



**City of White Cloud  
12 N. Charles Street  
White Cloud, Michigan 49349 & via Zoom  
CITY COUNCIL REGULAR MEETING  
Minutes for January 4, 2022, at 6:00 P.M.**

**A. Meeting Called to Order**

The Regular Meeting of the White Cloud City Council was held on the above date. Mayor Miller called the meeting to order at 6:00 p.m.

**1. Roll Call**

**Council Members Present:** Brian Miller, Lori Shears, Ashley Zatalokin, and Jeff Murchison

**Members Absent:** Candice Dault, Kay Scott

**Staff Present:** Interim City Manager/Treasurer-April Storms, Police Chief-Dan Evans

**Via Zoom:** Clerk-Kelli Arnold

**Guest sign-in:** Ryan Coffey Hoag, Marva Shears, Herm Becker, Tim & Linda Kilmer, Mark Bergakker

**Zoom:** No public

**2. Approval of Agenda**

Approval of Agenda for regular meeting of January 4, 2022, with addition to Unfinished business, item #3, No bids received for the North Street property. Add under New Business, item # 10, receive Kay Scott’s resignation, item #11, Resolution 2022-07 Wellhead Protection bid, item #12, DPW on-call pay, and item #13, interim hire approval for Utility Billing Clerk/Deputy.

**Motion by Shears, Supported by Zatalokin to approve the agenda with additional items for January 4, 2022.**

**Roll Call Vote:** Ayes- Shears, Zatalokin, Murchison, Miller

Nays- None Absent- Dault, Scott Abstained- None

**Motion Carried**

**3. Invocation & Pledge of Allegiance**

Led by Murchison.

**B. Reserved Time**

Ryan Coffey Hoag representing River Country Chamber of Commerce

Update: Colleen Lynema, Director of River Country Chamber, will be retiring in next couple of months; a search committee has been formed and search is underway to replace Colleen.

**C. Public Comment**

None

**D. Approval of Minutes**

1. Approval of the Special Meeting Minutes of December 7, 2021.

Minutes presented for the special meeting held December 7, 2021, before the Regular Meeting.

**Motion** by Shears **Supported** by Zatalokin to approve the Special Meeting Minutes of December 7, 2021.

**Roll Call Vote: Ayes:** Shears, Zatalokin, Murchison, Miller

**Nays- None Absent-** Dault, Scott

**Abstained:** None

**Motion Carried**

2. Approval of the Regular Meeting Minutes of December 7, 2021.

Minutes presented for the regular meeting of Council on December 7, 2021.

**Motion** by Miller **Supported** by Shears to approve the regular meeting minutes of December 7, 2021.

**Roll Call Vote: Ayes:** Miller, Shears, Zatalokin, Murchison

**Nays- None Absent-** Dault, Scott

**Abstained:** None

**Motion Carried**

**E. Unfinished Business**

1. Vacant Council Seat (term expiration 11/13/2023)

Herm Becker had turned in letter of interest and application for Council vacant seat. Due to circumstances that were going on in December with resignation of City Manager, filling the vacancy was put on hold until January.

Mayor Miller recommended to Council Herm Becker fill the vacant seat for a term ending 11/13/2023.

Mayor Miller appointed Herm Becker to the vacant seat on City Council.

Interim City Manager Storms administered the Oath of Office to Herm Becker, and he took his seat as a Council Member.

**Received**

2. Council Rules & Procedures

With the transition in positions and absence of Member Dault, Member Shears requested to table the discussion of Council Rules & Procedures until February when member Dault is back.

**Received**

3. 10 S. North Street – City owned home

Original Council discussion was to put the home out for bid as is with stipulations to repair to code. Interim City Manager suggested putting out a bid for demolition. Council agreed that the house is a hazard.

**Motion** by Miller **Supported** by Becker to receive bids for demolition of the North Street house property.

**Roll Call Vote: Ayes:** Miller, Becker, Shears, Murchison, Zatalokin

**Nays- None Absent-** Dault, Scott

**Abstained:** None

**Motion Carried**

**F. New Business**

1. Interim City Manager Contract

Council members were presented with an Interim City Manager/Treasurer Job description and contract.

**Motion** by Miller, **Supported** by Murchison to approve the Interim City Manager/Treasurer contract and job description for April Storms as presented.

**Roll Call Vote: Ayes-** Miller, Murchison, Zatalokin, Shears, Becker

**Nays-None Absent –** Dault, Scott **Abstained:** None

**Motion Carried**

2. Cemetery Committee Recommendation

White Cloud Cemetery committee met on December 7, 2021. Committee recommendation to add the following verbiage to City Cemetery Rules: Monument size for a single grave shall not exceed 36” (inches) wide, a double should not exceed 48” (inches). The intent is to keep monuments/markers from encroaching on a neighboring grave.

**Motion** by Miller, **Supported** by Becker to approve the Cemetery committee recommendation to be added to the City Cemetery Rules.

**Roll Call Vote:** Ayes- Miller, Becker, Murchison, Zatalokin, Shears

Nays- None Absent – Dault, Scott Abstained: None

**Motion Carried**

3. Resolution 2022-01 Attorney of Record

A resolution to designate Attorney Representation of Record for City of White Cloud.

**Motion** by Miller **Supported** by Shears to delay designation of Attorney Representation of record until February.

**Roll Call Vote:** Ayes- Miller, Shears, Becker, Zatalokin, Murchison

Nays- None Absent- Dault, Scott Abstained: None

**Motion Carried**

4. Resolution 2022-02 Expenditures for December 2021

A resolution to approve claims and accounts of the City for the month of December, 2021.

