



**City of White Cloud  
12 N. Charles Street  
White Cloud, Michigan 49349 & via Zoom  
CITY COUNCIL REGULAR MEETING  
Minutes for April 5, 2022, at 6:00 P.M.**

**A. Meeting Called to Order**

The Regular Meeting of the White Cloud City Council was held on the above date. Mayor Miller called the meeting to order at 6:01 p.m.

**1. Roll Call**

**Council Members Present:** Brian Miller, Lori Shears, Candice Dault, Herm Becker, Jeff Murchison, Damon Anuci

**Members Absent:** Ashley Zatalokin

**Staff Present:** Clerk-Kelli Arnold, Police Chief-Dan Evans, Interim City Manager-April Storms and Utility Billing Clerk-Makayla Brandt

**Guest sign-in:** Richard Dault, Erin Barton, Sarah Bergakker, Mark Bergakker, Dan Abid

**Zoom:** Mike Ross, Mike Tiernan, Zoning Administrator John Wallace

**2. Approval of Agenda**

Approval of Agenda for the regular City Council meeting of April 5, 2022.

**Motion** by Becker, **Seconded** by Dault to approve the agenda for April 5, 2022, as presented.

**Vote:** Ayes-All Nays-None **Absent-Zatalokin Abstained-None Motion Carried**

**3. Invocation & Pledge of Allegiance**

Led by Murchison.

**B. Reserved Time**

Erin Barton, White Cloud representative for River Country Chamber of Commerce gave an update on the events being worked on by the Chamber.

**C. Public Comment**

None

**D. Approval of Minutes**

1. Approval of the Regular meeting minutes of March 1, 2022.

Minutes were presented for the regular meeting held March 1, 2022.

**Motion** by Dault **Seconded** by Shears to approve the Regular Meeting Minutes of March 1, 2022, as presented.

**Vote-Ayes-All Nays-None Absent-Zatalokin Abstained-None Motion Carried**

2. Approval of the Special meeting minutes of March 15, 2022.

Minutes were presented for the special meeting held March 15, 2022.

**Motion** by Dault **Seconded** by Becker to approve the Special Meeting Minutes of March 15, 2022, as presented.

**Vote-Ayes-All Nays-None Absent-Zatalokin Abstained-None Motion Carried**

**E. Unfinished Business**

1. Personnel Committee recommendation: Council Rules of Order & Procedure

Personnel Committee updated the Council Rules of Order & Procedure and has recommended to City Council for approval.

**Motion** by Dault **Seconded** by Anuci to adopt the 2022 Council Rules of Order & Procedure as presented.

**Vote: Ayes-All Nays-None Absent-Zatalokin Abstained-None Motion Carried**

**F. New Business**

1. Resolution 2022-16 Expenditures for February 24-March 29

A resolution to approve expenditures of the City during February 24, 2022 – March 29, 2022 in the amount of \$111,291.00.

**Motion** by Dault, **Seconded** by Shears to approve and adopt Resolution 2022-16.

**Roll Call Vote: Ayes-Dault, Shears, Becker, Anuci, Murchison, Miller**

**Nays-None Absent-Zatalokin Abstained-None Motion Carried**

2. Resolution 2022-19 Setting Public Hearing for Fire Assessment

A resolution setting the date and time for a public hearing and directing that notice of the public hearing be given for the 2022/2023 Fire Protection Services special assessment roll.

**Motion** by Dault, **Seconded** by Shears to adopt Resolution 2022-19.

**Vote: Ayes-All Nays-None Absent-Zatalokin Abstained-None Motion Carried**

3. WMSRDC/White River Watershed letter of support/Council consideration of donation

A request from Charles Chandler for a letter of support for a collaborative grant proposal for an economic impact study on the White River along with a request for City monetary contribution. Council would like to invite Charles Chandler to give more information. **No Action**

*\*\*Following the Council meeting, City Manager contacted Charles Chandler to attend the May meeting to give more information to Council members. Mr. Chandler respectfully declined, the time for contributing matching grant money has passed.*

4. Information only Senior Cruze parade time change

Class of 2022 "Senior Cruze" parade time has changed from 1:00 p.m. to 6:00 p.m. on May 7.

**Received**

5. Cupcake Festival 2022

An application was submitted to City Council for Cupcake Festival 2022 on May 7, 2022, and request to waive the application fee.

**Motion** by Dault, **Seconded** by Murchison to approve Cupcake Fest application and waive the fee.

**Vote: Ayes-All Nays-None Absent-Zatalokin Abstained-None Motion Carried**

6. Lease discussion Parcel #11-33-300-006

Mark & Sarah Bergakker currently lease 10 acres of the riverfront property owned by the City; the lease terms are following a lawsuit they filed against the City in 2020/21. Bergakker's are interested in purchasing the entire parcel (approximately 19 acres). City Manager suggestion to Council is to have City attorney review the settlement agreement and lease then relay to Council options of what the City can legally do with regard to the property.

**Motion** by Becker, **Seconded** by Shears to have City attorney review the lease for that parcel.

**Vote: Ayes-All Nays-None Absent-Zatalokin Abstained-None Motion Carried**

**Motion** by Becker, **Seconded** by Miller to withdraw the previous Motion.

**Vote: Ayes-All Nays-None Absent-Zatalokin Abstained-None Motion Carried**

**Motion** by Becker, **Seconded** by Dault for attorney to review the settlement, contract, lease agreement for Parcel # 11-33-300-006 to inform City Council options on that parcel.

**Vote: Ayes-All Nays-None Absent-Zatalokin Abstained-None Motion Carried**

7. Newaygo County Tourism Council Partnership request

Newaygo County Tourism Council request for 2022 Partnership contribution in the amount of \$500.00 (five hundred dollars).

