



**City of White Cloud
12 N. Charles Street
White Cloud, Michigan 49349
CITY COUNCIL Held Hybrid (in-person & Via ZOOM)
Minutes for July 6, 2021 at 6:00 P.M.**

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date in-person and via Zoom. Mayor Becker called the meeting to order at 6:01 p.m.

1. Roll Call

Council Members Present: Mayor Herm Becker, Ashley Zatalokin, Kay Scott, Lori Shears
Jeff Murchison, Brian Miller

Members Absent: Candice Dault

Staff Present: City Manager – Yvonne Ridge, Treasurer – April Storms, Clerk - Kelli Arnold,
Police Chief, Dan Evans

Guest sign-in: Josh Frantz, Annie Trapp, Chad McGowen, Duane Cruzan, Renee Gavin, John
Borgman, Ed Canning, Dan Abid, Julie Burgess, Amy Stockwell

2. Approval of Agenda

Approval of Agenda for regular meeting of July 6, 2021.

Motion by Zatalokin, **Seconded** by Murchison to approve the Agenda for July 6, 2021.

Roll Call Vote: Ayes- Scott, Zatalokin, Shears, Becker, Miller, Murchison

Nays- None **Absent**- Dault **Abstained:** None **Motion Carried**

3. Invocation & Pledge of Allegiance

Led by Murchison.

B. Reserved Time

1. Chad McGowen, President of White Cloud Little League to discuss parcel 009, which connects to parcel that City leases from Cruzan’s and Little League leases from City. Would like to build another field.

2. Renee Gavin of Newaygo County Emergency Services to discuss the Hazard Mitigation plan that is updated every five (5) years by the County. Benefit for City to adopt the plan is to make the City eligible for pre/post disaster assistance.

3. (Added to Agenda after Approval) Ed Canning, Superintendent of White Cloud Public Schools to discuss and update Council on Safe Routes to School.

C. Public Comment

None

D. Approval of Minutes

1. Approval of the Regular Meeting Minutes of June 1, 2021.

Motion by Shears **Seconded** by Zatalokin to approve the Regular Meeting Minutes of June 1, 2021.

Roll Call: Shears, Zatalokin, Scott, Murchison, Miller, Becker

Nays- None **Absent-** Dault **Abstained:** None **Motion Carried**

E. Unfinished Business

1. Contract for Michigan Construction Code Inspection and Enforcement Services (North Country Inspection Services) and employment agreement for building official for the City of White Cloud.

Motion by Zatalokin **Seconded** by Murchison to approve the contract with North Country Inspection Services and the employment agreement for building official.

Roll Call: Shears, Zatalokin, Scott, Murchison, Miller, Becker

Nays- None **Absent-** Dault **Abstained:** None **Motion Carried**

F. New Business

1. Resolution 2021-39 Amend Fiscal Year 2020/21 Budget (lawsuit)

A resolution to approve amending the budget for variances that have occurred during the fiscal year.

Motion by Zatalokin, **Seconded** by Murchison to approve Resolution 2021-39.

Roll Call Vote: Ayes- Zatalokin, Murchison, Miller, Scott, Shears, Becker

Nays- None **Absent-** Dault **Abstained:** None **Motion Carried**

2. Resolution 2021-40 to Amend the budget for the 2020-2021 fiscal year.

A resolution to amend the budget for variances that have occurred.

Motion by Zatalokin, **Seconded** by Miller to approve Resolution 2021-40 amending the budget.

Roll Call Vote: Ayes- Zatalokin, Scott, Shears, Murchison, Miller, Becker

Nays- None **Absent-** Dault **Abstained:** None **Motion Carried**

3. Resolution 2021-41 Hazard Management Plan

Adoption of the Newaygo County Hazard Management Plan.

Motion by Shears, **Seconded** by Zatalokin to approve Resolution 2021-41.

Roll Call Vote: Ayes- Shears, Murchison, Scott, Miller, Zatalokin, Becker

Nays- None **Absent-** Dault **Abstained:** None **Motion Carried**

4. Resolution 2021-42 Expenditures of City for June 1-30, 2021

Resolution to approve expenditures in the amount of \$85,869.19 for June 2021.

Motion by Zatalokin, **Seconded** by Murchison to approve Resolution 2021-42.

Roll Call Vote: Ayes- Zatalokin, Murchison, Scott, Miller, Shears, Becker

Nays- None **Absent-** Dault **Abstained:** None **Motion Carried**

5. Resolution 2021-43 Submit Grant Application to Consumers Energy Foundation Prosperity Awards

Council appoints City Manager to submit a Consumers Energy Foundation Prosperity Award Application on behalf of the City of White Cloud.

Motion by Shears, **Seconded** by Murchison to approve Resolution 2021-43.

