



**Request for Proposal (RFP)  
Parcel: 62-15-05-126-001**

**I. Introduction and Site Overview:**

The City of White Cloud is placing a residential property out for bid located at

Parcel: 62-15-05-126-001 - 10 S. North St., White Cloud, MI.

**Location:** The property is a vacant lot (the "Property"), located on the corner of North Street and Pine Hill Street in White Cloud, MI.

**Property Description:** LOT 59 ALSO N 1/2 LOT 58 VILLAGE OF MORGAN

**Area Square Feet:** 12,902.40

**Acreage:** .30 acres

**Zoning Classification:** R-1 Single Family District \*See Zoning Ordinance Section 7.3\*

**Minimum Bid:** \$8,500

**About the Site:** The site can connect to municipal water and sewer.

**II. Timeline, Notices**

The city will accept sealed bids until 5:00pm on Thurs., Sept. 1st, 2022 (the "Due Date") Information relevant to this Request for Proposals (the "RFP") and potential sale will be posted on the City's Website at [www.cityofwhitecloud.org](http://www.cityofwhitecloud.org).

A. The following documents are available at the city's website under 'Public Notices':

1. The Request for Proposal (RFP)
2. Property Deed
3. Assessor's Report Card for Parcel
4. GIS Area View
5. Flight Path Aerial Map

B. RFP Timeline

1. Wed., July 6, 2022 – RFP Release Date
2. Thurs., Sept. 1<sup>st</sup>, 2022- All sealed bids to City Hall Office by 5pm.
3. Tues., Sept. 6<sup>th</sup>, 2022- Sealed bids will be opened at 3pm.
4. Anticipated: Tues., Sept. 6<sup>th</sup>, 2022 at 6pm- City Council to consider proposals.

**III. Instructions for Bidders**

A. Proposal Submission Procedures

1. Sealed Proposals must be received on or before the Due Date (Thurs., Sept. 1<sup>st</sup>, 2022, at 5:00pm)
2. Bidders shall submit one offer in writing. Please include the parcel number. Proposals must be in a sealed envelope marked "RFP- 10 S. North St" and address to:  
Kelli Arnold, City Clerk  
PO Box 607  
12 N. Charles St.  
White Cloud, MI 49349
3. Proposal packages must include:
  - i. An offer of payment for the property including parcel #
  - ii. Proposed Use of the Property

Please review all the criteria before responding.

Questions regarding the RFP must be made in writing and submitted electronically to [citymanager@cityofwhitecloud.org](mailto:citymanager@cityofwhitecloud.org). Questions no later than Wed. Aug. 31<sup>st</sup>, 2022.

Official Contact Information

April Storms, Interim City Manager  
[citymanager@cityofwhitecloud.org](mailto:citymanager@cityofwhitecloud.org)  
PO Box 607  
12 N. Charles St.  
White Cloud, MI 49349

\*If you have additional zoning questions about setbacks or criteria in Section 7.3 of the Zoning Ordinance, please call our zoning administrator, John Wallace at 231-519-5720.

**IV. Terms and Conditions**

All information contained within this RFP is based on information from a variety of sources. Bidders shall be responsible for their own due diligence in preparing a Proposal. No representation or warranty is made by the city with respect to the condition of the property, the suitability of the Property for a Bidder's potential use or the information provided herein. If selected, the Bidder will be required to seek approvals through the development process and selection of a successful Bidder does not guarantee these approvals.

- A. As noted in Section I, the information regarding property description has been estimated by the assessor, is not guaranteed to be accurate, and it is the Bidder's responsibility to confirm the accuracy of the property.

RFP 10 S. North St. City Owned Vacant Property

- B. Bidders shall be responsible for the accuracy of the information they provide to the City in connection with this RFP.
- C. The City reserves the right to waive any irregularity or defect in any submissions, request clarification or additional information regarding Proposals. The City reserves the right to reject all proposals at its sole discretion, and to either substantially modify or terminate the proposed sale at any time prior to the final execution of an Agreement.
- D. The City shall assume no liability for expenses incurred by a Bidder in replying to this RFP.
- E. The city may not accept any proposal after the time and date specified in the RFP.
- F. The City Council retains the sole discretion in the selection of successful proposals, if any.
- G. Upon selection of a Proposal, the City shall enter into negotiations with the successful Bidder for a Purchase and Sale Agreement with terms and conditions acceptable to the City. Until the execution of a contract, the City is under no obligation to sell the Property and it reserves the right to cease negotiations at any time and retain title to the Property.



**RFP - LAND SALE SEALED BID FORM**

Sale of vacant land 10 S. North St., White Cloud, MI on the Corner of North St. & Pinehill St. and known as Permanent Parcel No. 62-15-126-001

White Cloud, MI 49349

**BIDDER INFORMATION:**

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

AMOUNT OF BID: \_\_\_\_\_

Sealed bids must be submitted by 5:00 p.m. local time, on Thurs., Sept. 1<sup>st</sup> 2022.

Before submission, please read entire RFP packet.

**The City reserves the right to reject any and all bids.**