



City of White Cloud
12 N. Charles Street
White Cloud, Michigan 49349

CITY COUNCIL
Minutes for September 1, 2020 at 6:00 P.M.

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date at City Office. Mayor Denslow called the meeting to order at 6:01 P.M.

1. Roll Call

Council Members Present: Mayor Denslow, Kay Scott, Lori Shears, Herm Becker, Jeff Murchison, Candice Dault, Ashley Zatalokin

Members Absent: None

Staff Present: City Manager – Yvonne Ridge, Clerk - Kelli Arnold, Treasurer – April Storms,

Public in Attendance: Vicki Friar

2. Approval of Agenda

Approval of Agenda for Tuesday, September 1, 2020 with addition of (F) New business, item # 4, appointment to compensation committee and (H), item #5 shift reserved time if needed.

Motion by Dault, **Seconded** by Murchison to approve the Agenda for September 1, 2020.

Vote: Ayes- All Nays- None Absent- None

Motion Carried

3. Invocation & Pledge of Allegiance

Led by Murchison

B. Public Comment

None

C. Reserved Time

Julie Burrell of The Right Place via Zoom: (OPRA) Obsolete Property Rehabilitation Act is available to City of WC. An OPRA district provides property tax exemptions for commercial and commercial housing properties that are rehabilitated and meet the requirements of the Act. Properties must meet eligibility requirements including a statement of obsolescence by the local assessor. Exemptions are approved for 1-12 years as determined by the local unit of government. The property taxes for the rehabilitated property are based on the previous year's taxable value; the taxable value is frozen for the duration of the exemption. All taxing units must be notified.

D. Approval of Consent Agenda

1. Approval of the Regular Meeting Minutes of the August 11, 2020 Council Meeting.

2. Approval of Accounts Payable and Payroll total: \$187,089.44
3. MML Virtual Convention
4. Call back time – Recommended by Personnel Committee
5. Clerk/Zoning & Enforcement Administrator – Recommended by Personnel Committee
6. Holiday – Recommended by Personnel Committee
7. Clothing Allowance – Recommended by Personnel Committee
8. Service Center Hours – Recommended by Personnel Committee
9. Insurance – Recommended by Personnel Committee
10. Pension Plan criteria – Recommended by Personnel Committee

Motion by Zatalokin to approve Consent Agenda.

Becker requested pull items 4-9 from Consent Agenda for discussion.

Shears noted error on minutes of August 11, 2020, item # 15, nays were Denslow & Dault

Zatalokin withdrew motion.

Motion by Zatalokin, Seconded by Dault to approve items 2, 3, and 10 on Consent Agenda.

Roll Call Vote: Ayes-, Dault, Becker, Murchison Zatalokin, Shears, Denslow, Scott
 Nays- None Absent- None Abstained: None **Motion Carried**

4. Call back time – Recommended by Personnel Committee

Motion by Murchison, Seconded by Dault to approve recommendation of Personnel Committee to Personnel Policy: Employee Call-Back Time as presented.

Vote: Ayes- All Nays- None Absent- None Abstained: None **Motion Carried**

5. Clerk/Zoning & Enforcement Administrator – Recommended by Personnel Committee

Motion by Murchison, Seconded by Dault to approve recommendation of Personnel Committee to add a Full Time (32 hours) Clerk/Zoning and Enforcement Officer at a pay scale of \$15.50-\$19.90 per hour.

Vote: Ayes- All Nays- None Absent- None Abstained: None **Motion Carried**

6. Holiday – Recommended by Personnel Committee

Motion by Dault, Seconded by Shears to approve recommendation of Personnel Committee Holidays as presented.

Vote: Ayes- Dault, Scott, Shears, Denslow, Murchison, Zatalokin Nays- Becker
 Absent- None Abstained: None **Motion Carried**

7. Clothing Allowance – Recommended by Personnel Committee

Personnel manual included no policy for the current \$100.00 given to DPW for clothing allowance. Recommendation of Personnel Committee to add Clothing Allowance/Department of Public Works: Each DPW employee will receive a maximum of \$250.00 each fiscal year to purchase work items. DPW employees must turn in original receipt for reimbursement within 30 days of purchasing the items.

