



**City of White Cloud  
12 N. Charles Street  
White Cloud, Michigan 49349 & via Zoom**

**CITY COUNCIL REGULAR MEETING  
Minutes for February 4, 2025, at 6:00 P.M.**

**A. Meeting Called to Order**

The Regular Meeting of the White Cloud City Council was held on the above date. Mayor Miller called the meeting to order at 6:00 p.m.

1. Roll Call

**Council Members Present:** Damon Anuci, Amy Barnhard, Herm Becker, Candice Dault, Brian Miller, Jeff Murchison, Lori Shears

**Members Absent:** None

**Staff Present:** City Manager Storms, Clerk Arnold, Chief Jon Patterson

**Guest sign-in:** Rich Dault, Marva Shears, Andy & Marcia Rottier, Pam Miller

**Via Zoom:** I phone, Ian Rees from Gabridge Company, Michael T.

2. Approval of Agenda

Mayor Miller requested to amend the agenda to add Mayor Pro-Tem to New Business, item #11.

**Motion** by Becker, **Seconded** by Dault to approve the amended agenda.

**Vote:** Ayes-All No-None Absent-None Abstained-None **Motion Carried**

3. Invocation & Pledge of Allegiance

Led by Murchison

**B. Public Hearing**

1. Public Hearing for the purpose of receiving public comment on the request to approve an Obsolete Property Rehabilitation Act (OPRA) Exemption for parcel: 62-11-32-400-046, street address: 223 N. Webster.

**Motion** by Dault to open the Public Hearing, **supported** by Shears.

**Roll Call:** Dault, Shears, Anuci, Barnhard, Becker, Miller, Murchison

**Ayes:** All **No:** None

**Motion Carried**

2. Public Comments-

Andy Rottier inquired what the intended use for the property is.

3. Close Public Hearing

**Motion** by Dault, supported by Murchison to close the Public Hearing at 6:04 p.m.

**Roll Call:** Dault, Murchison, Shears, Becker, Anuci, Barnhard, Miller

**C. Public Comment**

None

**D. Reserved Time**

1. Ian Rees: Gabridge Co. to present FY 2023/2024 Audit

Independent auditors submitted their opinion that cash flows for the year end in accordance with accounting principles generally accepted in the US. This states the City passed the audit with no issues.

Financial highlights:

- The assets and deferred outflows of resources of the City exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year by \$5,886,208 (net position). Of this amount, \$632,984 represents an unrestricted net position, which may be used to meet the ongoing obligations to citizens and creditors.
- During the year, the City received \$1,933,193 in revenues and \$2,209,328 in expenses, resulting in a decrease in net position of \$276,135.
- At the close of the current fiscal year, the City’s governmental funds reported combined fund balances of \$897,052, a decrease of \$177,207 in comparison with the prior year. Approximately 26.0%, or \$233,675 of this amount is available for spending at the government’s discretion (unassigned fund balance).
- At the end of the current fiscal year, the unassigned fund balance for the general fund was \$233,675, or approximately 16.1% of total general fund expenditures and transfers out.

The City’s investment in capital assets for its governmental and business-type activities as of June 30, 2024, amounts to \$5,063,397. These capital assets include land, buildings, machinery, equipment, vehicles, and water infrastructure.

2. Pam Miller, Local Historian

Pam Miller informed the Council that the railroad trestle will be 150 years old on September 24, 2025. The local history group is working on a book about the railroad, it is approximately 40 pages, there will be 100 books available for sale at the Library Pig Roast later this year. Pam has applied to get a historical marker in celebration of and for the railroad trestle. The marker will be placed on the Everett Township side and requests the City clean up its property so that both sides will look nice when the marker is placed.

**E. Approval of Minutes**

1. Approval of the Regular Meeting Minutes of January 7, 2025.

**Motion** by Dault, **Seconded** by Anuci to approve the regular meeting minutes.

**Vote:** Ayes-All No-None Absent-None **Abstained-None** **Motion Carried**

**F. Unfinished Business**

None

**G. New Business**

1. Resolution 2025-06 January expenditures

A resolution to approve the \$103,741.58 expenditures for the month of January 2025.

**Motion** by Shears, **Seconded** by Dault to adopt Resolution 2025-06.

**Roll Call:** Ayes-Shears, Dault, Anuci, Barnhard, Becker, Murchison, Miller

No-None Absent-None **Abstained-None** **Motion Carried**

2. Resolution 2025-07 OPRA Exemption

A resolution for an Obsolete Property Rehabilitation Exemption for the real property, excluding land, located at 223 N. Webster, Parcel: 62-11-32-400-046, for a period of (10) ten years, beginning January 1, 2025, and ending January 1, 2035.

**Motion** by Dault, **Seconded** by Anuci to adopt Resolution 2025-07.

**Roll Call: Ayes-**Dault, Anuci, Barnhard, Shears, Murchison, Miller, Becker

**No-None Absent-None Abstained-None**

**Motion Carried**

### 3. Resolution 2025-08 Poverty Exemption Guidelines

A resolution setting the application guidelines, income test and evaluation procedures that the Board of Review shall follow when making poverty exemption decisions.

**Motion** by Murchison, **Seconded** by Barnhard to adopt Resolution 2025-08.

**Roll Call Vote: Ayes-All No-None Absent-None Abstained-None**

**Motion Carried**

### 4. Resolution 2025-09 Master Plan Adoption

A resolution approving and adopting the proposed Master Plan, including all of the chapters, figures, descriptive matters, maps, and tables contained therein.