**Motion** by Dault, **Seconded** by Murchison to approve the request for a \$500.00 contribution to Newaygo County Tourism.

**Vote: Ayes-All Nays-None Absent-Zatalokin Abstained-None Motion Carried**

8. MDOT Permit for Use of State Trunkline Right of Way Annual Application

Required permit for miscellaneous operations within the State Highway Right of Way; Permit to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities on, over, and under State Highway Right of Way at various locations within and adjacent to corporate limits.

**Motion** by Dault, **Seconded** by Shears to approve the MDOT Performance Resolution for Municipalities.

**Vote: Ayes-All Nays-None Absent-Zatalokin Abstained-None**

**Motion Carried**

9. Election Date discussion

Mayor presented to Council suggestion to switch the City Election from odd to even years. A couple of the reasons for doing so are potential cost save to City and better voter turnout.

**Motion** by Dault, **Seconded** by Becker to move forward with the process of setting a public hearing to discuss changing the regular election cycle of City Council to even years.

**Vote: Ayes-All Nays-None Absent-Zatalokin Abstained-None**

**Motion Carried**

10. Dam donation inquiries

City Manager has received inquiries regarding donations to the required dam expenses/repairs. The City has the funding to cover the required repairs. City Manager would like to inform public we are not accepting donations to the dam from any person or entity. If citizens would like to donate, there are specific funds set up that are able to receive donated funds.

**Motion** by Murchison, **Seconded** by Dault to approve City Manager communicate to the public that no donations have been or will be received to support the repairs of the dam.

**Vote: Ayes-All Nays-None Absent-Zatalokin Abstained-None**

**Motion Carried**

11. Water project equipment rental

Comparison was done for cost of equipment rental, fuel and transporting of an excavator and a dozer for an upcoming water project. Michigan CAT and Barnhard Construction rates were presented to Council for consideration.

Council discussion consisted of previous controversy and whether Barnhard Construction can provide insurance and business license, it could be worth utilizing for the savings.

City Manager will make determination based on the business license and liability insurance being provided.

## 12. Personnel Committee Recommendations

### a. Election Worker Wage Consideration

Consideration to increase election worker compensation from twelve dollars (\$12) per hour to thirteen dollars (\$13) per hour to be competitive with neighboring communities.

**Motion** by Dault, **Seconded** by Murchison to approve election worker compensation increase.

**Vote: Ayes-All Nays-None Absent-Zatalokin Abstained-None Motion Carried**

### b. Meal & Rest breaks amendment to Personnel Manual

Current Personnel Manual shows a "Mandatory Meal Period". Recommendation to remove the mandatory meal period paragraph. Lunch and rest periods/breaks and rest breaks are both included in the current manual, mandatory meal period is redundant.

**Motion** by Dault, **Seconded** by Shears to approved personnel committee recommendation.

**Vote: Ayes-All Nays-None Absent-Zatalokin Abstained-None Motion Carried**

### c. Time Reporting amendment to Personnel Manual

Under "Time Reporting" change workweek to read "beginning on Monday and ending on Sunday"; currently shows "beginning on Sunday ending on Saturday".

**Motion** by Dault, **Seconded** by Shears to approve time reporting amendment to personnel manual.

**Vote: Ayes-All Nays-None Absent-Zatalokin Abstained-None Motion Carried**

### d. At-Will Training Period amendment to Personnel Manual

Under At-Will Training Period. Remove "evaluations at 30-60-90 day and six (6) month intervals. Change to "evaluations at 90-day action plan and/or review and an annual review".

**Motion** by Dault, **Seconded** by Anuci to amend personnel manual as recommended.

**Vote: Ayes-All Nays-None Absent-Zatalokin Abstained-None Motion Carried**

### e. Social media policy amendment to Personnel Manual

Under "Social Media Policy" remove paragraph: Identification-when relevant, all employees representing the City of White Cloud on an official City of White Cloud social media account, must identify themselves by name and role within the City of White Cloud.

**Motion** by Miller, **Seconded** by Dault to approve social media policy amendment to personnel manual.

**Vote: Ayes-All Nays-None Absent-Zatalokin Abstained-None Motion Carried**

### f. Outside Employment amendment to Personnel Manual

Amend "Outside Employment" removing "not be engaged in outside employment during the employee's regularly scheduled working hours".

**Motion** by Dault, **Seconded** by Shears to approve personnel manual amendment to outside employment.

**Vote: Ayes-All Nays-None Absent-Zatalokin Abstained-None Motion Carried**

## G. Correspondence

### 1. Police Department Report

- 2. Code Enforcement Report
- 3. DPW Report
- 4. Zoning Administrator Report
- 5. City Manager Report/Treasurer Report
- 6. City Resident Clean-up Day flyer
- 7. Spring Newsletter
- 8. Newaygo County Spongy Moth Informational
- 9. Basic Parliamentary Information
- 10. WC Dam Operations & Maintenance Manual **Received**

**H. Public Comment**

Sarah Bergakker, Dan Abid, Erin Barton **Received**

**I. Council Member Comments**

Anuci, Shears, Miller **Received**

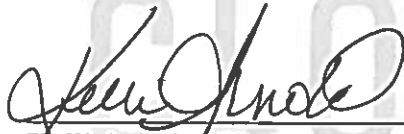
**J. Adjournment**

Meeting adjourned by Mayor Miller.

**Motion** by Dault, **Seconded** by Murchison to adjourn City Council meeting at 7:46 p.m.

**Vote:** Ayes-All Nays-None **Absent-Zatalokin Abstained-None** **Motion Carried**

  
 Brian J. Miller, Mayor

  
 Kelli Arnold, Clerk  
 Approved on 5-3-2022