Motion by Becker, Seconded by Zatalokin to approve recommendation of Personnel Committee to Personnel Manual for Clothing Allowance/Department of Public Works as presented.

Vote: Ayes- Dault, Scott, Shears, Denslow, Murchison, Zatalokin, Becker Nays- None
 Absent- None Abstained: None **Motion Carried**

8. Service Center Hours – Recommended by Personnel Committee

Employee manual hours of operation need to be updated. Police Department hours have changed since Personnel meeting. Request to discuss Service Center Hours to next meeting.

Motion by Dault, **Seconded** by Murchison to leave Employee manual Service Center hours as is until after the next Personnel Committee meeting.

Vote: Ayes- Dault, Murchison, Shears, Zatalokin, Scott, Becker, Denslow Nays- None

Absent- None **Abstained:** None

Motion Carried

9. Insurance – Recommended by Personnel Committee

Add language to Personnel manual clarifying employee, spouse, and family coverage of Medical insurance. Addition to Employee manual offering dental and vision insurance to employees at employee expense; to activate a dental/vision plan, there must be three employees enrolled.

Motion by Zatalokin, **Seconded** by Shears to approve Personnel Committee recommendation to Personnel Policy/Benefits.

Vote: Ayes- Zatalokin, Shears, Scott, Dault, Becker, Murchison, Denslow Nays- None

Absent- None **Abstained:** None

Motion Carried

E. Unfinished Business

1. City Website

Council members request email reminder to look at Curly Host website.

F. New Business

1. Tax Foreclosure Sale –

Foreclosed property in City: 10 S. North Avenue (Parcel ID: 62-15-05-126-001). Minimum bid is \$7,700.00. City has interest in purchasing the property to begin initiative of cleaning up junk/blight within the City.

Motion by Dault, **Seconded** by Shears to purchase from Newaygo County Treasurer, the property located at 10 S. North Avenue, White Cloud, MI, in the amount of \$7,700.00.

Roll Call Vote: Ayes- Dault, Shears, Scott, Becker, Murchison, Zatalokin, Denslow,

Nays- None **Absent-** None **Abstained:** None

Motion Carried

2. Special Events Application –

Boomerang Halloween 2020. Submitted application for approval of Council to move forward to plan the Halloween Costume and Trunk or Treat; Contingent upon availability of venues, City Trick or Treat plan, and Governor Orders at the time of celebration.

Motion by Dault, **Seconded** by Zatalokin to approve waiving the special events application fee and approve the planning of Halloween celebration in White Cloud.

Vote: Ayes- All Nays- None **Absent-** None

Abstained: None

Motion Carried

3. OPRA – Obsolete Property Rehabilitation Act

Council discussion to create an OPRA district within the City of White Cloud.

Motion by Dault, **Seconded** by Murchison to grant City Manager and City Assessor the authority to create an OPRA (Obsolete Property Rehabilitation Act) district.

Vote: Ayes-, Murchison, Zatalokin, Scott, Shears, Becker, Dault, Denslow

Nays- None **Absent-** None **Abstained:** None

Motion Carried

4. Compensation Committee

Mayor would like to re-appoint Bryan Miller to the Compensation committee and appoint Charles Chandler to replace Marian Bird.

Motion by Becker, **Seconded** by Shears to approve recommendation of Charles Chandler and re-appoint Bryan Miller to the City of White Cloud Compensation committee.

Vote: Ayes- All Nays- None Absent- None Abstained: None **Motion Carried**

G. Public Comment

C. Rickert – comment received

H. Communication and Committee Reports

1. City Manager Report
2. Police Department Report
3. DPW Report
4. Personnel Committee draft minutes

Received

I. Council Member Comments

Zatalokin – Comments received

Mayor – Comments received

J. Adjournment

Motion by Becker, **Seconded** by Murchison to adjourn the meeting at 7:18 P.M.

Vote: Ayes- All Nays- None Absent- None Abstained: None

Motion Carried



Jamie Denslow, Mayor



Kelli Arnold, Clerk

Approved on 10-6-2020