

WHITE CLOUD PLANNING COMMISSION
Regular Meeting Minutes
White Cloud City Office, 12 N. Charles, White Cloud MI 49349
March 25, 2025
6:00 p.m.

A. Call to Order

Chairperson Shears called the meeting to order at 6:03 p.m.

B. Roll Call (confirmation of a quorum)

Board Members Present: Anthony Johnson, Chad Fetterley, Lori Shears, Rich Dault, Jamie Steffes

Absent: None

Others Present: None

C. Invocation and Pledge of Allegiance

Chairperson Shears gave the invocation and led the Pledge of Allegiance.

D. Set/Amend Agenda

Agenda for March 25, 2025.

Motion made by Johnson, **supported** by Dault to approve the agenda as presented.

Ayes: 5

Nays: 0

Abs: 0

Motion approved

E. Public Comment

None

F. Approval of Minutes

1. Regular Meeting Minutes of January 28, 2025

Regular meeting minutes of January 28, 2025, were in the packet.

Motion made by Dault, **supported** by Steffes to approve the regular meeting minutes of January 28, 2025, as presented.

Ayes: 5

Nays: 0

Abs: 0

Motion approved

G. New Business

1. Election of Officers (1-year terms)

a. Chair

Lori Shears volunteered to continue the role of Chair of the Planning Commission. Rich Dault nominated Lori Shears to the position of Chair for Planning Commission.

Motion by Fetterley **supported** by Dault to nominate Lori Shears as Chair of the Planning Commission.

Roll Call: Ayes 5 Nays: 0 Abs: 0

Motion approved

b. Vice-Chair

Jamie Steffes is willing to continue the role of Vice-Chair. Chad Fetterley nominated Jamie Steffes to the position of Vice-Chair for Planning Commission.

Motion by Fetterley **supported** by Johnson to nominate Jamie Steffes as Vice-Chair of the Planning Commission.

Roll Call: Ayes 5 Nays: 0 Abs: 0

Motion approved

c. Secretary

The City Clerk does the minutes for the Planning Commission.

Chad Fetterley is willing to carry the title of Secretary for Planning Commission. Jamie Steffes nominated Chad Fetterley to the position of Secretary.

Motion by Steffes **supported** by Johnson to nominate Chad Fetterley as Secretary of the Planning Commission.

Roll Call: Ayes 5 Nays: 0 Abs: 0

Motion approved

2. Annual Report 2024

Planning Commission members were presented with the 2024 Annual report which included a listing of members, term expiration dates, meetings held in 2024, and a recap of the business covered by the Planning Commission during the previous year.

Motion made by Dault, **supported** by Steffes to approve the Planning Commission Annual Report 2024 as presented.

Ayes: 5 Nays: 0 Abs: 0

Motion approved

3. Zoning Ordinance RFP (Request for Proposal)

Giffels & Webster were the only company to send a proposal for the Zoning Ordinance rewrite. Planning Commission members discussed an extension to possibly receive more proposals for the rewrite, what the allowable budget is for the rewrite and the timeframe.

Motion made by Steffes, **supported** by Johnson to do a 4–6-week extension to receive RFPs for the Zoning Ordinance rewrite.

Ayes: 5 Nays: 0 Abs: 0

Motion approved

H. Unfinished Business

None

I. Public Comment (For items discussed on this agenda- maximum of 3 minutes)

J. Correspondence

Zoning report, PC Bylaws, Zoning Admin memo to update that Scott Baas will no longer be the zoning admin, John Wallace will once again work with the city.

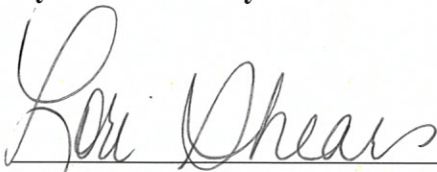
Received

K. Adjournment

Motion made by Johnson, **supported** by Fetterley, to adjourn the meeting at 6:28.

Ayes: 5 Nays: 0 Abs: 0

Motion approved


Lori Shears, Chairperson

4/22/25
Date