



MICHIGAN

City of White Cloud
12 N. Charles Street
White Cloud, Michigan 49349 & via Zoom

CITY COUNCIL REGULAR MEETING
Minutes for June 6, 2023, at 6:00 P.M.

A. Meeting Called to Order

The Regular Meeting of the White Cloud City Council was held on the above date. Mayor Miller called the meeting to order at 6:00 p.m.

1. Roll Call

Council Members Present: Damon Anuci, Amy Barnhard, Herm Becker, Candice Dault, Brian Miller, Jeff Murchison, Lori Shears

Members Absent: None

Staff Present: City Manager April Storms, Clerk Kelli Arnold, Chief of Police Dan Evans, CEDAM Fellow, Andrew Stafford

Guest sign-in: Rich Dault, Dennis & Cheryl Hult, Kay Scott, Marva Shears, Chuck Trapp, Dan Abid

Via Zoom: David Coller

2. Approval of Agenda

Approval of the agenda for June 6, 2023, as presented.

Motion by Dault, **Seconded** by Shears to approve the Agenda as presented.

Vote: Yes-All No-None Absent-None Abstained-None Motion Carried

3. Invocation & Pledge of Allegiance

Led by Murchison.

B. Public Hearing

1. Call to Order Public Hearing

Motion by Dault, **Seconded** by Murchison to open the Public Hearing.

Vote: Yes-All No-None Absent-None Abstained-None Motion Carried

Roll Call: Anuci, Barnhard, Becker, Dault, Miller, Murchison, Shears

2. Public Hearing for the purpose of discussing adoption of the Fiscal Year 2023/2024 City budget.

3. Public Comment

None

4. Public Hearing for the purpose of discussing adoption of Ordinance 2023-02, Workforce Housing PILOT (Payment in lieu of taxes)

5. Public Comment

Cheryl Hult requested an explanation of the ordinance. The city manager gave an overview of the Ordinance.

6. Close Public Hearing

Close Public Hearing at 6:07 p.m.

Motion by Dault, **Seconded** by Shears to close the Public Hearing of FY 2023/2024 City Budget and Ordinance 2023-02, Workforce Housing PILOT.

Vote: Yes-All No-None Absent- None Abstained-None Motion Carried

C. Reserved Time

None

D. Public Comment

Dennis Hult, Kay Scott, Dan Abid, Cheryl Hult, Chuck Trapp

Received

E. Approval of Minutes

1. Approval of the Regular Council meeting Minutes from May 2, 2023.

Motion by Dault, **Seconded** by Anuci to approve the regular meeting minutes of May 2, 2023.

Vote: Yes-All No-None Absent- None Abstained-None Motion Carried

F. Unfinished Business

None

G. New Business

1. Resolution 2023-32 May expenditures

A resolution to approve the expenditures of the city throughout the month of May.

Motion by Dault, **Seconded** by Anuci to approve the May 2023 expenditures.

Roll Call Vote: Yes- Dault, Anuci, Barnhard, Becker, Shears, Murchison, Miller

No-None Absent-None Abstained-None Motion Carried

2. Resolution 2023-33 Consumers Energy Community Street & Boulevard Grant

A resolution to approve submitting a grant application to Community Street & Boulevard tree planting grant program.

Motion by Murchison, **Seconded** by Dault to adopt Resolution 2023-33.

Vote: Yes-All No-None Absent-None Abstained-None Motion Carried

3. Resolution 2023-34 Adopting Fiscal Year 2023/2024 Budget

A resolution to adopt and approve the City Budget for Fiscal Year 2023-24.

Motion by Dault, **Seconded** by Shears to adopt Resolution 2023-34.

Roll Call Vote: Yes-Dault, Shears, Murchison, Becker, Barnhard, Anuci, Miller

No-None Absent-None Abstained-None Motion Carried

4. Resolution 2023-35 Local support for DNR Projects

A resolution to support submission of a DNR Spark Grant application for Smith Park Improvements.

Motion by Dault, **Seconded** by Anuci to adopt Resolution 2023-35.

Vote: Yes-All No-None Absent-None Abstained-None Motion Carried

5. Dam Study Contract

A proposal was received from GEI Consultants to perform a disposition feasibility study. The proposal summarizes the understanding of the project, proposed scope of services, related fees, and conditions of engagement to complete the dam disposition feasibility study. The grant the city was awarded would cover all but about 15% of the total cost, the cost for the city would be about \$35,000.00 total for the Dam project. In addition to the \$35,000 (15%) of city cost – GEI estimates cost for the study is \$108,000.00; The City Manager is asking for a motion to move forward with awarding feasibility study to GEI Consultants with the additional \$8,000.00 cost.