**Motion** by Shears, **Seconded** by Dault to adopt Resolution 2025-09.

**Roll Call Vote: Ayes-**Shears, Dault, Murchison, Anuci, Barnhard, Becker, Miller

**No-None Absent-None Abstained-None**

**Motion Carried**

### 5. Spark Grant – RFP Bid Recommendation for Engineering & Consultant Services

There were (9) nine bids for the project. There were very specific guidelines when scoring the proposals, of those submitted, there were (3) three that met the guidelines and could be considered. Fleis & Vandenbrink met the guidelines and had the lowest bid.

**Motion** by Dault, **Seconded** by Becker to approve the proposal submitted by Fleis & Vandenbrink for Smith Park Improvements.

**Vote: Ayes-All No-None Absent-None Abstained-None**

**Motion Carried**

### 6. Police Department Standard Operating Procedure

Chief Patterson submitted a policy to establish the White Cloud Police Department's position on the formation, management, and administration of a Reserve Unit.

**Motion** by Dault, **Seconded** by Barnhard to approve the WC Police Department Standard Operating Procedure for Reserve Unit.

**Vote: Ayes-All No-None Absent-None Abstained-None**

**Motion Carried**

### 7. Police Department Policy & Procedure – Retention of Official Documents & Records

Chief Patterson submitted a revision to the Retention of Official Documents and Records for the Police Department. Additional information under "VI. Exception to Retention Schedule", item C, stating "All written documentation by an agency officer, "note taking", during an investigation, written on a notepad or device, shall be immediately destroyed upon that information being entered into a correlating Call for Service or Case Report, and item D. All digital evidence obtained utilizing an agency officer's personal digital device (i.e.: cell phone, tablet, etc.) shall be transferred to an agency owned computer prior to the end of that officer's worked shift, immediately and permanently deleted from the officer's personal device.

**Motion** by Dault, **Seconded** by Barnhard to approve the additions on the Police Department Policy & Procedure retention.

**Vote: Ayes-All No-None Absent-None Abstained-None**

**Motion Carried**

### 8. WC Police Department Reserve Officers

The Reserve Unit is intended to assist the White Cloud Police Department during special events, such as parades, community festivals, sporting events, and other activities where additional personnel are needed for crowd control, traffic management, and public safety duties. Reserve officers will assist with non-enforcement duties and other tasks as assigned. The reserve unit is solely volunteers, they must pay for their own uniforms, duty weapons and other necessary equipment.

**Motion** by Shears, **Seconded** by Dault to establish the Police Department Reserve Unit.

**Vote: Ayes-All No-None Absent-None Abstained-None Motion Carried**

9. WC Area Fire Department budget

White Cloud Area Fire Department, Fiscal Year 2025-26 budget was presented to City Council to receive.

**Motion** by Becker, **Seconded** by Dault to receive the White Cloud Area Fire Department 2025/2026 budget appropriations as presented.

**Roll Call Vote: Ayes-Becker, Dault, Shears, Barnhard, Murchison, Anuci, Miller**

**No-None Absent-None Abstained-None Motion Carried**

10. Deputy Treasurer/full-time hire

City Manager Storms requested the approval of the Council to begin the process of hiring a replacement for the Deputy Treasurer position. Makayla will be leaving approximately mid-June; would like to have new hire work alongside her for approximately 8-12 weeks.

**Motion** by Dault, **Seconded** by Barnhard to approve the City Manager's request.

**Roll Call Vote: Ayes-Dault, Barnhard, Murchison, Shears, Becker, Anuci, Miller**

**No-None Absent-None Abstained-None Motion Carried**

11. Appointing Mayor Pro-Tem

Mayor Miller would like to re-appoint Lori Shears as Mayor Pro-Tem.

**Motion** by Dault, **Seconded** by Anuci to appoint Lori Shears to Mayor Pro-Tem.

**Vote: Ayes-All No-None Absent-None Abstained-None Motion Carried**

**H. Correspondence**

1. Police Department report

Chief Patterson introduced to the Council the idea of sponsoring someone from the area who is very interested in being sponsored through a grant to go through the police academy. This person knows the department well, she knows the wages, she is very familiar with WCPD.

2. DPW report

3. Planning/Zoning report

4. City Manager report/Treasurer report/CM Memo

5. River Country Chamber of Commerce verbal update

6. Miscellaneous

**Received**

**I. Closed Session**

Closed Session pursuant to MCL 15.268 (1) (a) To consider the dismissal, suspension, or discipline of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing. A person requesting a closed hearing may rescind the request at any time, in which case the matter at issue shall be considered after the rescission only in open sessions.

**Motion** by Becker, **Seconded** by Dault to enter Closed session.

**Roll Call:** Anuci, Barnhard, Becker, Dault, Miller, Murchison, Shears

**Motion Carried**

The discussion during the closed session ended at 7:32 p.m., return to the Open Meeting of the White Cloud City Council meeting.

**Motion** by Anuci, **Seconded** by Dault to end the closed session and return to open session.

**Roll Call Vote:** Ayes-Anuci, Dault, Murchison, Becker, Shears, Barnhard, Miller

Nays-None Absent-None Abstain-None

**Motion Carried**

**J. Action Item**

City Manager Storms requested this item be removed until a later time.

**K. Public Comment**

None

**L. Council Member Comments**

None

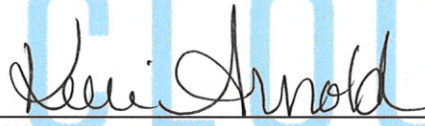
**M. Adjournment**

**Motion** by Becker, **Seconded** by Dault to adjourn the meeting.

**Vote:** Ayes-All

Meeting adjourned by Mayor Miller at 7:35 p.m.

  
Brian J. Miller, Mayor

  
Kelli Arnold, Clerk  
Approved on 3/4/25