**Motion** by Becker, **Supported** by Zatalokin to approve Resolution 2022-02.

**Roll Call Vote:** Ayes- Becker, Zatalokin, Murchison, Shears, Miller

Nays- None Absent- Dault, Scott Abstained: None

**Motion Carried**

5. Resolution 2022-03 to approve removal and addition of authorized signatures

A resolution to approve removing Yvonne Ridge from authorized signatures and adding Mayor, Brian J. Miller to authorized signatures.

**Motion** by Shears, **Supported** by Zatalokin to approve Resolution 2022-03.

**Roll Call Vote:** Ayes- Shears, Zatalokin, Becker, Murchison, Miller

Nays- None Absent- Dault, Scott Abstained: None

**Motion Carried**

6. Resolution 2022-04 Amend FY2021-2022 Budget

A resolution to approve amending the budget for FY 2021-22. Revenue net change is increase \$39,000.00. Expected expense change is \$39,000.00.

**Motion** by Miller, **Supported** by Zatalokin to approve Resolution 2022-04.

**Roll Call Vote:** Ayes- Miller, Zatalokin, Shears, Murchison, Becker

Nays- None Absent- Dault, Scott Abstained: None

**Motion Carried**

7. Resolution 2022-05 Digital Signature on MDOT documents

A resolution to remove Yvonne Ridge from MDOT digital signature and designate April Storms, Interim City Manager as authorized officer, agent, or representative for the City of White Cloud on MDOT documents.

**Motion** by Shears, **Supported** by Zatalokin to approve Resolution 2022-05.

**Roll Call Vote:** Ayes- Shears, Zatalokin, Becker, Murchison, Miller

Nays- None Absent- Dault, Scott Abstained: None

**Motion Carried**

8. Resolution 2022-06 Recognition of Yvonne Ridge

A resolution of recognition for Yvonne Ridge’s 18 months as City Manager.

**Motion** by Miller, **Supported** by Zatalokin to approve Resolution 2022-06.

**Roll Call Vote:** Ayes- Miller, Zatalokin, Becker, Murchison, Shears

**Nays- None Absent- Dault, Scott Abstained: None Motion Carried**

9. White Cloud Sherman Utility Authority board member to replace Y. Ridge  
Following resignation of Yvonne Ridge, a new member is needed to fill her seat on WCSUA board.

**Motion by Miller, Supported by Becker** to appoint April Storms as designated member to represent City of White Cloud on the Sherman Utilities board.

**Roll Call Vote: Ayes- Miller, Becker, Murchison, Shears, Zatalokin**

**Nays- None Absent- Dault, Scott Abstained: None Motion Carried**

10. Kay Scott resignation from City Council

December 28, 2021, City received notice from Kay Scott resigning her seat on City Council effective immediately.

**Motion by Shears, Supported by Zatalokin** to accept Kay Scott's resignation.

**Roll Call Vote: Ayes- Shears, Zatalokin, Murchison, Becker, Miller**

**Nays- None Absent- Dault Abstained: None Motion Carried**

11. Resolution 2022-07 Waive the competitive bidding requirement for Wellhead Protection Plan (WHPP)

A resolution to waive the bidding requirement for the engineering services to create a Wellhead Protection Plan. OMM Engineering has been providing engineering services and guidance to the City for water system. Interim City Manager asking Council to waive the bid requirements and authorize OMM Engineering, Inc. to create the WHPP.

**Motion by Miller Supported by Zatalokin** to approve Resolution 2022-07.

**Roll Call Vote: Ayes- Shears, Zatalokin, Becker, Murchison, Miller**

**Nays- None Absent- Dault Abstained: None Motion Carried**

12. Reinstate DPW winter on-call pay

Interim City Manager requested Council approve reinstating DPW winter on-call pay for snow plowing on weekends effective immediately. On-call pay consists of scheduling a DPW employee to be on call during the weekends of winter months, being paid 4 hours per day for Saturday, Sunday and holidays that are not scheduled for work.

**Motion by Shears Supported by Murchison** to approve DPW winter on-call pay effective immediately until Personnel committee can meet and discuss.

**Roll Call Vote: Ayes- Shears, Murchison, Becker, Zatalokin, Miller**

**Nays- None Absent- Dault Abstained: None Motion Carried**

13. Interim Utility Billing Clerk/Deputy job description and hiring

Council was presented a job description for interim utility billing clerk/deputy. The position will be Monday-Thursday, hours of 9 am-5 pm. The position will not include benefits while hired in on the interim basis. Starting wage of \$16-\$17 per hour.

**Motion by Miller Supported by Zatalokin** to approve the Interim City Manager and City Clerk to interview and hire an interim utility billing clerk/deputy effective January 2022.

**Roll Call Vote: Ayes- Miller, Zatalokin, Shears, Murchison, Becker**

**Nays- None Absent- Dault Abstained: None Motion Carried**

#### **G. Correspondence**

1. Police Department Report
2. City Manager/Treasurer Report

- 3. DPW Report
- 4. Code Enforcement Report
- 6. WC Sherman Utilities Authority packet

**Received**

**H. Public Comment**

Dan Evans

**Received**

**I. Council Member Comments**

Zatalokin, Shears, Becker, Miller

**Received**

**J. Adjournment**

**Motion by Miller, Supported by Zatalokin to adjourn the meeting at 7:31p.m.**

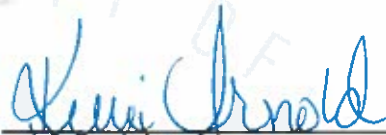
**Roll Call Vote: Ayes- Miller, Zatalokin, Becker, Murchison, Shears**

**Nays- None Absent- Dault Abstained: None**

**Motion Carried**



**Brian J. Miller, Mayor**



**Kelli Arnold, Clerk**

Approved on 2-1 2022

**WHITE CLOUD**

A TRAIL FOR EVERY SEASON

MICHIGAN