Motion by Dault, **Seconded** by Shears to approve the White Cloud Dam Disposition Feasibility Study Contract.

Roll Call Vote: Yes- Dault, Shears, Barnhard, Murchison, Anuci, Becker, Miller

No-None **Absent-**None **Abstained-**None

Motion Carried

6. Personnel Proposal – Police Department

Chief Evans has requested permission to schedule his officers for 12-hour shifts to decrease the amount of part-time officer coverage. To make the changes for the police department, the employee personnel manual will have to be amended. The following are the requested changes under Time Reporting:

a. Current shows: The work week covers seven consecutive days beginning on Monday and ending on Sunday. The usual workweek period is 40 hours.

For Police Department/Officers will show: For Police Officers working on a 12-hour shift schedule, the work week covers seven consecutive days beginning Monday and ending on Sunday. The bi-weekly schedule is regularly 80 hours.

b. Current: Overtime is defined as hours worked by an hourly or non-exempt employee more than 40 hours in a workweek and should be recorded to the nearest tenth of an hour. Overtime must be approved in advance by the supervisor.

For Police Department/Officers will show: For Police Officers working on 12-hour shift schedule, overtime is considered any hours above 80 hours worked during a consecutive pay period.

c. Current shows: Employees will submit bi-weekly timesheets as required. Each employee is to maintain an accurate daily record of his or her hours worked. All absences from work schedules should be appropriately recorded.

For Police Department/Officers will show: Which category of hours and overtime an employee adheres to is dependent on their schedule assigned by the Police Chief and City Manager.

Motion by Dault, **Seconded** by Becker to approve the Personnel Manual Changes as requested.

Roll Call Vote: Yes-Dault, Becker, Barnhard, Murchison, Anuci, Shears, Miller

No-None **Absent-**None **Abstained-**None

Motion Carried

7. WC Sesquicentennial Celebration Special Events App & Fee Waiver request

An application to host the WC Sesquicentennial Celebration and waive the fee for the application. The 150-year celebration of the City of White Cloud will be held July 7-9, 2023 with many events taking place throughout the City.

Motion by Dault, **Seconded** by Becker to approve the event application and waive the application fee.

Roll Call Vote: Yes-Dault, Becker, Barnhard, Shears, Murchison, Anuci, Miller

No-None **Absent-**None **Abstained-**None

Motion Carried

8. Ordinance 2023-02: Workforce Housing PILOT Ordinance

An ordinance providing for the approval of an exemption from ad valorem property taxes for housing being developed or rehabilitated for workforce housing under the authority of the State Housing Development Authority Act of 1966, Public Act 346 of 1966, as amended.

Motion by Dault, **Seconded** by Anuci to adopt Ordinance 2023-02 Workforce Housing PILOT.

Roll Call Vote: Yes-Dault, Anuci, Shears, Murchison, Barnhard, Becker, Miller

No-None Absent-None Abstained-None **Motion Carried**

9. Social Media Policy

A social media policy which allows the City the right to reject or remove user-generated content that violates the policy. The City will keep deleted information on file for FOIA purposes.

Motion by Dault, **Seconded** by Shears to adopt the Social Media policy for the City.

Vote: Yes- All No-None Absent-None Abstained-None **Motion Carried**

10. Resolution 2023-36 FY 2022/2023 Budget Amendment

A resolution to amend the Fiscal Year 2022/2023 budget.

Motion by Dault, **Seconded** by Anuci to adopt Resolution 2023-36.

Roll Call Vote: Yes- Dault, Anuci, Shears, Murchison, Becker, Barnhard, Miller

No-None Absent-None Abstained-None **Motion Carried**

H. Correspondence

1. Police Department report
2. DPW report
3. Zoning Administrator report
4. City Manager report/Treasurer report
5. WCSUA Budget Notice
6. Miscellaneous

Received

I. Public Comment

Dennis Hult, Cheryl Hult, Kay Scott

Received

J. Council Member Comments

Shears, Miller

Received

K. Adjournment

Meeting adjourned by Mayor Miller at 7:07 p.m.

Motion by Becker, **Seconded** by Shears to adjourn.

Vote: Yes-All No-None Absent-None Abstained-None

Motion Carried



Lori Shears, Mayor Pro-Tem



Kelli Arnold, Clerk

Approved on 7-11-2023