open)
 - c. Planning Commission (1 seat open)

Mayor not filling those currently.

2. Solid Waste

Sam's Disposal is willing to provide an opt out option for the waste removal contract. Republic Waste sent a letter to all Council members.

Denslow asked Council to not continue this path at this time.

Motion by Dault, **Seconded** by Becker to postpone the Solid waste discussion one year.

Dault withdrew her motion.

Motion by Dault to drop the discussion entirely – **no support** **Motion Failed**

Motion by Shears, **Seconded** by Becker to reevaluate the one trash hauler topic in six (6) months.

Roll Call Vote: Ayes- Zatalokin, Denslow, Becker, Scott, Murchison, Shears

Nays- Dault **Absent** –None **Abstained:** None

Motion Carried

J. New Business

1. Resolution 2020-11 Establishing Funding Level (Fire Special Assessment)

A resolution to establish funding level of 1.866 mills for the White Cloud Area Fire District for Fiscal Year 2020/21.

Motion by Dault, **Seconded** by Becker to approve Resolution 2020-11, Establishing Funding Level of 1.866 mills.

Roll Call Vote: Dault, Shears, Becker, Denslow, Zatalokin, Scott, Murchison

Nays- None **Absent** – None **Abstained:** None

Motion Carried

2. Resolution 2020-12 Assessment in Proportion (Fire Special Assessment)

A resolution to determine assessments are in proportion to benefits received, confirming special assessment roll, establishing lien, and providing for the payment and collection of special assessments.

Motion by Dault, **Seconded** by Becker to approve Resolution 2020-12.

Roll Call Vote: Ayes- Dault, Zatalokin, Becker, Scott, Murchison, Shears, Denslow

Nays- None **Absent** –, **Abstained:** None

Motion Carried

3. Resolution 2020-10 Delinquent water bill to tax

A resolution to add delinquent water bills to 2020 Summer taxes.

Motion by Dault, **Seconded** by Becker to approve Resolution 2020-10, Delinquent water bills to summer tax.

Roll Call Vote:

Ayes- Dault, Becker, Murchison, Scott, Shears, Zatalokin, Denslow

Nays- None **Absent** –None **Abstained:** None

Motion Carried

4. Water rates /committee recommendations

a. Council was presented water committee recommendation to increase quarterly charge to the consumer for a total of \$0.60, increase break down is a \$0.30 increase for usage fee per 1,000 gallons and debt service increase of \$0.30 per 1,000 gallons.

Motion by Dault, **Seconded** by Murchison to approve water rate increase of \$0.60 per 1,000 gallons.

Roll Call Vote:

Ayes- Dault, Murchison, Becker, Shears, Scott, Zatalokin, Denslow,
Nays- None **Absent-** None **Abstained:** None

Motion Carried

b. Updated water shut-off policy requires a minimum of \$10.00 down and no longer allowing payment arrangements to be set up on water shut-off day.

Motion by Zatalokin, **Seconded** by Dault to approve and implement the updated water shut-off policy.

Roll Call Vote:

Ayes- Zatalokin, Dault, Murchison, Becker, Shears, Scott, Denslow

Nays- None **Absent-** None **Abstained:** None

Motion Carried

c. Recommendation from Personnel Committee to extend DPW Supervisor contract acquiring water license. Discussion if there was a December test, DPW Supervisor to take the test at that time.

Motion by Dault, **Seconded** by Murchison to extend current DPW Supervisor contract of water testing/certification to 12 months.

Roll Call Vote:

Ayes- Dault, Murchison, Scott

Nays- Shears, Zatalokin, Becker, Denslow **Absent-** None **Abstained:** None

Motion Failed

Motion by Becker, **Seconded** by Zatalokin to extend DPW Supervisor contract of water testing to next available test.

Roll Call Vote:

Ayes- Becker, Zatalokin, Shears, Scott, Denslow

Nays- Dault, Murchison **Absent-** None **Abstained:** None

Motion Carried

5. Cost of Living Adjustment (COLA)

Personnel committee recommendation for a cost of living adjustment (COLA) for all employees in the amount of 2.3%.

Motion by Shears, **Seconded** by Becker to approve recommendation of Personnel committee increasing all employees the Cost of living adjustment of 2.3% for FY 2020/21.

Roll Call Vote:

Ayes- Shears, Becker, Dault, Murchison, Scott, Zatalokin, Denslow

Nays- None **Absent-** None **Abstained:** None

Motion Carried

6. Financing proposal police cruiser

A financing proposal for purchase of a police vehicle was presented to Council. Structured as an Installment Purchase Agreement (IPA) through Independent Bank. The financed amount does not include any of the outfitting a police cruiser, that is approximately \$12,000.00- \$15,000.00 in additional expenses.

Balance=\$38,530.00 Term: 5 years Rate: 2.40% Payment: \$8,269.60 Dated: 6/1/2020

Motion by Dault, **Seconded** by Murchison to approve installment purchase agreement.

Roll Call Vote:

Ayes- Dault, Murchison, Shears, Scott, Zatalokin Becker, Denslow

Nays- None Absent- None Abstained: None

Motion Carried

7. Attorney Memo regarding DDA

Council was presented with a memo from Attorney, Cliff Bloom, regarding DDA dissolution, reinstatement, and funds.

Motion by Dault, **Seconded** by Shears to postpone discussion of DDA until later date.

Dault withdraw the Motion to be able to put a date on postponement.

Motion by Zatalokin, let DDA dissolve and Council take over until further notice. No support.

Discussion of Council members.

Motion by Dault, **Seconded** by Becker to have the DDA discussion at June meeting.

Roll Call Vote:

Ayes- Dault, Becker, Zatalokin, Shears, Scott, Denslow, Murchison

Nays- None **Absent-** None **Abstained:** None

Motion Carried

8. First presentation FY 2020/21 Budget

City Manager presented Council with a budget summary & full budget proposal for the Fiscal year 2020/21 budget.

Discussion Received

9. Parade Request

Special Event application for Council approval requested by White Cloud High School Senior advisors requesting approval for a Senior parade on June 6, 2020, (due to Covid-19, date TBA), to be held on Wilcox from High School to Benson Street finishing at Pine Hill. Mayor request application fee waived.

Motion by Dault, **Seconded** by Murchison to allow the event as presented and as long as it meets the Governor standards and waive application fee.

Roll Call Vote:

Ayes- Dault, Murchison, Zatalokin, Shears, Becker, Scott & Denslow

Nays- None **Absent-** None **Abstained:** None

Motion Carried

10. Resolution 2020-07

Resolution approved in April, confers emergency powers.

Motion by Dault, to rescind Resolution 2020-07, it is not necessary.

No support.

11. Interview

Discussion of virtual interview preferences for asking questions/narrating.

12. Personnel committee meeting date & time

Meeting set for Tuesday, May 12th at 1:00 p.m. via Zoom.

13. Budget committee meeting date & time

Meeting set for Tuesday, May 19th at 6:00 p.m. via Zoom.

K. Public Comment

Chief Evans – comments received.

L. Council Member Comments

M. Adjournment

Motion by Becker, **Seconded** by Murchison to adjourn the meeting at 8:09 P.M.

Roll Call Vote:

Ayes- Shears, Murchison, Becker, Dault, Zatalokin, Scott, Denslow

Nays- None **Absent-** None **Abstained:** None

Motion Carried



Jamie Denslow, Mayor



Kelli Arnold, Clerk

Approved on 4-2-2020

WHITE CLOUD
A TRAIL FOR EVERY SEASON

MICHIGAN