Roll Call Vote: Ayes- Shears, Murchison, Zatalokin, Scott, Miller, Becker

Nays- None **Absent-** Dault **Abstained:** None **Motion Carried**

6. Resolution 2021-44 Submit a Grant Application to Community Street & Boulevard Tree Planting Grant Program

Council appoints City Manager to submit a Consumers Energy Forestry Operation 2021 Community Street & Boulevard Tree Planting Grant Program on behalf of the city.

Motion by Zatalokin, **Seconded** by Miller to approve Resolution 2021-44.

Roll Call Vote: Ayes- Zatalokin, Miller, Murchison, Shears, Scott, Becker
Nays- None Absent- Dault Abstained: None **Motion Carried**

7. Resolution 2021-45 Submit Grant Application for American Rescue Plan Act

Council appoints City Manager to submit a Non-Entitlement Units of Local Government Application Packet on behalf of the City.

Motion by Shears, **Seconded** by Murchison to approve Resolution 2021-45.

Roll Call Vote: Ayes- Shears, Zatalokin, Scott, Murchison, Becker, Miller
Nays- None Absent- Dault Abstained: None **Motion Carried**

8. Personnel Policy Changes

Changes to Retirement page wording to include Benefit Program Information for employees hired prior to July 1, 2021, and regular full-time employees hired after July 1, 2021.

Changes to Vacation page to combine vacation, personal leave, and personal time to one leave type called "Earned Time Off (ETO)", change to an accrual system earning ETO each pay replaces earning the various leave types annually on anniversary date and adding language if employee leaves employment with City, the maximum payout of leave time is 250 hours.

Change Group Life Insurance to clarify the employer-paid policy pays a death benefit equal to the employee's salary to the next multiple of \$1,000 with a maximum benefit of \$50,000.

Motion by Murchison **Seconded** by Shears to approve recommended Personnel Policy changes.

Roll Call Vote: Ayes- Murchison, Shears, Zatalokin, Scott, Becker, Miller
Nays- None Absent- Dault Abstained: None **Motion Carried**

9. Planning and Zoning Administrator Job description and Pay format

Council presented with a position description for Zoning Administrator that includes essential functions/responsibilities and employment qualifications,

Motion by Zatalokin **Seconded** by Shears to approve posting the Planning and Zoning Administrator Job as presented.

Roll Call Vote: Ayes- Zatalokin, Shears, Miller, Murchison, Scott, Becker
Nays- None Absent- Dault Abstained: None **Motion Carried**

10. Interim Zoning Administrator Discussion

Requested to be on Council Agenda by member Dault; Dault was absent, discussion will be moved to next meeting.

11. Zoning Board of Appeals Appointment

Application submitted by Leroy Stratton be a member of the Zoning Board of Appeals.

Motion by Zatalokin, **Seconded** by Miller to appoint Leroy Stratton to Zoning Board of Appeals.

Roll Call Vote: Ayes- Zatalokin, Miller, Murchison, Scott, Shears, Becker,
Nays- None Absent- Dault Abstained- None **Motion Carried**

12. Board of Review Appointment

No applicants, no appointment

13. Sesquicentennial Celebration (150 years)

In 2023, White Cloud will celebrate its Sesquicentennial (150 years). Planning for the celebration is in initial stages, a letter by Council has been drafted to request honored guests at the first meeting to begin a plan for the Celebration. **Discussion Received**

14. White Cloud Little League Parcel/Tax Exempt

Little League has recently approached the City requesting that the 1989 Lease and the 2019 Sublease be amended to encompass more property so they may build another ball field.

In 1982 Cruzans' leased property located at 53 S. State to the City of White Cloud, lease was for a period of 5 years and included that the Property should be tax exempt "while being used for White Cloud Little League Baseball purposes." In 1989, Cruzans' again leased the Property to the City; the term is perpetual so long as the Property is used for White Cloud Little League Baseball purposes. Again, lease provided the Property should be tax exempt "while being used for WC Little League Baseball purposes."

In 2019, the most recent sublease between Tri-City North White Cloud Little League and the City was executed for a term of 5 years.

Per City Attorney, the City may only grant tax exemptions in the manner provided by law. The Property does not qualify for a tax exemption.

City Manager will facilitate a meeting of City Assessor, Little League Board, Cruzan's, and the mayor to discuss.

G. Correspondence

- 1. Police Department Report
- 2. DPW Report
- 3. Treasurer Report
- 4. Planning/Zoning Report
- 5. City Manager Report
- 6. MERS Valuation
- 7. American Rescue Plan

Received

H. Public Comment

- Dan Abid
- Julie Burgess

Received

I. Council Member Comments

- K. Scott, A. Zatalokin, L. Shears, B. Miller, H. Becker

Received

J. Adjournment

Motion by Shears, **Seconded** by Zatalokin to adjourn the meeting at 7:42 p.m.

Roll Call Vote: Ayes- Shears, Zatalokin, Scott, Murchison, Miller, Becker

Nays- None **Absent-Dault** **Abstained:** None

Motion Carried

Herm Becker, Mayor

Kelli Arnold, Clerk

Approved on 8/3/2021