



## **REQUEST FOR QUALIFICATIONS (RFQ)**

Professional Airport Consulting Services

CLOSING DATE: October 31, 2023

Airport/Location: White Cloud Airport – White Cloud, Michigan

The White Cloud Airport (Sponsor) intends to select a consultant to assist in airport development projects. Interested consulting firms are requested to submit six (6) copies of a Statement of Qualifications (SOQ) no more than thirty (30) pages in length, not including cover letter, table of contents and section dividers if used to Mrs. April Storms, 12 North Charles St., White Cloud, MI 49349 (FEDEX or UPS delivery only) no later than 5:00 p.m. on October 31, 2023. The SOQ should demonstrate the consultant's interest in providing airport planning, architectural/engineering design and construction administration services focused on Sponsor's current Five-Year Airport Capital Improvement Plan (ACIP). Services will include general consulting and advisement on airport development issues, including assistance in the following projects:

- Rehabilitate Apron- Design & Construction
- Rehabilitate Runway- Crack Sealing & Remarketing
- Construct Taxilane – Hanger Access Design & Construction
- Construct Partial Parallel Taxiway- Design & Construction
- Construct/Improve Rehab 6 Unit Hanger- Design & Construction

Services associated with the above project list, such as minor ALP Updates, programming, drainage improvements, environmental review, approach clearing, paint marking, crack sealing, NAVAID/electrical, land acquisition and/or planning/user survey studies may be performed in association with the listed projects as funding and constructability allow. From time-to-time projects develop as a result of airport inspections, letters of correction and/or emergency circumstances. The selected consultant may be asked to perform said additional work as part of this procurement action.

This is a Quality Based Selection process and services for each project will be negotiated independently. SOQ submittals shall exclude fees or costs. Not all of the services or development items listed in this advertisement may be contracted nor eventually required. The Sponsor reserves the right to initiate additional procurement action for any services included in this procurement, but not under this contract.



Firms will be ranked in area such as familiarity and understanding of the airport needs; corporate history and background in aviation consulting; demonstrated experience with similar projects; key personnel professional qualifications; firms ability provide contact person with demonstrated aviation experience and overall project coordination; knowledge/familiarity with FAA and State regulations, policies, and procedures; success of recent projects. Awards or special recognition achieved by the firm should be highlighted.

Firms should demonstrate their reputation with our airports, by providing at least three (3) airport references within the State of Michigan. Additional information may be requested from the top selected firm or firms. Interviews *may* be conducted at the discretion of the Sponsor.

Land acquisition consultant services necessary to acquire easements for approach clearing of existing approaches as depicted in the approved Airport Layout Plan (ALP) is included in this advertisement, provided the work is completed by a qualified and properly licensed land acquisition consultant services necessary for any new development project or new approaches not specifically described in this advertisement shall not be performed by the consultant selected under this advertisement and will require the sponsor to advertise for and select a separate qualified and properly licensed land acquisition consultant.

Projects are anticipated to be initiated between 2024 and 2028. Project area expected to be completed over several years and funded in full or in part with funds and/or multiple grants from the Federal Aviation Administration, State of Michigan, and/or local sources. The selected firm will be subject to all state and federal regulations.

Questions can be directed to: Mrs. April Storms  
(231) 689-1194  
citymanager@cityofwhitecloud.org